# Annual Financial Report London Borough of Camden 2016/17

5 Pancras Square

E E Camden





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# **Narrative Report**



**Michael O'Donnell** 

Executive Director Corporate Services and Responsible Financial Officer

I am pleased to present the Council's 2016/17 Annual Financial Report. This foreword provides a guide to the most significant matters reported in the Council's accounts. Camden's financial statements for 2016/17 have been prepared in accordance with the standard format for local authority accounts as recommended by the Chartered Institute of Public Finance and Accountancy (CIPFA) for the Statement of Accounts in 2016/17 as prescribed by the Code of Practice on Local Authority Accounting in the United Kingdom 2016/17, which, in turn, is based on International Financial Reporting Standards.

To aid interpretation of the Council's accounts, the foreword provides;

- Introduction to Camden and Camden Plan, which sets out the Council's key priorities
- Overview of the financial context the Council operates in and summary of the Council's Medium Term Financial Strategy
- Commentary and review of the Council's key achievements during 2016/17
- Summary of financial performance for various elements of the council's financial structure – General Fund, Capital, Housing Revenue Account, Collection Fund and Pension Fund
- Trend in staffing number over recent years
- Explanation of the key financial statements

Camden is a borough of immense contrast and diversity. The borough's 8 square miles stretch from the commercial and business centres of Tottenham Court Road, New Oxford Street, Covent Garden, Fitzrovia and Holborn in the south, to the residential districts of Hampstead and Highgate in the north.

Camden is home to the second highest number of businesses in London and the fifth highest in the UK. Over 200,000 people work in, visit or travel through Camden every day. We benefit from strong commercial centres, the University of Central London, leading hospitals including Great Ormond Street and University College Hospital, top tourist attractions, including Camden Lock, the British Library and the British Museum and three major rail termini (Euston, St. Pancras and Kings Cross).

People want to live and work in Camden. Jobs and businesses thrive in our high quality and healthy environment. The increasing level of artistic and cultural facilities has improved the quality of life for residents, businesses and visitors. It forms a significant part of the attraction that encourages new private and public sector investment into the Borough. In June 2012, we launched the Camden Plan. It is an ambitious plan for how we want to make Camden a better borough, despite a challenging financial climate. The Camden Plan set out five strategic objectives. These are:

- 1. Providing democratic and strategic leadership fit for changing times.
- 2. Developing new solutions with partners to reduce inequality.
- 3. Creating conditions for and harnessing the benefits of economic growth.
- 4. Investing in our communities to ensure sustainable neighbourhoods.
- 5. Delivering value for money services by getting it 'right first time'.

#### **Financial context**

The Council continues to face the challenge of significant annual cuts to Government funding, which alongside other spending pressures such as continual increases in the cost of living and an ageing population, have left the council with substantial budget pressures. Although faced with many difficult choices, we are delivering strongly against the financial strategy, which is set to see budget reductions of £78m by 2018/19, on top of the £93m savings delivered in the four years to 2014/15.

Through Outcome Based Budgeting, we have developed a financial strategy designed to ensure the Council's reducing resources are invested in the things that have most impact on the delivery of Camden Plan outcomes and make the biggest difference to the lives of the residents of the Borough. We feel that long term planning, updated by in-year Medium Term Financial Strategy (MTFS) reports is the most transparent and effective way to manage finances. The purpose of this is to provide confidence to residents, our staff and elected members and give the opportunity for challenge. After extracting £54m from our budgets in the past two years, we are implementing more budget reductions - £24m in 2017/18 and 2018/19.

The multi-year Local Government Finance Settlement confirmed that annual cuts to core government funding will continue year on year for the duration of the parliament up to 2019/20. Due to the Council's decisions to set a comprehensive medium-term financial strategy the council was able to set a balanced budget for 2017/18 and we forecast that, subject to council tax decisions and successful delivery of our current programme, we will be able to deliver a balanced budget in 2018/19.

As our funding continues to reduce and we have to manage a range of demographic and inflationary pressures, we have already started making plans for balancing our budgets beyond the delivery of the current financial strategy and we will continue to keep our residents informed about any developments. Alongside this, the Housing Revenue Account is facing revenue pressures which are largely driven by the government mandated 1% reduction in rents for each year from 2016/17 to 2019/20. We now have a medium term savings and income generation strategy in place for 2017/18 to 2019/20 to meet the anticipated budget pressures.

In addition to the cash freezes in the recent years, in the coming years schools funding is expected to reduce as a result of the move to the national 'fairer funding' formula. The change is expected to have a significant cash impact on funding across two of three blocks of the Dedicated Schools Grant – schools and early years - as it is likely to lead to redistribution from areas like Camden that are better funded due to greater historic investment by the Council, to less well funded areas.

Adult social care in Camden, like in the most of the country, is facing major challenges resulting from demographic and inflationary pressures. Although the Council will raise adult social care precept in 2017/18, and this will help us ensure that our most vulnerable residents continue to have access to vital services, this is overshadowed by the level of savings the council continues to have to make. We therefore continue to transform and derive savings from adult social care services in Camden.

#### Examples of how our financial strategy has improved service outcomes

Current Financial Strategy has been shaped by the core objectives of the Camden Plan. This approach to responding to the financial challenge has proven to be effective in the delivery of the Camden Plan outcomes and has led to improved service outcomes that have made the biggest difference in the lives of residents in the Borough.

**Customer Access and Camden Account** – a platform for common council transactions such as making payments, reporting missed rubbish collections, set up and pay their council tax account, view and comment on local planning activity, and manage parking permits.

#### Savings of £10.4m (2014-17)

- 60% leaseholders are now contacting the council through Camden account
- 91% customers rated satisfaction when they called the council excellent or good
- 181,614 EVP transactions done online in the last 12 months compared to 6220 done manually by contact Camden (3.3%)
- Refreshed website with reduced number of web pages to improve accessibility
- 3,300 repairs raised via the account, with 84% saying that they would recommend the online repair tool to a friend
- 280K less phone calls than 3 years ago & 68% less booked appointments at 5 Pancras Square

**Library Service** - Our new 'open access technology' enables residents to borrow books, book a PC, do printing and more using the self-service system.

#### Savings of £800k

- Nearly 80% of all book borrowers used self-service terminals
- More effective ' Evidence Based Stock Management' system to meet demands
- Open Access system alongside refurbishment of 5 libraries
- More self-service opportunities for library transactions freeing up staff to support vulnerable customers
- Swipe card entry in 5 libraries during off-peak hours enables customers to access library buildings

**Housing Allocations** - At the beginning of last year (2016) our new housing allocations policy came into effect and we're starting to see some of the tangible benefits of our new approach. For example, we moved more children from overcrowded homes, rehoused more residents with severe health conditions and made more housing offers to pregnant women and nursing mothers.

#### Savings of £500k

- In August 2015 there were 30,356 people on our waiting list 72% were living in Camden and 54% had lived in the borough for 10 or more of the past 15 years. Today we have 5,418 people on our waiting list 96% live in Camden and 86% have lived in the borough for 10 or more of the past 15 years.
- In 869 confirmed offer under the new scheme 783 children have been removed from overcrowded housing situations, including 397 experiencing severe overcrowding. We expect this will lead to child poverty reduction improved educational attainment, health and wellbeing.

#### **Key achievements**

#### Rebuilding Capital Investment – Community Investment Programme

CIP is our 15 year programme to invest money in schools, homes and community facilities. Strong progress has been made and delivery will accelerate over the next few years with many schemes under construction. CIP was conceived to help address a critical capital funding gap and we have raised a significant amount of money for reinvestment from the sale of outdated, not fit for purpose, underused and difficult to access Council property. This money alongside receipts from sale of private housing is being used to improve the physical infrastructure of Camden's schools and children's centres. community facilities and housing stock. CIP is a large part of our overall capital regeneration programme, which stands at £1.6bn. Only 2% of this investment will be financed by government or GLA grant.

#### Council homes

425 new homes are due to be completed by the end of 2017/18. Delivery will accelerate over the next four years as we complete projects carefully developed with residents in the first years of the programme.

#### Schools

As well as building new homes we are investing in schools and community facilities. So far we have invested £61m through CIP to improve 48 schools and children's centres and built a new building for Netley Primary School. The new St Pancras Community Centre opened last summer - a transformational improvement on the old centre that will allow the Community Association to thrive for years to come. This year we will open our second award winning facility for homeless people at Holmes Road transforming an old workhouse into a state of the art facility that will help people to live independently, develop skills and get their lives back on track.

#### **Housing Revenue Account**

The HRA is facing revenue pressures which are largely driven by the government mandated 1% reduction in rents for each year from 2016/17 to 2019/20 contained in the Welfare and Work Reform Act (2016). This pressure, combined with ongoing cost pressures such as inflation on salaries, supplies and services budgets and particularly on repair costs, resulted in an estimated budget deficit of £17.9m by 2019/20. After savings were identified for 2016/17, there was a £13.5m budget gap by 2019/20 to be addressed as part of a medium term finance strategy. The Cabinet in January approved a medium term savings and income generation strategy for 2017/18 to 2019/20 to meet the anticipated budget pressures for the next three years. Detailed savings proposals are set out in the report titled Housing Revenue Account (HRA) Budget and Rent Review 2017/18 and Medium Term Financial Strategy.

#### **Council Tax Changes**

Whilst the council decided that there will be small increase in the Council Tax next year, we have made a series of changes to how we run Council Tax in Camden to make the system fairer. In December 2016 we increased the maximum value of Council Tax Reduction for working age claimants from the current 91.5% to 100% from 1st April 2017. Over 15,000 working age households in Camden will benefit from these changes, and approximately 12,000 of the poorest households will be lifted out of Council Tax altogether. We are able to implement this policy by redistributing the increasing Council Tax base.

#### **Town Hall modernisation**

In December Cabinet agreed the procurement and delivery strategy for refurbishment of Camden Town Hall. Overall the aim is to restore the historic Town Hall, create new employment space and generate funding to support the investment in light of the major financial challenges facing the Council. In addition to delivering enhanced civic spaces, this development will create space suitable for small and medium enterprises in the Knowledge Quarter, as well as two floors of office space for market letting.

#### **Summary of Financial Performance**

#### **General Fund**

The General Fund is the main revenue fund from which the Cost of Services is met. It is separate from the Housing Revenue Account, Pension Fund or Collection Fund.

The Council's actual spend compared with its updated budget for 2016/17 is set out below:

	Net Budget	Outturn	Variance to Budget
	£m	£m	£m
Directorates			
Corporate services	(9.1)	(11.9)	(2.8)
Public Health	26.1	25.6	(0.5)
Supporting Communities	51.4	53.4	2.0
Supporting People	189.2	191.2	2.0
Cross-Cutting Budgets:			
Government Grants	(44.9)	(45.1)	(0.2)
Pensions	16.3	15.8	(0.5)
Over-recovery from HRA recharge	0.3	0.0	(0.3)
Financing and Interest	1.8	2.0	0.2
Other Items	(7.1)	(7.3)	(0.2)
Total	224.0	223.7	(0.3)

The Council had a net revenue budget of £224.0m in 2016/17 and delivered a final outturn underspend after agreed transfers to reserves of  $\pounds(0.3)$ m. The underspend is around 0.1% of the net budget. This is significantly less than underspends in previous years, reflecting the fact that large amounts of budget reductions have been made and the Council is increasingly efficient in using its resources.

The Council's actual spend compared with its updated budget for 2016/17 is set out below:

- This expenditure was funded from a variety of sources, including
- Government grants £492.9m. This includes grants for specific functions, such as Dedicated Support Grant, as well as non-specific grant income, most notably the Revenue Support Grant.
- Fees and charges £83.9m
- Council tax £95.3m
- Business rates (see 'Collection Fund' section below) -£74.8m

#### Capital

The Council has a large capital programme with planned expenditure running through to 2025/26. The programme consists of a number of major initiatives to enhance or replace assets alongside large programmes to deal with backlog maintenance. The funding for the programme comes from a variety of sources, but remains heavily dependent on capital receipts from the sale of fixed assets. Actual capital spend in the year was £176.1m, compared with a budget of £223.6m. The main areas of investment were as follows:

- Development spent £81.8m on the Community Investment Programme and Estate Regeneration projects, which are helping to provide improved housing and school facilities for residents of Camden.
- Property Management spent £60.4m making improvements to the councils existing buildings, a large proportion of which relates to the Better Homes programme, and making improvements to existing schools.
- Place Management spent £20.0m helping to improve transportation links across the borough with numerous traffic flow improvement schemes, and major investments for sustainability improvements relating to our energy use.

The total capital spend of  $\pounds$ 176.1m in 2016/17 was financed from a number of sources including

- £71.9 from HRA reserves
- £49.0m from capital receipts
- £13.7m from capital grants
- £12.1m from General Fund prudential borrowing
- £11.9m from revenue contributions (General Fund)
- £10.3m from Section 106 and other contributions and
- £7.3m from HRA prudential borrowing

#### **Housing Revenue Account**

The Housing Revenue Accounts (HRA) is a ring fenced landlords' account for the running of the Council's housing stock. The Council is the main provider of rented accommodation in Camden with 23,075 units at 31 March 2017. In 2016/17, average council rents (excluding service charges) were £114.36 per week, a decrease of £0.57, or 0.5%, compared to the 2015/16 level of £114.93 per week.

In 2016/17, the HRA had a net deficit of £0.8m, which when taken to its existing reserves of £39.2m resulted in £38.4m being carried forward at 31 March 2017.

The main sources of funding in the Housing Revenue Account were;

- Dwelling Rents £133.5m, •
- Commercial and Non Dwelling Rents £11.5m and
- Charges for Services £61.1m including charging of leaseholders for capital works.

	Budget	Outturn	Variance to Budget
	£m	£m	£m
Subsidy	(6.8)	(6.8)	0.0
Dwelling Rent	(131.2)	(132.4)	(1.2)
Other Rents	(11.4)	(12.3)	(0.9)
Charges for Services	(41.7)	(59.1)	(17.4)
Interest on Balances	(0.3)	(0.6)	(0.3)
Total Income	(191.4)	(211.2)	(19.8)
Repairs & Improvement	50.0	49.6	(0.4)
Housing Management	52.1	47.5	(4.6)
Housing Needs	4.0	3.3	(0.7)
Housing Development	2.1	2.1	0.0
Capital and Corporate Funding	84.5	109.5	25.0
Total Expenditure	192.7	212.0	19.3
Housing Revenue Account Total	1.3	0.8	(0.5)

#### **Collection Fund**

The Collection Fund accounts for all transactions on council tax and business rates and the redistribution of some of that money to the Greater London Authority (GLA) and central government.

Local taxation through council tax and business rates are two of the most important sources of General Fund funding besides grants from the government.

In 2016/17, we collected £95.3m from council tax – that is 9% of the overall income. In 2016/17, Camden's element of band D council tax was  $\pounds$ 1,083.38

The amount of business rates Camden collects is one of the highest in the country. The total amount collectable, less certain reliefs and deductions, is distributed between the Government, Greater London Authority and the London Borough of Camden. Because of the high amount the council collects, we only retain around 17% of the collected business rates – this years' retained business rate income was £88.8. However, we had to contribute £14.0m toward the collection fund deficit.

The Collection fund closing position was  $\pounds$ 6.495m deficit – made up of  $\pounds$ 7.3m business rate deficit and  $\pounds$ 0.8m Council tax surplus.

#### **Pension Fund**

The Pension Fund Account reports the contributions received, payments to pensioners and the value of net assets invested in the Local Government Pension Scheme on behalf of Council employees. All employees can become contributors on appointment with Camden or a scheduled or admitted body. The Fund's income is derived from employees, contributions from employing authorities and income from investments.

In 2016/17 total contributions paid in were £56.7m, of which

- employers contributed £46.1m and
- employees contributed £10.6m.

Total Benefits paid out were £53.9m, this comprised of

- £46.0m monthly pension payments,
- £9.5m of lump sum retirement grants and
- £0.5m in death grants

The value of Fund assets increased by 21.4% in the 2016/17 financial year to £1.52bn, as set out in the accounts. Camden is one of the largest of the London Borough funds in terms of assets, with over 20,000 members and 31 "admitted bodies".

#### Staffing trends over recent years

The graph on the right shows Camden's staff numbers in 2016/17 for each directorate, expressed in terms of the number of full-time equivalents in post in each category of employment at 31 March 2017. The figures include staff providing services to housing tenants, but exclude voluntary aided schools.





The graph on the left shows how Camden staff numbers (excluding teachers and voluntary aided schools' teachers and staff) have changed over recent years. Total FTE staffing decreased by 191 (4%) between 2015/16 and 2016/17.

### Explanation of the key financial statements

The Statement of Accounts presents the Council's income and expenditure for the year, and its financial position at 31 March 2017. It shows the core statement as well as notes to the statements. The format and content of the financial statements is prescribed by the CIPFA Code of Practice on Local Authority Accounting in the United Kingdom 2016/17, which in turn is underpinned by International Financial Reporting Standards.

Movement in Reserves Statement - This Statement, as set out on page 30, shows the movement in the year on the different reserves held by Camden, analysed into 'usable reserves' (i.e. those that can be applied to fund expenditure or reduce local taxation) and other reserves. The 'Surplus or (deficit) on the provision of services line shows the true economic cost of providing Camden's services, more details of which are shown in the Comprehensive Income and Expenditure Summary (CIES). These are different from the statutory amounts required to be charged to the General Fund Balance and the Housing Revenue Account for council tax setting and dwellings rent setting purposes. The 'Net increase/decrease before transfers to Earmarked Reserves line shows the statutory General Fund Balance before

any discretionary transfers to or from earmarked reserves undertaken by Camden.

**Comprehensive Income and Expenditure Statement** - This statement, as set out on page 28, shows the accounting cost in the year of providing services in accordance with generally accepted accounting practices, rather than the amount to be funded from taxation. Authorities raise taxation to cover expenditure in accordance with regulations; this may be different from the accounting cost. The taxation position is shown in the Movement in Reserves Statement.

Balance Sheet - The Balance Sheet, as set out on page 33, shows the value as at the Balance Sheet date of Camden's assets and liabilities. The net assets of the Council (assets less liabilities) are matched by the reserves held by the Authority. Reserves are reported in two categories. The first category of reserves are usable reserves, i.e. those reserves that the Council may use to provide services, subject to the need to maintain a prudent level of reserves and any statutory limitations on their use (for example the Capital Receipts Reserve that may only be used to fund capital expenditure or repay debt). The second category of reserves is those that the authority is not able to use

to provide services. This category of reserves includes reserves that hold unrealised gains and losses (for example the Revaluation Reserve), where amounts would only become available to provide services if the assets are sold; and reserves that hold timing differences shown in the Movement in Reserves Statement line 'Adjustments between accounting basis and funding basis under regulations'.

Cash Flow Statement - The Cash Flow Statement shows the changes in cash and cash equivalents of Camden during the reporting period. The statement shows how Camden generates and uses cash and cash equivalents by classifying cash flows as operating, investing and financing activities. The amount of net cash flows arising from operating activities is a key indicator of the extent to which the operations of Camden are funded by way of taxation and grant income or from the recipients of services provided by Camden. Investing activities represent the extent to which cash outflows have been made for resources which are intended to contribute to Camden's future service delivery. Cash flows arising from financing activities are useful in predicting claims on future cash flows by providers of capital (i.e. borrowing) to the Council.

# **Independent Auditor's Report**

# Independent auditor's report to the members of London Borough of Camden

We have audited the financial statements of London Borough of Camden for the year ended 31 March 2017 on pages 24 to 213. The financial reporting framework that has been applied in their preparation is applicable law and the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2016/17.

This report is made solely to the members of the Authority, as a body, in accordance with Part 5 of the Local Audit and Accountability Act 2014. Our audit work has been undertaken so that we might state to the members of the Authority, as a body, those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the members of the Authority, as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of the Executive Director of Corporate Services and Responsible Financial Officer and auditor

As explained more fully in the Statement of the Executive Director of Corporate Services and Responsible Financial Officer Responsibilities, the Executive Director of Corporate Services and **Responsible Financial Officer is** responsible for the preparation of the Statement of Accounts, which includes the financial statements, in accordance with proper practices as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom, and for being satisfied that the financial statements give a true and fair view. Our responsibility is to audit, and express an opinion on, the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

# Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the Authority's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Executive Director of Corporate Services and Responsible Financial Officer; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Narrative Statement and the Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the financial position of the Authority as at 31 March 2017 and of the Authority's expenditure and income for the year then ended;
- give a true and fair view of the financial transactions of the Pension Fund during the year ended 31 March 2017 and the amount and disposition of the Fund's assets and liabilities as at 31 March 2017 other than liabilities to pay pensions and other benefits after the end of the scheme year; and
- have been properly prepared in accordance with the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2016/17.

# Matters on which we are required to report by exception

The Code of Audit Practice requires us to report to you if:

• the Annual Governance Statement which accompanies the financial

statements does not reflect compliance with 'Delivering Good Governance in Local Government: a Framework' (CIPFA/SOLACE 2016 Edition)

- the information given in the Narrative Statement and the content of the Annual Report for the financial year for which the financial statements are prepared is not consistent with the financial statements; or
- any matters have been reported in the public interest under Section 24 of the Local Audit and Accountability Act 2014 in the course of, or at the conclusion of, the audit; or
- any recommendations have been made under Section 24 of the Local Audit and Accountability Act 2014; or
- any other special powers of the auditor have been exercised under the Local Audit and Accountability Act 2014.

We have nothing to report in respect of these matters.

Conclusion on London Borough of Camden's arrangements for securing economy, efficiency and effectiveness in its use of resources

#### Authority's responsibilities

The Authority is responsible for putting in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources, to ensure proper stewardship and governance, and to review regularly the adequacy and effectiveness of these arrangements.

#### Auditor's responsibilities

We are required under Section 20(1) (c) of the Local Audit and Accountability Act 2014 to satisfy ourselves that the Authority has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources. The Code of Audit Practice issued by the Comptroller and Auditor General (C&AG) requires us to report to you our conclusion relating to proper arrangements. We report if significant matters have come to our attention which prevent us from concluding that the Authority has put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources. We are not required to consider, nor have we considered.

whether all aspects of the Authority's arrangements for securing economy, efficiency and effectiveness in its use of resources are operating effectively.

#### Scope of the review of arrangements for securing economy, efficiency and effectiveness in the use of resources

We have undertaken our review in accordance with the Code of Audit Practice, having regard to the guidance on the specified criterion issued by C&AG in November 2016, as to whether London Borough of Camden had proper arrangements to ensure it took properly informed decisions and deployed resources to achieve planned and sustainable outcomes for taxpayers and local people. The C&AG determined this criterion as that necessary for us to consider under the Code of Audit Practice in satisfying ourselves whether London Borough of Camden put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources for the year ended 31 March 2017.

We planned our work in accordance with the Code of Audit Practice. Based on our risk assessment, we undertook such work as we considered necessary to form a view on whether, in all significant respects, London Borough of Camden had put in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources.

#### Conclusion

On the basis of our work, having regard to the guidance issued by the C&AG in November 2016, we are satisfied that, in all significant respects, London Borough of Camden put in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources for the year ended 31 March 2017.

# Delay in certification of completion of the audit

# Due to matters brought to our attention by a local authority elector

Furthermore we cannot formally conclude the audit and issue an audit certificate until we have completed our consideration of matters brought to our attention by a local authority elector relating to 2015/16 and 2016/17. We are satisfied that this work does not have a material effect on the financial statements or on our value for money conclusion.

#### Due to work on the WGA Return not being completed by the 25 September 2017

We cannot formally conclude the audit and issue an audit certificate until we have completed the work necessary to issue our assurance statement in respect of the Authority's Whole of Government Accounts consolidation pack. We are satisfied that this work does not have a material effect on the financial statements or on our value for money conclusion.

#### Neil Thomas For and on behalf of KPMG LLP, Statutory Auditor

Chartered Accountants 15 Canada Square London E14 5GL 28 September 2017 Intentionally left blank

# Statement of responsibilities for the Statement of Account

#### The Council's Responsibilities

The council is required to:

• Make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs. In this council, that officer is the Executive Director Corporate Services and Responsible Financial Officer.

• Manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets.

• Approve the Annual Financial Report, incorporating the Statement of Accounts.

#### The Executive Director Corporate Services and Responsible Financial Officer's Responsibilities

The Executive Director Corporate Services and Responsible Financial Officer is responsible for the preparation of the council's Annual Financial Report, which incorporates the Statement of Accounts, and of its pension fund statement of accounts in accordance with proper practices as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2016/17.

In preparing this Annual Financial Report, the Executive Director Corporate Services and Responsible Financial Officer has:

• Selected suitable accounting policies and then applied them consistently

• Made judgements and estimates that were reasonable and prudent

• Complied with the Code of Practice on Local Authority accounting.

The Executive Director Corporate Services and Responsible Financial Officer has also:

Kept proper accounting records which were up to date

• Taken reasonable steps for the prevention and detection of fraud and other irregularities.

In accordance with regulation 9 of the Accounts and Audit Regulations 2015, issued under the Audit Commission Act 1988, and where specifically stated, in accordance with all recognised statutory requirements and codes of practice applicable to local authorities; I hereby certify that the Annual Financial Report, incorporating the Statement of Accounts, gives a true and fair view of the financial position of the authority and its income and expenditure for the year ended 31 March 2017.

Michael O'Donnell, CPFA Executive Director Corporate Services and Responsible Financial Officer September 2017

# Chair's approval of Statement of Accounts

This is the Annual Financial Report, incorporating the Statement of Accounts with all audit activities completed. The Audit and Corporate Governance Committee of the London Borough of Camden at its meeting on **14 September 2017** authorised the Chair to approve the Statement of Accounts.

Chair, Audit and Corporate Governance Committee



The Shaw Theatre and British Library

# **Expenditure and Funding Analysis**

The Expenditure and Funding Analysis shows how annual expenditure is used and funded from resources (government grants, rents, council tax and business rates) by local authorities in comparison with those resources consumed or earned by authorities in accordance with generally accepted accounting practices. It also shows how this expenditure is allocated for decision making purposes between the council's directorates/services/departments. Income and expenditure accounted for under generally accepted accounting practices is presented more fully in the Comprehensive Income and Expenditure Statement.

		2015/16				2016/17
Net Expenditure Chargeable to the General Fund and HRA	Adjustments Between Funding and Accounting Basis	Net Expenditure in the Comprehensive Income and Expenditure Statement		Net Expenditure Chargeable to the General Fund and HRA	Adjustments Between Funding and Accounting Basis	Net Expenditure in the Comprehensive Income and Expenditure Statement
£'000	£'000	£'000		£'000	£'000	£'000
189,080	11,294	200,374	Supporting People	190,234	7,880	198,114
48,967	17,539	66,506	Supporting Communities	50,842	26,552	77,394
(11,304)	6,366	(4,938)	Corporate Services	(11,705)	6,271	(5,434)
(2,195)	0	(2,195)	Public Health	(2,601)	0	(2,601)
19,211	(18,080)	1,131	Cross Cutting	12,445	(12,753)	(308)
(33,648)	(2,999)	(36,647)	Housing Revenue Account	(53,107)	6,971	(46,136)
2,046		2,046	Dedicated Schools Grant	2,990	0	2,990
212,157	14,120	226,277	Net Cost of Services	189,098	34,921	224,019

(195,571)	(145,363)	(340,934)	Other Income and Expenditure	(167,668)	(113,729)	(281,397)
16,586	(131,243)	(114,657)	(Surplus) or Deficit	21,430	(78,808)	(57,378)
(181,846)			Opening General Fund and HRA Balance	(165,260)		
16,586			Less/Plus (Surplus) or Deficit on General Fund	21,430		
			Closing General Fund and HRA Balance at 31 March	(143,830)		

Please Note 27 for further details

# **Comprehensive Income and Expenditure Statement**

		2015/16				2016/17
Gross Expenditure	Gross Income	Net Expenditure		Gross Expenditure	Gross Income	Net Expenditure
£'000	£'000	£'000		£'000	£'000	£'000
310,677	(110,303)	200,374	Supporting People	314,051	(115,937)	198,114
112,042	(45,536)	66,506	Supporting Communities	128,078	(50,684)	77,394
239,126	(244,064)	(4,938)	Corporate Services	231,116	(236,550)	(5,434)
25,110	(27,305)	(2,195)	Public Health	26,427	(29,028)	(2,601)
2,911	(1,780)	1,131	Cross Cutting	6,174	(6,482)	(308)
153,538	(190,185)	(36,647)	Housing Revenue Account	157,564	(203,700)	(46,136)
160,548	(158,502)	2,046	Dedicated Schools Grant	161,432	(158,442)	2,990
1,003,952	(777,675)	226,277	Cost Of Services	1,024,842	(800,823)	224,019

		2015/16				2016/17
Gross Expenditure	Gross Income	Net Expenditure		Gross Expenditure	Gross Income	Net Expenditure
£'000	£'000	£'000		£'000	£'000	£'000
(12,017)	0	(12,017)	Other Operating Expenditure (Note 9)			390
2,495	(8,402)	(5,907)	Financing and Investment Income and Expenditure ( <i>Note 10</i> )			(774)
0	(323,010)	(323,010)	Taxation and Non-Specific Grant Income ( <i>Note 11</i> )			(281,013)
		(114,657)	(Surplus) or Deficit on Provision of Services			(57,378)
		(69,109)	(Surplus) or deficit on revaluation of Property, Plant and Equipment			(25,259)
		(142,776)	(Actuarial gains) / losses on pension assets / liabilities			19,985
		0	Other (gains) and losses			
		(211,885)	Other Comprehensive Income and Expenditure			(5,274)
		(326,542)	Total Comprehensive Income and Expenditure			(62,652)

# **Movement in Reserves Statement**

This statement shows the movement in the year on the different reserves held by the authority, analysed into 'usable reserves', (i.e. those that can be applied to fund expenditure or reduce local taxation) and other reserves.

The surplus or deficit on the provision of services line shows the true economic cost of providing the authority's services, more details of which are shown in the comprehensive income and expenditure statement. These are different from the statutory amounts required to be charged to the general fund balance and the housing revenue account for council tax setting and dwellings rent setting purposes.

#### Movement in Reserves Statement

2016/17	General Fund Balance	Housing Revenue Account	Capital Receipts Reserve	Major Repairs Reserve	Capital Grants Unapplied	Total Usable Reserves	Total Unusable Reserves	Total Authority Reserves
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Balance at 31 March 2016 brought forward	(126,095)	(39,165)	(22,997)	(6,659)	(7,384)	(202,300)	(2,982,019)	(3,184,319)
Movements in Reserves dur	ing 2016/17							
Surplus/Deficit on provision of services	4,755	(62,133)	0	0	0	(57,378)	0	(57,378)
Other Comprehensive Income and Expenditure	0	0	0	0	0	0	(5,274)	(5,274)
Total Comprehensive Income and Expenditure	4,755	(62,133)	0	0	0	(57,378)	(5,274)	(62,652)
Adjustments between accounting basis & funding under regulations ( <i>Note 7</i> )	15,897	62,911	(12,611)	982	(4,484)	62,695	(62,695)	0
(Increase)/Decrease in Year	20,652	778	(12,611)	982	(4,484)	5,317	(67,974)	(62,657)
Balance at 31 March 2017 carried forward	(105,443)	(38,387)	(35,608)	(5,677)	(11,868)	(196,983)	(3,049,993)	(3,246,976)

#### Movement in Reserves Statement

2015/16	General Fund Balance	Housing Revenue Account	Capital Receipts Reserve	Major Repairs Reserve	Capital Grants Unapplied	Total Usable Reserves	Total Unusable Reserves	Total Authority Reserves
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Balance at 31 March 2015 brought forward	(140,881)	(40,965)	(33,374)	(12,422)	(2,515)	(230,157)	(2,627,620)	(2,857,777)
Movements in Reserves dur	ing 2015/16							
Surplus/Deficit on provision of services	(8,218)	(106,439)	0	0	0	(114,657)	0	(114,657)
Other Comprehensive Income and Expenditure	0	0	0	0	0	0	(211,885)	(211,885)
Total Comprehensive Income and Expenditure	(8,218)	(106,439)	0	0	0	(114,657)	(211,885)	(326,542)
Adjustments between accounting basis & funding under regulations ( <i>Note 7</i> )	23,004	108,239	10,377	5,763	(4,869)	142,514	(142,514)	0
(Increase)/Decrease in Year	14,786	1,800	10,377	5,763	(4,869)	27,857	(354,399)	(326,542)
Balance at 31 March 2016 carried forward	(126,095)	(39,165)	(22,997)	(6,659)	(7,384)	(202,300)	(2,982,019)	(3,184,319)

# **Balance Sheet**

The Balance Sheet shows the value, as at the Balance Sheet date, of the assets and liabilities recognised by the authority. The net assets of the authority (assets less liabilities) are matched by the reserves held by the authority. Reserves are reported in two categories. The first category of reserves is usable reserves, i.e. those reserves that the authority may use to provide services, subject to the need to maintain a prudent level of reserves and any statutory limitations on their use (for example the Capital Receipts reserve that may only be used to fund capital expenditure or repay debt).

The second category of reserves is those that the authority is not able to use to provide services. This category of reserves includes reserves that hold unrealised gains and losses (for example the Revaluation Reserve), where amounts would only become available to provide services if the assets were sold; and reserves that hold timing differences shown in the Movement in Reserves Statement line 'Adjustments between accounting basis and funding basis under regulations'.

#### Balance Sheet

31 March 2016		Note	31 March 2017
£'000			£'000
3,904,126	Property, Plant & Equipment	12	3,984,446
840	Heritage Assets	13	840
229,081	Investment Property	14	262,278
5,559	Intangible Assets	15	5,686
667	Long Term Investments	16	667
2,013	Long Term Debtors	16	1,787
4,142,286	Long Term Assets		4,255,704
169,412	Short Term Investments	16	114,212
42,917	Assets held for sale (less than a year)	19	30,815
317	Inventories		365
106,618	Short Term Debtors	17	61,202
69,269	Cash and Cash Equivalents	18	112,179
388,533	Current Assets		318,773
(15,871)	Short Term Borrowing	16	(3,161)
(179,347)	Short Term Creditors	20	(144,580)
	Grants Receipts in Advance:		
(3,354)	- Revenue	36	(1,061)
(3,057)	- Capital	36	(3,269)
(14,406)	Short Term Provisions	21	(9,020)
(216,035)	Current Liabilities		(161,091)

#### Balance Sheet

31 March 2016		Note	31 March 2017
£'000			£'000
(8,529)	Long Term Provisions	21	(8,625)
(347,958)	Long Term Borrowing	16	(347,898)
(75,474)	Other Long Term Liabilities	16	(69,418)
	Grants Receipts in Advance:		
0	- Revenue		0
(93,305)	- Capital	36	(101,527)
(605,199)	Net Pensions Liability	44	(638,942)
(1,130,465)	Long Term Liabilities		(1,166,410)
3,184,319	Net Assets		3,246,976
202,300	Usable reserves	22	196,983
2,982,019	Unusable Reserves	23	3,049,993
3,184,319	Total Reserves		3,246,976

# **Cash Flow Statement**

The Cash Flow Statement shows the changes in cash and cash equivalents of the authority during the reporting period. The statement shows how the authority generates and uses cash and cash equivalents by classifying cash flows as operating, investing and financing activities.

The amount of net cash flows arising from operating activities is a key indicator of the extent to which the operations of the authority are funded by way of taxation and grant income or from the recipients of services provided by the authority. Investing activities represent the extent to which cash outflows have been made for resources which are intended to contribute to the authority's future service delivery.

Cash flows arising from financing activities are useful in predicting claims on future cash flows by providers of capital (i.e. borrowing) to the authority.

31 March 2016 £'000		31 March 2017 £'000
114,657	Net surplus or (deficit) on the provision of services	57,378
62,411	Adjustment to surplus or deficit on the provision of services for noncash movements (note 24)	105,037
(123,982)	Adjust for items included in the net surplus or deficit on the provision of services that are investing and financing activities (note 24)	(102,854)
53,086	Net Cash flows from operating activities	59,561
12,496	Net Cash flows from Investing Activities (note 25)	(4,333)
(30,399)	Net Cash flows from Financing Activities (note 26)	(12,318)
35,183	Net increase or decrease in cash and cash equivalents	42,910
34,086	Cash and cash equivalents at the beginning of the reporting period	69,269
69,269	Cash and cash equivalents at the end of the reporting period (note 18)	112,179

# Notes to the Accounts

t Pancras Renaissance Hotel
#### **CONCEPTS AND PRINCIPLES**

#### **1.1 General Principles**

The Statement of Accounts summarises the Council's transactions for the 2016/17 financial year and its position at the yearend of 31 March 2017. The Statement of Accounts has been prepared in accordance with the Accounts and Audit Regulations 2015. These regulations require the accounts to be prepared in accordance with proper accounting practice. These practices are set out in the Code of Practice on Local Authority Accounting in the United Kingdom 2016/17 and Service Reporting Code of Practice 2016/17, supported by International Financial Reporting Standards and statutory guidance.

The accounting convention adopted in Statement of Accounts is principally historical costs, modified by the revaluation of certain categories of noncurrent assets and financial instruments. The accounts have been designed to present a 'true and fair' view of the financial position of the council and comparative figures for previous financial years have been provided. Changes in Accounting Policies - These may arise due to the changes instigated by the council or changes prescribed in the code. For any other changes, the changes to the current period and each prior period presented and the amount of the adjustment will be disclosed. If under any circumstances, retrospective application is not possible, the circumstances that led to the existence of that condition and description of how and from when the change in accounting policy has been applied will be disclosed.

## 1.2 Government Grants and Contributions

Whether paid on account, by instalments or in arrears, Government grants and third party contributions and donations are recognised as due to the Council when there is reasonable assurance that:

•The Council will comply with the conditions attached to the payments, and •The grants or contributions will be received.

Amounts recognised as due to the Council are not credited to the Comprehensive Income and Expenditure Statement until conditions attached to the grant or contribution have been satisfied. Conditions are stipulations that specify that the future economic benefits or service potential embodied in the asset acquired using the grant or contribution are required to be consumed by the recipient as specified, or future economic benefits or service potential must be returned to the transferor.

#### **Capital Grants/Contributions**

Where conditions initially remain outstanding at the Balance Sheet date, the grant or contribution will be recognised as part of the Capital Grant: Receipts in Advance (CGRA). Once the condition has been met, the grant or contribution will be transferred from the CGRA and recognised as income in the Comprehensive Income and Expenditure Statement.

Where no conditions remain outstanding and the capital grant or contribution (or part thereof) has been recognised in the Comprehensive Income and Expenditure Statement and the expenditure has been incurred at the Balance Sheet date, the grant or contribution shall be transferred from the General Fund (or HRA) to the Capital Adjustment Account reflecting the application of capital resources to finance expenditure (this transfer will be reported in the Movement in Reserves Statement).

Where no conditions remain and the capital grant or contribution (or part

thereof) has been recognised in the Comprehensive Income and Expenditure Statement but the expenditure to be financed from the grant or contribution has not been incurred at the Balance Sheet Date, the grant or contribution shall be transferred to the Capital Grants Unapplied Account within the Usable Reserves section of the Balance Sheet, thus reflecting the status as a capital resource available to finance expenditure. This transfer shall be reported in the Movement in Reserves Statement.

#### 1.3 Debtors

Debtors are recognised and measured at fair value in the accounts. For estimated manual debtors, a de-minimus level of £10K for individual revenue items and £25k for capital items is set

#### 1.4 Creditors

Creditors are measured and recognised at fair value in the accounts. For estimated manual creditors, a de-minimus level of £10K for individual revenue items and £25k for capital items is set.

# 1.5 Adjustment between Accounting basis and funding basis

Expense	Accounting Basis in CIES	Funding in MIRs	Adjustment Account
Property plant and equipment	Depreciation & Revaluation/Impairment Losses	Revenue provisions to cover historical cost determined in accordance with 2003 Regulations.	Capital Adjustment Account
Intangible Assets	Amortisation and Impairment		Capital Adjustment Account
Investment properties	Movement in Fair Value		Capital Adjustment Account
REFCUS	Expenditure incurred in year		Capital Adjustment Account
Capital Grants and Contributions	Grants that become unconditional in year or were received in year without conditions	No Credit	Capital Grants unapplied reserve(unapplied at 31 March) Capital Adjustment Account
Non-current asset disposals	Gain or loss based on sale proceeds less carrying amount of the asset	No charge or credit	Capital Adjustment Account (carrying amount) Capital receipts reserve
Financial Instruments			Financial instruments Adjustment Account
Pension costs	Movement in pension assets and liabilities	Employers pension contributions payable and direct payment made by council to pensioners	Pension reserve
Council Tax & Business	Accrued income from 2016/17 bills.		Collection Fund Adjustment Account.

**1.6 Overheads and Support Services** 

The costs of overheads and support services are charged to those that benefit from the supply or service in accordance with the costing principles of the CIPFA Service Reporting Code of Practice (SeRCoP) for Local Authorities 2016/17. The total absorption costing principle is used - the full cost of overheads and support services are shared between users in proportion to the benefits received, with the exception of: Corporate and Democratic Core – costs relating to the council's status as a multifunctional, democratic organisation. Non Distributed Costs – the cost of discretionary benefits awarded to employees retiring early and any depreciation and impairment losses chargeable on non-operational properties.

# 1.7 Charges to Revenue for non-current assets

Services, support services and trading accounts are debited with the following charges to record the cost of holding noncurrent assets during the year: •Depreciation attributable to the assets used by the relevant service; • Revaluation and impairment losses on

assets used by the service where there are no accumulated gains in the Revaluation Reserve against which the losses can be written off; and •Amortisation of intangible fixed assets attributable to the service.

#### 1.8 Reserves

The Council sets aside specific amounts as reserves for future policy purposes or to cover contingencies. Reserves are created by appropriating amounts out of the General Fund Balance in the Movement in Reserves Statement. When expenditure to be financed from a reserve is incurred, it is charged to the appropriate service in that year to score against the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement. The reserve is then appropriated back into the General Fund Balance in the Movement in Reserves Statement so that there is no net charge against Council Tax for the expenditure. The category of unusable reserves includes those reserves which are kept to manage the accounting processes for noncurrent assets. financial instruments. retirement and employee benefits and do not represent usable resources for the Council. These reserves are explained in the relevant notes.

#### **1.9 Council Tax Income**

Council Tax income included in the Comprehensive Income and Expenditure Statement for the year will be the accrued income for that year. Each major preceptor's share of the accrued Council

Tax income is available from the information required to be produced in order to prepare the Collection Fund Statement. Since the collection of Council Tax is in substance an agency arrangement, the cash collected by the billing authority from Council Tax debtors belongs proportionately to the billing authority and the major preceptors. There will therefore be a debtor/ creditor position between the billing authority and each major preceptor to be recognised since the net cash paid to each major preceptor in the year will not be its share of cash collected from Council taxpayers. If the net cash paid to a major preceptor in the year is more than its proportionate share of net cash collected from council tax debtors/creditors in the year, the billing authority will recognise a debit adjustment for the amount overpaid to the major preceptor in the year and the major preceptor will recognise a credit adjustment for the same amount to the debtor/creditor position between them brought forward from the previous year. The Cash Flow Statement includes within operating activities only the Council's own share of council tax net cash collected from council tax debtors in the year; and the amount included for precepts paid excludes amounts paid to the Greater London Authority (GLA). The difference between the GLA's share of the net cash collected from council tax debtors and net

cash paid to the GLA as precept and settlement of the previous year's surplus or deficit on the Collection Fund is included within financing activities in the Cash Flow Statement. The Cash Flow Statement of a major preceptor will include within operating activities the net council tax cash received from the Collection Fund in the year (i.e. the precept for the year plus its share of Collection Fund surplus for the previous year, or less the amount paid to the Collection Fund in respect of its share of the previous year's Collection Fund deficit). The difference between the net cash received from the Collection Fund and the major preceptor's share of cash collected from council tax debtors by the billing authority in the year will be included within financing activities in the Cash Flow Statement.

#### 1.10 Business Rates/Business Rates Retention Scheme

Following the introduction of Business Rate Localisation, with effect from 1 April 2013 local authorities are responsible for collecting and distributing 50% of the income from the business rates they collect rather than simply acting wholly in an agency capacity for the DCLG NNDR Pool as they had done until 31 March 2013. The financial reporting requirements for this are articulated in International Public Sector Accounting Standards Board (IPSAS) 23 Revenue from Non-Exchange Transactions (Taxes and Transfers) – so that 50% remaining agency element is not accounted for within the council's Comprehensive Income and Expenditure Statement.

#### 1.11 Value Added Tax

The Comprehensive Income and Expenditure Account excludes amounts relating to VAT and will be included as an expense only if it is not recoverable from HM Revenue and Customs. VAT receivable is excluded from income within the Council's Comprehensive Income and Expenditure Account.

#### 1.12 Fair Value Measurement

Where applicable, the Council measures its assets and liabilities and provide disclosures in accordance with IFRS 13 Fair Value Measurement. This is a new requirement introduced by the 2016/17 code, and is relevant to the measurement and disclosure of financial instruments, surplus assets and investment properties. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

The fair value measurement assumes that the transaction to sell the asset or transfer the liability takes place either: •in the principal market for the asset or liability, or •in the absence of a principal market, in the most advantageous market for the asset or liability.

The Council measures the fair value of an asset or liability using the assumptions that market participants would use when pricing the asset or liability, assuming that market participants act in their economic best interest.

When measuring the fair value of a nonfinancial asset, the Council takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use.

The Council uses valuation techniques that are appropriate in the circumstances and for which sufficient data is available, maximising the use of relevant observable inputs and minimising the use of unobservable inputs.

Inputs to the valuation techniques in respect of assets and liabilities for which fair value is measured or disclosed in the Council's financial statements are categorised within the fair value hierarchy, as follows:

•Level 1 – quoted prices (unadjusted) in active markets for identical assets or liabilities that the authority can access at the measurement date •Level 2 – inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly

•Level 3 – unobservable inputs for the asset or liability.

## 1.13 Events After the Balance Sheet Date

These are events that occur between the end of the reporting period and the date when the Financial Statements are authorised for issue. The Council will report these in the following way if it is determined that the event has had a material effect on the Council's financial position.

•Events which provide evidence of conditions that existed at the end of the reporting period will be adjusted and included within the figures in the accounts; and

•Events that are indicative of conditions that arose after the reporting will be reported in the narrative notes to the accounts.

#### 1.14 Cash and Cash Equivalents

Cash comprises cash in hand and demand deposits and cash equivalents are shortterm, highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

#### 1.15 Prior Period Adjustments, Changes in Accounting Policies and Estimates and Errors

The code requires prior period adjustments to be made when material omissions or misstatements are identified ( by amending opening balances and comparative amounts for prior period).Such errors include the effects of mathematical mistakes, mistakes in applying accounting policies, oversights and misrepresentations of facts and fraud. The following disclosures should be made:

•The nature of prior period error •For each period presented, to the extent practicable, the amount of the correction for each financial statements line item affected; and

•The amount of the correction at the beginning of the earlier prior period presented.

Changes in accounting estimates are accounted for prospectively, i.e. in the current and future years affected by the change. They do not give rise to a prior period adjustment.

#### NON CURRENT ASSETS

#### 1.16 Property, Plant & Equipment

Assets that have physical substance and are held for use in the production or supply of goods or services, for rental to others, or for administrative purposes and that are expected to be used during more than one financial year are classified as Property, Plant and Equipment.

#### Initial Recognition

Expenditure on the acquisition, creation or enhancement of Property, Plant and Equipment is capitalised on an accruals basis, provided that it is probable that the future economic benefits or service potential associated with the item will flow to the Council and the cost of the item can be measured reliably. Expenditure that maintains but does not add to an asset's potential to deliver future economic benefits or service potential (i.e. repairs and maintenance) is charged as an expense when it is incurred. Assets are initially measured at cost, comprising: •The purchase price; and •Any costs attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management The Council does not capitalise borrowing costs incurred whilst assets are under construction. The cost of assets acquired other than by purchase is deemed to be its fair value, unless the acquisition does not have commercial substance (i.e. it will not lead to a variation in the cash flows of the Council). In the latter case, where an asset is acquired via an exchange, the cost of the acquisition is the carrying amount of the asset given up by the Council.

Measurement after Recognition

Assets are then carried in the Balance Sheet using the following measurement bases:

•Infrastructure, community assets and assets under construction – depreciated historical cost;

•Dwellings – fair value, determined using the basis of existing use value for social housing (existing use value as social housing – EUV-SH); and

All other assets except surplus asset – fair value, determined as the amount that would be paid for the asset in its existing use (existing use value – EUV).
Surplus asset – fair value, in accordance with IFRS13

Where there is no market-based evidence of fair value because of the specialist nature of an asset, depreciated replacement cost (DRC) is used as an estimate of fair value. Where non-property assets that have short useful lives or low values (or both), depreciated historical cost basis is used as a proxy for fair value.

#### **Revaluation Gains and Losses**

Assets included in the Balance Sheet at fair value are revalued sufficiently regularly to ensure that their carrying amount is not materially different from their fair value at the year-end, but as a minimum every five years. In addition, each class of PPE will be fully revalued within a reasonable period in order to avoid selective revaluations. Increases in valuations are matched by credits to the Revaluation Reserve to recognise unrealised gains. (Exceptionally, gains might be credited to the Comprehensive Income and Expenditure Statement where they arise from the reversal of a loss previously charged to a service).

When decreases in value are identified, they are accounted for as follows: • Where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains); and •When there is not a balance within the Revaluation Reserve or an insufficient balance, the carrying amount of the asset is written down against the relevant service line(s) in the Comprehensive Income and Expenditure Statement.

The Revaluation Reserve contains revaluation gains recognised since 1 April 2007 only, the date of its formal implementation. Gains arising before that date have been consolidated into the Capital Adjustment Account.

#### Impairment

Assets are assessed at each year-end as to whether there is any indication that an asset may be impaired. Where indications exist and possible differences are estimated to be material, the recoverable amount of the asset is estimated and, where this is less than the carrying amount of the asset, an impairment loss is recognised for the shortfall. Where impairment losses are identified, they are accounted for as follows: where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains): where there is no balance in the Revaluation Reserve or an insufficient balance, the carrying amount of the asset is written down against the relevant service line in the Comprehensive Income and Expenditure Statement. •where an impairment loss is subsequently reversed, the reversal is credited to the relevant service line in the Comprehensive Income and Expenditure Statement, up to the amount of the original loss, adjusted for the depreciation that would have been charged if the loss had not been recognised.

#### **1.17 Depreciation**

Depreciation is provided for on all Property, Plant and Equipment assets by the systematic allocation of their depreciable amounts over their useful lives. An exception is made for assets without a determinable finite useful life (i.e. freehold land and certain community assets) and assets that are not yet available for use (i.e. assets under construction).

Depreciation is calculated on the following bases:

• Buildings – straight-line allocation over the useful life of the property as estimated by a qualified valuer;

• HRA dwellings are depreciated based on advice of our external valuation firm, this is currently 51 years.

• Vehicles, plant and equipment – allocation over 10 years unless otherwise advised by a responsible qualified officer. Information technology assets – allocation over 5 years unless otherwise advised by ICT.

• Infrastructure – straight-line allocation over 40 years.

Where an item of Property, Plant and Equipment asset has major components whose cost is significant in relation to the total cost of the item, the components are depreciated separately.

Componentisation will not be applied retrospectively and consideration will be triggered by either a revaluation or enhancement of any depreciable asset where it meets all of the following criteria:

- Gross book value over £1.5m
- Useful economic life over 15 years

• In the case of enhancement, where enhancing expenditure is over 25% of the gross book value

The council does not charge depreciation in the year of acquisition but does charge a full year's depreciation in the year of disposal (i.e. depreciation on opening balances).

Revaluation gains are also depreciated, with an amount equal to the difference between current value depreciation charged on assets and the depreciation that would have been chargeable based on their historical cost being transferred each year from the Revaluation Reserve to the Capital Adjustment Account.

#### **1.18 Minimum Revenue Provision**

The Council is not required to use Council Tax to fund depreciation, revaluation and impairment losses or amortisation of noncurrent assets. However, it is required to make an annual contribution from revenue towards provision for the reduction in its overall borrowing requirement equal to either an amount calculated on a prudent basis or as determined by the Council in accordance with statutory guidance. Depreciation, revaluation and impairment losses and amortisations are therefore replaced by the contribution in the General Fund Balance (MRP), by way of an adjusting transaction with the Capital Adjustment Account in the Movement in Reserves Statement for the difference between the two.

### 1.19 Lease and Lease Type Transactions

Leases are classified as finance leases where the terms of the lease transfer substantially all of the risks and rewards incidental to ownership of the property, plant or equipment from the lessor to the lessee. All other leases are classified as operating leases.

Where a lease covers both land and buildings, the land and buildings elements are considered separately for classification.

Arrangements that do not have the legal status of a lease but convey a right to use an asset in return for payment are accounted for under this policy where fulfilment of the arrangement is dependent on the use of specific assets.

#### The Council as Lessee

#### Finance Leases

Property, plant and equipment held under finance leases is recognised on the Balance Sheet at the commencement of the lease at its fair value measured at the lease's inception (or the present value of the minimum lease payments, if lower). The asset recognised is matched by a liability for the obligation to pay the lessor. Initial direct costs of the Council are added to the carrying amount of the asset. Premia paid on entry into a lease are applied to writing down the lease liability. Contingent rents are charged as expenses in the periods in which they are incurred. Lease payments are apportioned between: •A charge for the acquisition of the interest in the property, plant or equipment applied to write down the lease liability, and

•A finance charge (debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement). Property, Plant and Equipment recognised under finance leases is accounted for using the policies applied generally to such assets, subject to depreciation being charged over the lease term if this is shorter than the asset's estimated useful life (where ownership of the asset does not transfer to the Council at the end of the lease period).

The Council is not required to use Council Tax to cover depreciation or revaluation and impairment losses arising on leased assets. Instead, a prudent annual contribution is made from revenue funds towards the deemed capital investment in accordance with the MRP policy. Depreciation and revaluation and impairment losses are therefore substituted by a revenue contribution in the General Fund Balance, by way of an adjusting transaction with the Capital Adjustment Account in the Movement in Reserves Statement for the difference between the two.

#### **Operating Leases**

Rentals paid under operating leases are charged to the Comprehensive Income and Expenditure Statement as an expense of the services benefitting from use of the leased property, plant or equipment. Charges are made on a straight-line basis over the life of the lease; even if this does not match the pattern of payments (e.g. there is a rent-free period at the commencement of the lease).

#### The Council as Lessor

#### Finance Leases

Where the Council grants a finance lease over a property or an item of plant or equipment, the relevant asset is written out of the Balance Sheet as a disposal. At the commencement of the lease, the carrying amount of the asset in the Balance Sheet (whether Property, Plant and Equipment or Assets Held for Sale) is written off to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement as part of the gain or loss on disposal. A gain, representing the Council's net investment in the lease, is credited to the same line in the Comprehensive Income and Expenditure Statement also as part of the gain or loss on disposal (i.e. netted off against the carrying value of the asset at the time of disposal), matched by a lease (long-term debtor) asset in the Balance Sheet. Lease rentals receivable are apportioned between:

•A charge for the acquisition of the interest in the property - applied to write down the lease debtor (together with any premia received), and

· Finance income (credited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement). The gain credited to the Comprehensive Income and Expenditure Statement on disposal is not permitted by statute to increase the General Fund Balance and is required to be treated as a capital receipt. Where a premium has been received, this is posted out of the General Fund Balance to the Capital Receipts Reserve in the Movement in Reserves Statement. Where the amount due in relation to the lease asset is to be settled by the payment of rentals in future financial years, this is posted out of the General Fund Balance to the Deferred Capital Receipts Reserve in the Movement in Reserves Statement. When the future rentals are received, the element for the capital receipt for the disposal of the asset is used to write down the lease debtor. At this point, the deferred capital receipts are transferred to the Capital Receipts Reserve.

The written-off value of disposals is not a charge against council tax, as the cost of fixed assets is fully provided for under separate arrangements for capital financing. Amounts are therefore appropriated to the Capital Adjustment Account from the General Fund Balance in the Movement in Reserves Statement.

#### **Operating Leases**

Where the Council grants an operating lease over a property or an item of plant or equipment, the asset is retained in the Balance Sheet. Rental income is credited to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement. Credits are made on a straight-line basis over the life of the lease, even if this does not match the pattern of payments (e.g. there is a premium paid at the commencement of the lease). Initial direct costs incurred in negotiating and arranging the lease are added to the carrying amount of the relevant asset and charged as an expense over the lease term on the same basis as rental income.

#### **1.20 Service Concession Arrangements**

Service concession arrangements (formerly classed as PFI and similar contracts) are contractual arrangements between the Council and an operator where responsibility for providing public services, using assets provided either by the operator or the Council, passes to the operator for a specified period of time. Where the Council is deemed to control or regulate the services that are provided under a service concession arrangement and either:

•Ownership of the property, plant and equipment pass to the Council at the end of the contracts for no additional charge, or

•The service concession is for the whole life of the assets used, the Council carries the assets used under the contracts on its Balance Sheet as part of Property, Plant and Equipment.

The original recognition of these assets at fair value (based on the cost to purchase the property, plant and equipment) is balanced by the recognition of a liability for amounts due to the scheme operator to pay for the capital investment. Non-current assets related to these contracts and recognised on the Balance Sheet are revalued and depreciated in the same way as property, plant and equipment owned by the Council.

Where the Council either:

•Does not control or regulate the services, or

•The assets do not revert back to the council at the end of the concession, no assets are recognised on the Balance Sheet and the expenditure is debited to the relevant service within the Comprehensive Income and Expenditure Statement.

The amounts payable to service concession operators are analysed into the following elements:

Finance cost – an interest charge of the effective rate of interest on the outstanding Balance Sheet liability, debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement;
Fair value of the services received during the year – debited to the relevant service in the Comprehensive Income and Expenditure Statement;

•Contingent rent – increases in the amount to be paid for property arising during the contract, debited to the relevant service in the Comprehensive Income and Expenditure Statement;

Lifecycle replacement costs – proportion of the amounts payable is posted to the Balance Sheet as a prepayment and then recognised as additions to Property, Plant and Equipment when the relevant works are eventually undertaken; and
Payment towards liability – applied to write down the Balance Sheet liability to the PFI operator (the profile of write-downs is calculated using the same principles as for a finance lease).

#### **1.21 Investment Properties**

Investment properties are those that are used solely to earn rental income and/or for capital appreciation. The definition does not apply if the property is used in any way to facilitate the delivery of services or production of goods or is held for sale.

Initial Recognition

As with Property, Plant and Equipment, initial recognition is at the costs associated with the purchase.

#### Measurement after Recognition

Investment Properties will be measured at fair value, which is the amount that would be paid for the asset in its highest and best use, (e.g. market value). The fair value of Investment Property held under a lease, is the lease interest in the asset. Investment Properties are subject to annual value review and indexation if the market movement is more than +/-3%.#

#### **Revaluation Gains and Losses**

A gain or loss arising from a change in the fair value of Investment Property shall be recognised in the Financing and Investment Income and Expenditure line of the Comprehensive Income and Expenditure Statement. These are not permitted by statute to impact on the General Fund Balance. Therefore these gains or losses are reversed out of the General Fund Balance in the Movement on Reserves and posted to the Capital Adjustment Account.

Depreciation

Depreciation is not charged on Investment Properties.

Rental Income received in relation to investment properties is credited to the Financing and Investment Income line and result in a gain for the General Fund Balance. However disposal gains and losses are not permitted by statutory arrangements to have an impact on the General Fund Balance. The gains and losses are therefore reversed out of the General Fund Balance in the Movement in Reserves Statement and posted to the Capital Adjustment Account and (for any sale proceeds greater than £10,000) the Capital Receipts Reserve.

#### 1.22 Intangible Assets

Expenditure on non-monetary assets that do not have physical substance but are controlled by the Council as a result of past events (e.g. software licences) is capitalised when it is expected that future economic benefits or service potential will flow from the intangible asset to the Council. Internally generated assets are capitalised where it is demonstrable that the project is technically feasible and is intended to be completed (with adequate resources being available) and the Council will be able to generate future economic benefits or deliver service potential by being able to sell or use the asset. Expenditure is capitalised where it can be measured reliably as attributable to the asset and is restricted to that incurred during the development phase e.g. research expenditure cannot be capitalised.

Expenditure on the development of websites is not capitalised if the website is solely or primarily intended to promote or advertise the Council's goods or services.

#### Initial Recognition

As with Property, Plant and Equipment, initial recognition is at the costs associated with the purchase.

#### Measurement after Recognition

Amounts are only re-valued where the fair value of the assets held by the Council can be determined by reference to an active market. In practice, no intangible asset held by the Council meets this criterion, and they are therefore carried at amortised cost.

Revaluation Gains and Losses As above, this does not happen in practice.

#### Depreciation

The depreciable amount of an intangible asset is amortised over its useful life (3 years unless otherwise advised by a qualified professional) to the relevant service line in the Comprehensive Income and Expenditure Statement. An intangible asset is tested for impairment whenever there is an indication that the asset might be impaired with any recognised losses posted to the relevant service line in the Comprehensive Income and Expenditure Statement. Any gain or loss arising on the disposal or abandonment of an intangible asset is posted to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement. Where expenditure on intangible assets gualifies as capital expenditure for statutory purposes, amortisation, impairment losses and disposal gains and losses are not permitted to have an impact on the General Fund Balance. The gains and losses are therefore reversed out of the General Fund Balance in the Movement in Reserves Statement and posted to the Capital Adjustment Account and (for any sale proceeds greater than £10,000) the Capital Receipts Reserve.

# 1.23 Revenue Expenditure Funded from Capital under Statute

Expenditure incurred during the year that may be capitalised under statutory provisions but that does not result in the creation of a noncurrent asset has been charged as expenditure to the relevant service in the Comprehensive Income and Expenditure Statement in the year. Where the Council has determined to meet the cost of this expenditure from existing capital resources or by borrowing, a transfer in the Movement in Reserves Statement from the General Fund Balance to the Capital Adjustment Account reverses out the amounts charged so that there is no impact on the level of council tax.

#### 1.24 Disposals and Non-Current Assets Held for Sale

When it becomes probable that the carrying amount of an asset will be recovered principally through a sale transaction rather than through its continuing use, it is reclassified as an Asset Held for Sale. The asset is revalued immediately before reclassification and then carried at the lower of this amount and fair value less costs to sell. Where there is a subsequent decrease to fair value less costs to sell, the loss is posted to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement. Gains in fair value are recognised only up to the amount of any previous losses recognised in the Surplus or Deficit on Provision of Services. Depreciation is not charged on Assets Held for Sale. If assets no longer meet the criteria to be classified as Assets Held for Sale, they are reclassified back to Non-Current assets and valued at the lower of their carrying amount before they were

classified as Held for Sale; adjusted for depreciation, amortisation or revaluations that would have been recognised had they not been classified as Assets Held for Sale, and their recoverable amount at the date of the decision not to sell.

When an asset is disposed of or is decommissioned, the carrying amount of the asset in the Balance Sheet (whether Property, Plant and Equipment or Assets Held for Sale) is written off to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement as part of the gain or loss on disposal. Receipts from disposals (if any) are credited to the same line in the Comprehensive Income and Expenditure Statement also as part of the gain or loss on disposal (i.e. netted off against the carrying value of the asset at the time of disposal). Any revaluation gains accumulated for the asset in the Revaluation Reserve are transferred to the Capital Adjustment Account. Amounts received for a disposal in excess of £10,000 are categorised as capital receipts. A proportion of receipts relating to housing disposals (75% for dwellings, 50% for land and other assets, net of statutory deductions and allowances) is payable to the Government (up to a maximum ceiling). The balance of receipts is required to be credited to the Capital Receipts Reserve, and can then only be

used for new capital investment or set aside to reduce the HRA's underlying need to borrow (the capital financing requirement). Receipts are appropriated to the Reserve from the General Fund Balance in the Movement in Reserves Statement.

The written-off value of disposals is not a charge against council tax, as the cost of fixed assets is fully provided for under separate arrangements for capital financing. Amounts are appropriated to the Capital Adjustment Account from the General Fund Balance in the Movement in Reserves Statement.

#### 1.25 Heritage Assets

The Council's Heritage Assets which comprise; Mayoral Regalia and Silverware, Art Collections are reported in the balance sheet at:

#### Initial Recognition

As with Property, Plant and Equipment, initial recognition is at the costs associated with the purchase.

#### Measurement after Recognition

A current insurance valuation (based on market values) supplemented by auctioneer's valuation where obtained.

#### **Revaluation Gains and Losses**

As with Property, Plant and Equipment, revaluation gains are posted to the revaluation reserve.

#### **Depreciation**

As Heritage Assets are deemed to have indeterminate lives and high residual value, the Council does not deem it appropriate to charge depreciation for these assets.

Buildings heritage assets (currently solely The Tollgate House in Hampstead) are recognised at valuation and will be depreciated over the life of the building in line with the Council's policy on Property, Plant and Equipment.

#### EMPLOYEE BENEFITS

#### 1.26 Benefits Payable During Employment Benefits payable during employment include:

Shorter-term employee benefits Those that are due to be settled within 12 months after the year-end in that the employee rendered the services, include: •wages, salaries and social security contributions. •short-term compensated absences

Short-term compensated absences
bonuses and similar payments
non-monetary benefits

All such benefits will be estimated at cost to the council. The council has undertaken this work based on an estimate.

Other longer-term employee benefits Those that do not fall due wholly within 12 months after the end of the period in which the employee rendered the services, include:

long term compensated absences (long service or sabbatical leave)
long-service benefits
long-term disability benefits
bonuses payable

deferred compensation paid

All gains & losses and past service costs will be recognised in the Surplus or Deficit on the Provision of Services.

#### **1.27 Termination Benefits**

Termination benefits are amounts payable as a result of a decision by the Council to terminate an officer's employment before the normal retirement date or an officer's decision to accept voluntary redundancy in exchange for those benefits. Termination benefits are charged on an accruals basis at the earlier of when the authority can no longer withdraw the offer of those benefits or when the authority recognises costs for a restructuring. Where termination benefits involve the enhancement of pensions, statutory provisions require the General Fund balance to be charged with the amount payable by the Council to the Pension Fund or pensioner in the year, not the amount calculated according to the relevant accounting standards. In the Movement in Reserves Statement, appropriations are required to and from the Pensions Reserve to remove the notional debits and credits for pension enhancement termination benefits and replace them with debits for the cash paid to the Pension Fund and pensioners and any such amounts payable but unpaid at the year-end.

#### 1.28 Post-Employment Benefits Employees of the council can access three separate pension schemes:

•The Teachers' Pension Scheme, administered by Capita Teachers' Pensions on behalf of the Department for Children, Schools and Families (DCSF). The employer's pension cost charged to the accounts is fixed by the contribution rate set by the DCSF on the basis of a notional fund. This is unchanged from last year.

•Ex ILEA – This is a funded scheme administered by the London Pensions Fund Authority (LPFA). The amount paid to LPFA is fixed by the contribution rate set by their actuaries in accordance with the Local Government Pension Scheme. •Other Employees – Other employees, subject to certain qualifying criteria, are eligible to join the Local Government Pension Scheme. The amounts paid to the fund are fixed by a rate set by the Council's actuary at the triennial valuation.

All schemes provide defined benefits to members (retirement lump sums and pensions), earned as employees worked for the council.

However, the arrangements for the teachers' scheme mean that liabilities for these benefits cannot be identified to the council. The scheme is therefore accounted for as if it were a defined contributions scheme – no liability for future payments of benefits is recognised in the Balance Sheet and the education service revenue account is charged with the employer's contributions payable to teachers' pensions in the year.

## 1.29 The Local Government Pension Scheme

# The Local Government Scheme is accounted for as a defined benefits scheme:

1. The liabilities of the Camden pension scheme attributable to the council are included in the Balance Sheet on an actuarial basis using the projected unit method – i.e. an assessment of the future payments that will be made in relation to retirement benefits earned to date by employees, based on assumptions about mortality rates, employee turnover rates, etc., and projections of projected earnings for current employees.

2. Liabilities are discounted to their value at current prices, using a range of financial assumptions as determined by the council's actuary.

3. The assets of the Camden pension fund and the London Pension Fund Authority (LPFA) attributable to the council are included in the Balance Sheet at their fair value:

•Quoted securities – current bid price •Unquoted securities – professional estimate

•Unitised securities – current bid price •Property – market value.

4. The change in the net pension liability is analysed into the following components:

#### Service cost comprising:

Current service cost - the increase in liabilities as a result of years of service earned this year. This is allocated in the Comprehensive Income and Expenditure Statement to the revenue accounts of services for which the employees worked.
Past service cost - the increase in liabilities arising from current year decisions whose effect relates to years of service earned in earlier years. This is debited to the Cost of Services in the Comprehensive Income and Expenditure Statement as part of Non Distributed Costs. •Net interest on the net defined liability, i.e. net interest expense for the authority – the change during the period in the net defined benefit liability that arises from the passage of time charged to the Financing and Investment Income and Expenditure Statement. This is calculated by applying the discount rate used to measure the defined benefit obligation at the beginning of the period to the net defined benefit liability at the beginning of the period taking into account any changes in the net defined benefit liability during the period as a result of contribution and benefit payments.

#### Remeasurement comprising:

The return on plan assets - excluding amounts charged in net interest on the net defined benefit liability. This is charged to the Pensions Reserve as Other Comprehensive Income and Expenditure.
Actuarial gains and losses - changes in the net pensions liability that arise because events have not coincided with assumptions made at the last actuarial valuation or because the actuaries have updated their assumptions. This is debited to Other Comprehensive Income and Expenditure.

•Contributions paid to the Camden pension fund and LPFA - the cash paid as employer's contributions to the pension fund. In relation to retirement benefits, statutory provisions require the General Fund balance to be charged with the amount payable by the council to the pension fund in the year, not the amount calculated according to the relevant accounting standards. In the Statement of Movement on the General Fund Balance this means that there are appropriations to and from the Pensions Reserve to remove the notional debits and credits for retirement benefits and replace them with debits for the cash paid to the pension fund and any amounts payable to the fund but unpaid at the year-end. The negative balance that arises on the Pensions Reserve thereby measures the beneficial impact to the General Fund of being required to account for retirement benefits on the basis of cash flows rather than as benefits are earned by employees.

#### **Discretionary Benefits**

The council also has restricted powers to make discretionary awards of retirement benefits in the event of early retirements. Any liabilities estimated to arise as a result of an award to any member of staff (including teachers) and are accrued in the year of the decision to make the award and accounted for using the same policies as are applied to the Local Government Pension Scheme.

#### **FINANCIAL INSTRUMENTS**

#### **1.30 Financial Instruments** Financial Liabilities

Financial liabilities are recognised on the Balance Sheet when the Council becomes a party to the contractual provisions of a financial instrument. These are initially measured at fair value and are carried at their amortised cost. The fair value of loans are valued at carrying value because it is not possible to derive a fair market value for the types of loans currently held by the Council. As annual charges to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest payable are based on the carrying amount of the liability, multiplied by the effective rate of interest for the instrument, the effective interest rate is the rate that exactly discounts estimated future cash payments over the life of the instrument to the amount at which it was originally recognised. For most of the Council's borrowings this means that the amount presented in the Balance Sheet is the outstanding principal repayable (plus accrued interest). Interest charged to the Comprehensive Income and Expenditure Statement is the amount payable for the year according to the loan agreement.

#### **Financial Assets**

Financial assets are classified into two types:

 Loans and receivables – assets that have fixed or determinable payments but are not quoted in an active market; and •Available-for-sale assets - assets that have a quoted market price and/or do not have fixed or determinable payments. The valuation applied to fixed term cash deposits is their carrying value, as these assets cannot be sold and hence there is no market valuation. Loans and Receivables are recognised on the Balance Sheet when the Council becomes a party to the contractual provisions of a financial instrument. They are initially measured at fair value and are subsequently measured at their amortised cost. Annual credits to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest receivable are based on the carrying amount of the asset multiplied by the effective rate of interest for that particular instrument.

For most of the loans which the Council has made, the amount presented in the Balance Sheet is the outstanding principal receivable (plus accrued interest) and interest credited to the Comprehensive Income and Expenditure Statement in the year is the amount which the loan agreement identified as receivable. In

addition, the Council has made a number of loans to voluntary organisations at less than market rates which are referred to as soft loans. When such loans are made, a loss is recorded in the Comprehensive Income and Expenditure Statement (debited to the appropriate service) for the present value of the interest that will be foregone over the life of the instrument, resulting in a lower amortised cost than the outstanding principal. Interest is credited to the Financing and Investment Income and Expenditure line in the **Comprehensive Income and Expenditure** Statement at a marginally higher effective rate of interest than the rate receivable from the voluntary organisations, with the difference serving to increase the amortised cost of the loan in the Balance Sheet.

Statutory provisions require that the impact of soft loans on the General Fund Balance is the interest receivable for the financial year – the reconciliation of amounts debited and credited to the Comprehensive Income and Expenditure Statement to the net gain required against the General Fund Balance is managed by a transfer to or from the Financial Instruments Adjustment Account in the Movement in Reserves Statement. Where assets are identified as impaired because of a past event and there is a likelihood that payments due under the contract will not be made, the asset is written down and a charge made to the relevant service (for receivables specific to that service) or the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. The impairment loss is measured as the difference between the carrying amount and the present value of the revised future cash flows discounted at the asset's original effective interest rate.

Any gains and losses that arise on the derecognition of an asset are credited or debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.

#### Available-for-Sale Assets

Available-for-sale assets are recognised on the Balance Sheet when the Council becomes a party to the contractual provisions of a financial instrument and are initially measured and carried at fair value. Where the asset has fixed or determinable payments, annual credits to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest receivable are based on the amortised cost of the asset multiplied by the effective rate of interest for the instrument. Where there are no fixed or determinable payments, income (e.g. dividends) is credited to the

Comprehensive Income and Expenditure Statement when it becomes receivable by the Council. Assets are maintained in the Balance Sheet at fair value. Values are based on the following principles: •Instruments with quoted market prices – the market price; •Other instruments with fixed and

determinable payments – discounted cash flow analysis; and

•Equity shares with no quoted market prices – professional estimate.

Changes in fair value are balanced by an entry in the Available-for-Sale Reserve and the gain/ loss is recognised in the Surplus or Deficit on Revaluation of Available-for-Sale Financial Assets. The exception is where impairment losses have been incurred – these are debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement, along with any net gain or loss for the asset accumulated in the Available-for-Sale Reserve.

Where assets are identified as impaired because of a likelihood arising from a past event that payments due under the contract will not be made (fixed or determinable payments) or fair value falls below cost, the asset is written down and a charge made to the Financing and Investment Income and Expenditure line in the Comprehensive Income and

Expenditure Statement. If the asset has fixed or determinable payments, the impairment loss is measured as the difference between the carrying amount and the present value of the revised future cash flows discounted at the asset's original effective interest rate. Otherwise. the impairment loss is measured as any shortfall of fair value against the acquisition cost of the instrument (net of any principal repayment and amortisation). Any gains and losses that arise on the derecognition of the asset are credited or debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement, along with any accumulated gains or losses previously recognised in the Available-for-Sale Reserve.

Where fair value cannot be measured reliably, the instrument is carried at cost (less any impairment losses).

#### **LIABILITIES**

## 1.31 Provision and Contingent Liabilities

#### Provisions

Provisions are charged to the relevant service account in the comprehensive Income and expenditure Statement in the year the council becomes aware of the obligation. When the obligation is settled. the costs are charged to the provision set up in the Balance Sheet. Estimated settlements are reviewed at the end of each financial year, where it becomes less than probable that a transfer of economic benefits will now be required (or a lower settlement than anticipated is made); the provision is reversed and credited back to the relevant service.

The provisions contained within the balance sheet are spilt between short (Current Liabilities) and long term provisions(non- current liabilities).

#### **Contingent Liabilities**

A contingent liability arises where an event has taken place that gives the Council a possible obligation whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the Council. Contingent liabilities also arise in circumstances where a provision would otherwise be made but either it is not probable that an outflow of resources will be required or the amount of the obligation cannot be measured reliably. Contingent liabilities are not recognised in the Balance Sheet but are disclosed in a note to the accounts.

#### **Contingent Asset**

A contingent asset is where there is a possible transfer economic benefit to the council from a past event, but the possible transfer will only be confirmed by the occurrence or non-occurrence of one or more events in the future. The council discloses these rights in the narrative notes to the accounts.

#### **Exceptional items**

Exceptional items are material amounts of income or expenditure which occur infrequently in the course of the Council's normal business and are not expected to arise at regular intervals. When these items of income or expense are material, their nature and amount will be disclosed separately, either on the face on Comprehensive Income and Expenditure Statement or notes in the accounts depending on how significant the items are to an understanding of the Council's financial performance.

#### **GROUP ACCOUNTS**

## **1.32 Interests in Companies and Other Entities**

The Council has fully reviewed the various IFRS standards relating to group relationships and after consideration of all the criteria the Council has determined that there are no relevant subsidiaries to be consolidated. Consequently, no group accounts have been prepared.

The Code of Practice on Local Authority Accounting in the United Kingdom confirms that the balance of control for local authority maintained schools lies with the local authority. The Code also stipulates that those schools' assets, liabilities, reserves and cash flows are recognised in the local authority financial statements (and not in Group Accounts). Therefore schools' transactions, cash flows and balances are recognised in each of the financial statements of the authority as if they were the transactions, cash flows and balances of the authority.

The Council has a 10% share (£0.500m) in a company called the Camden Schools Project Ltd (The LEP). The objectives of this company are to:

-Develop and deliver the Building Schools for the Future (BSF) Sample Schools Programme, comprising both PFI and non-PFI investment. -Develop and deliver facilities management services. -Develop and deliver the BSF ICT investment programme in parallel with the above schools programme. -Develop future business opportunities for the business.

The Council has treated this company as an investment and it is held on the balance sheet.

# **Note 2** Accounting Standards issued but not yet adopted

The Code of Practice on Local Authority Accounting in the United Kingdom (the Code) requires the disclosure of information relating to the expected impact of an accounting change that will be required by a new standard that has been issued but not yet adopted. This applies to the adoption of the following new or amended standards within the 2017/18 Code:

#### IFRS Narrow scope and pension amendments

- IAS 7 Statement of Cash Flows improved disclosures about liabilities from financing activities
- IAS 12 Income Taxes-Recognition of Deferred Taxes for Unrealised Losses
- Pension investment transactions cost disclosure

The Code requires implementation from 1 April 2017 and there is therefore no impact on the 2016/17 Statement of Accounts.

#### **Regulatory changes**

- The Cities and Local Government Devolution Act 2016
- The Housing Revenue Account (Accounting Practices)
- Directions 2016
- Others–Subject to timing of amendments

# **Note 3** Critical judgements in applying accounting policies

In applying the accounting policies set out in Note 1, the Authority has had to make certain judgements about complex transactions or those involving uncertainty about future events. The critical judgements made in the Statement of Accounts are:

• There is a high degree of uncertainty of funding for the Council. However, the Council has determined that this uncertainty is not yet sufficient to provide an indication of which assets might become impaired as a result of a need to close facilities due to a reduction in service provision.

• The PFI schemes that the council considers fall within the requirements of "service concessions" are those of the Chalcots Council Dwellings Refurbishment, Swiss Cottage SEN and school and Haverstock School development, all of which are fully disclosed later in the statement of accounts. The net book value of the assets held, as at the 31st March 2017 are £54.128 m for Chalcots, £18.891m for Haverstock and £18.318m for Swiss Cottage (£54.034 m for Chalcots, £19.389m for Haverstock and £18.873m for Swiss Cottage as at the 31st March 2016).

• The council, in the main, does not include Voluntary Aided schools (land and buildings) within its asset register because the title deeds for these schools name either the respective Diocesan Board or the Trustees as the legal owners of the title. However, the council does own parts of the property assets of 4 voluntary aided schools which are included in the councils asset register; and are valued as follows;

2015/16		2016/17
£m		£m
14.3	Land	14.3
1.8	Buildings	1.5
16.1	Total	15.8

# **Note 4** Assumptions made about the future and other major sources of estimation uncertainty

The Statement of Accounts contains estimated figures based on assumptions made by the Council about the future, or that are otherwise uncertain. Estimates are made taking into account historical experience, current trends and other relevant factors. However, because balances cannot be determined with certainty, actual results could be materially different from the assumptions and estimates.

The items in the Authority's Balance Sheet at 31 March 2017 for which there is a significant risk of material adjustment in the forthcoming financial year are as follows:

ltem	Uncertainty	Affect if actual results differ from assumptions
Arrears	As at 31 March 2017 the Authority had Sundry Debtors of £61.202m (£106.618m 31 March 2016). The Council does not have a single policy for the bad debt provision in order to reflect the risks associated with the type of debt, and appropriately robust to ensure that debts are reflective of "recoverability".	Considering the current economic climate and the introduction of universal benefits in the near future, it is possible that the bad debt provision for council tenant rents is too low.
NNDR	The Authority must meet its relevant share of backdated business rate appeals. A provision has been made within the accounts, utilising Valuation Office data, previous experience, facts and intelligence gathered, as at the end of the reporting period, including the number of appeals lodged as at 31 <sup>st</sup> March 2017.	It is possible that the estimate provided may not be sufficient to meet claims arising e.g. through greater success rates than previously experienced.
Creditors	At 31 March 2017, the council had a creditor balance of £144.580m £179.347m 31 March 2016). This balance is the aggregate of a number of various creditor balances, including employees and trade creditors.	If the estimations for accruals in March 2017 turn out to be higher than the actual payments made, then expenditure will have been overstated in 16/17 and will be understated in 17/18.

ltem	Uncertainty	Affect if actual results differ from assumptions
Provisions	The Council has estimated its long term insurance provisions based on the value of outstanding claims. As at 31st March 2017 the balance of insurance provisions held amounted to £8.389m, an increase of £100k from 2015/16.	If the provision is not enough, then there will be additional pressures on the Council's in year budget.
Pensions Liability	Estimation of the net liability to pay pensions depends on a number of complex judgements relating to the discount rate used, the rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected returns on pension fund assets. A firm of actuaries has been engaged to provide the Authority with expert advice about the assumptions to be applied for both the: London Borough of Camden Pension Fund, and London Borough of Camden pension element of the London Pension Fund Authority	The effects on the net pensions liability of £638.942m in 2016/17 (£605.198m, 2015/16) of changes in individual assumptions can be measured, for instance: A 0.5% decrease in the discount rate assumption would result in an increase in the pension liability of £184.145m (£171.581m; 2015/16) However, it should be noted that, in reality, the assumptions interact in complex ways.

Item	Uncertainty	Affect if actual results differ from
		assumptions
Property, Plant and Equipment (Depreciation)	Assets are depreciated over useful lives that are dependent on assumptions about the level of repairs and maintenance that will be incurred in relation to individual assets. Although the council has a capital programme that is well managed, proactively monitored and reported to management, the current economic climate makes it uncertain that the council will be able to sustain its current spending on repairs and maintenance over the medium term, thus bringing into doubt the useful lives assigned to assets.	<ul> <li>If the useful life of assets is reduced, depreciation increases and the carrying amount of the asset falls.</li> <li>It should be recognised that: <ul> <li>The margin of error in a change in depreciation due to a change in useful lives is not considered to be material.</li> <li>There are a range of other factors that might also result in a change in the estimate for depreciation such as new acquisitions, enhancements and improvements and revaluation of the assets.</li> </ul> </li> </ul>
Grant Claims yet to be Certified	Over any given year the council receives a number of grants from central government. Most of these grants are awarded based on an agreed amount and are then subject to audit certification. However, Housing Benefit (subsidy) is paid on account, in that an estimate is made at the start of the year of the amount of benefit that will be awarded during the financial year and then the council receives funding in relation to that estimate. At the end of the financial year, the actual amount due is then calculated and an amount is calculated that is owed to the council by government or vice versa.	During 2016/17, the council estimated that it would require £189.22m (£193.42m; 2015/16) in subsidy, but the total claim was for £189.60m (£194.16m; 2015/16), thus central government is owed by the council £0.38m, which represents 0.20% of the original estimate (£0.08m debtor, 0.04%; 2015/16). This creditor figure is reflected in the accounts. Considering the current economic climate, if the actual amount of benefit claims had increased by only 5%, this would have resulted in a total subsidy claimable of £198.68m (£203.09m; 2015/16),thus exceeding that estimated by £9.46m (£9.67m; 2015/16).

# Note 5 Material Items of Income and Expense

The primary purpose of this note is to disclose those material items of income and expenditure that are not part of the ordinary course of business or events of the council (i.e. extraordinary). During 2016/17 no such items of income or expenditure were incurred.

# Note 6 Events after the Balance Sheet Date

The Annual Financial Report, incorporating the Statement of Accounts, was authorised for issue by the Executive Director Corporate Services on 14 September 2017. Events taking place after this date are not reflected in the financial statements or notes.

There is a non-adjusting post balance sheet event to disclose

On the evening of Friday 23 June, based on advice received from the London Fire Brigade, Camden Council made the decision to evacuate residents from the Chalcots estate. Residents were moved out of the four affected blocks and into temporary accommodation so that the building faults could be addressed. The Council has been focussed on supporting the residents' needs and is working to get them back into their homes and the council back to business as usual, as quickly as possible.

Work began on 24 June to correct the faults identified by the fire safety inspection. The Council remains committed to correcting all of the issues identified by the fire service.

The Council is taking legal advice.

The financial statements and notes have not been adjusted for events which took place after 31 March 2017.

# **Note 7** Movement in Reserves Statement – adjustments between accounting basis and funding basis under regulation

This note details the adjustments that are made to the total comprehensive income and expenditure recognised by the Authority in the year in accordance with proper accounting practice to the resources that are specified by statutory provisions as being available to the Authority to meet future capital and revenue expenditure.

The following sets out a description of the reserves that the adjustments are made against.

#### General Fund Balance

The General Fund is the statutory fund into which all the receipts of an authority are required to be paid and out of which all liabilities of the authority are to be met, except to the extent that statutory rules might provide otherwise. These rules can also specify the financial year in which liabilities and payments should impact on the General Fund Balance, which is not necessarily in accordance with proper accounting practice. The General Fund Balance therefore summarises the resources that the Council is statutorily empowered to spend on its services or on capital investment (or the deficit of resources that the Council is required to recover) at the end of the financial year. However, it should be noted that as the Council is a housing authority, the balance is not available to be applied to funding HRA services.

Housing Revenue Account Balance The Housing Revenue Account Balance reflects the statutory obligation to maintain a revenue account for local authority council housing provision in accordance with Part VI of the Local Government and Housing Act 1989. It contains the balance of income and expenditure as defined by the 1989 Act that is available to fund future expenditure in connection with the Council's landlord function or (where in deficit) that is required to be recovered from tenants in future years.

#### Major Repairs Reserve

The Authority is required to maintain the Major Repairs Reserve. An amount equivalent to depreciation on HRA nonfixed assets is transferred to the Major Repairs Reserve. The Major Repairs Reserve is restricted to being applied to new capital investment in HRA assets or the financing of historical capital expenditure by the HRA.

#### Capital Receipts Reserve

The Capital Receipts Reserve holds the proceeds from the disposal of land or other assets, which are restricted by statute from being used other than to fund new capital expenditure or to be set aside to finance historical capital expenditure. The balance on the reserve shows the resources that have yet to be applied for these purposes at the year-end.

#### Capital Grants Unapplied

The Capital Grants Unapplied Account (Reserve) holds the grants and contributions received towards capital projects for which the Council has met the conditions that would otherwise require repayment of the monies but which have yet to be applied to meet expenditure. The balance is restricted by grant terms as to the capital expenditure against which it can be applied and/or the financial year in which this can take place.

2016/17 Adjustments to the Revenue Resources Amounts by which income and expenditure included in the Comprehensive Income and Expenditure Statement are different from revenue for the year calculated in accordance	General Fund Balance £'000	Housing Revenue Account £'000	Capital Receipts Reserve £'000	Major Repairs Reserve £'000	Capital Grants Unapplied £'000	Movement in Unusable Reserves £'000
with statutory requirements Pension cost (transferred to (or from) the Pensions Reserve)	(11,767)	(1,992)	0	0	0	(13,759)
Financial Instruments (transferred to the Financial Instruments Adjustments Account)	61	0	0	0	0	61
Council tax and NDR (transfers to or from the Collection Fund)	10,831	0	0	0	0	10,831
Holiday pay (transferred to the Accumulated Absences reserve)	846	0	0	0	0	846
Reversal of entries included in the Surplus or Deficit on the Provision of Services in relation to capital expenditure (these items are charged to the Capital Adjustment Account)	(22,697)	(53,146)	0	0	0	(75,843)
Total Adjustments to Revenue Resources	(22,726)	(55,138)	0	0	0	(77,864)
Adjustments between Revenue and Capital Resources						
Transfer of non-current asset sale proceeds from revenue to the Capital Receipts Reserve	24,039	42,586	(66,625)	0	0	0
Administrative costs of non-current asset disposals (funded by a contribution from the Capital Receipts Reserve)	0	0	0	0	0	0
Payments to the government housing receipts pool (funded by a transfer from the Capital Receipts Reserve)	(5,023)	0	5,023	0	0	0
Posting of HRA resource from revenue to the Major Repairs Reserve	0	35,079	0	(35,079)	0	0
Transfer of deferred sale proceeds credited as part of the gain/loss on disposal to the Comprehensive Income and Expenditure Statement	0	0	0	0	0	0

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2016/17	General Fund Balance £'000	Housing Revenue Account £'000	Capital Receipts Reserve £'000	Major Repairs Reserve £'000	Capital Grants Unapplied £'000	Movement in Unusable Reserves £'000
Statutory Provision for the repayment of debt (transfer to the Capital Adjustment Account)	3,214	4,526	0	0	0	7,740
Capital expenditure financed from revenue balances (transfer to the Capital Adjustment Account)	11,909	25,858	0	0	0	37,767
Total Adjustments to Revenue Resources	34,139	108,049	(61,602)	(35,079)	0	45,507
Adjustments to Capital Resources						
Use of the Capital Receipts Reserve to finance capital expenditure	0	0	48,991	0	0	48,991
Use of the Major Repairs Reserve to finance new capital expenditure	0	10,000	0	36,061	0	46,061
Application of capital grants to finance capital expenditure	4,484	0	0	0	(4,484)	0
Cash payments in relation to deferred capital receipts	0	0	0	0	0	0
Total Adjustments to Revenue Resources	4,484	10,000	48,991	36,061	(4,484)	95,052
Total Adjustments	15,897	62,911	(12,611)	982	(4,484)	62,695

2015/16 Comparatives	General Fund Balance £'000	Housing Revenue Account £'000	Capital Receipts Reserve £'000	Major Repairs Reserve £'000	Capital Grants Unapplied £'000	Movement in Unusable Reserves £'000
Adjustments to the Revenue Resources						
Amounts by which income and expenditure included in the Comprehensive Income and Expenditure Statement are different from revenue for the year calculated in accordance with statutory requirements						
Pension cost (transferred to (or from) the Pensions Reserve)	(15,905)	(3,694)	0	0	0	(19,599)
Financial Instruments (transferred to the Financial Instruments Adjustments Account)	58	0	0	0	0	58
Council tax and NDR (transfers to or from the Collection Fund)	13,324	0	0	0	0	13,324
Holiday pay (transferred to the Accumulated Absences reserve)	(66)	(13)	0	0	0	(79)
Reversal of entries included in the Surplus or Deficit on the Provision of Services in relation to capital expenditure (these items are charged to the Capital Adjustment Account)	(22,931)	20,985	0	0	0	(1,946)
Total Adjustments to Revenue Resources	(25,520)	17,278	0	0	0	(8,242)
Adjustments between Revenue and Capital Resources						
Transfer of non-current asset sale proceeds from revenue to the Capital Receipts Reserve	27,053	31,040	(58,093)	0	0	0
Administrative costs of non-current asset disposals (funded by a contribution from the Capital Receipts Reserve)	0	0	0	0	0	0
Payments to the government housing receipts pool (funded by a transfer from the Capital Receipts Reserve)	(4,844)	0	4,844	0	0	0
Posting of HRA resource from revenue to the Major Repairs Reserve	0	34,942	0	(34,942)	0	0

Transfer of deferred sale proceeds credited as part of the gain/loss on disposal to the Comprehensive Income and Expenditure Statement	(10)	0	0	0	0	(10)
2015/16 Comparatives	General Fund Balance	Housing Revenue Account	Capital Receipts Reserve	Major Repairs Reserve	Capital Grants Unapplied	Movement in Unusable Reserves
	£'000	£'000	£'000	£'000	£'000	£'000
Statutory Provision for the repayment of debt (transfer to the Capital Adjustment Account)	3,170	4,118	0	0	0	7,288
Capital expenditure financed from revenue balances (transfer to the Capital Adjustment Account)	18,137	20,861	0	0	0	38,998
Total Adjustments to Revenue Resources	43,506	90,961	(53,249)	(34,942)	0	46,276
Adjustments to Capital Resources						
Use of the Capital Receipts Reserve to finance capital expenditure	0	0	63,626	0	0	63,626
Use of the Major Repairs Reserve to finance new capital expenditure	0	0	0	40,705	0	40,705
Application of capital grants to finance capital expenditure	5,018	0	0	0	(4,869)	149
Cash payments in relation to deferred capital receipts						0
Total Adjustments to Revenue Resources	5,018	0	63,626	40,705	(4,869)	104,480
Total Adjustments	23,004	108,239	10,377	5,763	(4,869)	142,514

# **Note 8** Movement in Reserves Statement – Transfers to/from Earmarked Reserves

This note sets out the amounts set aside from the General Fund and HRA balances in earmarked reserves to provide financing for future expenditure plans and the amounts posted back from earmarked reserves to meet General Fund and HRA expenditure in 2016/17.

	Balance at 31 March 2015 £'000	Transfers Out £'000	Transfers In £'000	Balance at 31 March 2016 £'000	Transfers Out £'000	Transfers In £'000	Balance at 31 March 2017 £'000	Purpose of Reserves
Reserves to support on-going revenue	activity							
Dedicated Schools Grant	11,275	(1,495)	0	9,780	(2,441)	0	7,339	А
Support for Schools in Difficulty	442	(8)	0	434	(434)	0	0	В
Homes for Older People Reserve	4,286	(3,046)	0	1,240	(1,240)	0	0	С
Schools Budgets (delegated)	16,601	(230)	0	16,371	(316)	0	16,055	D
Multi Year Budget Reserve	10,895	(5,310)	7,395	12,980	(6,124)	2,019	8,875	E
Education Commission	1,181	0	0	1,181	(233)	0	948	F
Grant for various initiatives	6,276	0	290	6,566	(3,996)	0	2,570	G
	50,956	(10,089)	7,685	48,552	(14,784)	2,019	35,787	

	Balance at 31 March 2015 £'000	Transfers Out £'000	Transfers In £'000	Balance at 31 March 2016 £'000	Transfers Out £'000	Transfers In £'000	Balance at 31 March 2017 £'000	Purpose of Reserves
Reserves to support the council's servic	e remodelli	ing program	nme					
Pay Modernisation	0	0	0	0	0	0	0	Н
Workforce Remodelling/ Cost of Change	18,339	(7,429)	288	11,198	(7,837)	2,317	5,678	L
Camden Plan	2,791	(404)	0	2,387	(331)	0	2,056	J
Recovery Fund	0	0	0	0	0	0	0	К
Invest To Save Reserve	0	0	0	0	0	0	0	L
	21,130	(7,833)	288	13,585	(8,168)	2,317	7,734	

Reserves to support on-going capital activity and asset management									
Future Capital Schemes	21,419	(18,137)	17,205	20,487	(12,448)	16,345	24,384	М	
Commercial and other property	776	0	0	776	0	0	776	Ν	
Haverstock School PFI Reserve	2,019	(130)	0	1,889	(130)	0	1,759	0	
Schools PFI Equalisation Reserve	501	0	562	1,063	0	437	1,500	Р	
Building Schools for the Future	488	0	0	488	(24)	0	464	Q	
Accommodation Strategy	4,131	(421)	0	3,710	(160)	0	3,550	R	
	29,334	(18,688)	17,767	28,413	(12,762)	16,782	32,433		

	Balance at 31 March 2015 £'000	Transfers Out £'000	Transfers In £'000	Balance at 31 March 2016 £'000	Transfers Out £'000	Transfers In £'000	Balance at 31 March 2017 £'000	Purpose of Reserves
Reserves to mitigate future service risk								
Self-Insurance Reserve	7,600	(623)	0	6,977	(1,500)	0	5,477	S
Contingency Reserve	1,512	0	0	1,512	0	0	1,512	Т
Business Rates Safety Net Reserve	16,697	(9,620)	6,325	13,402	(11,665)	7,143	8,880	U
Reserves to support charitable activity	25,809	(10,243)	6,325	21,891	(13,165)	7,143	15,869	
Mayors Charity Reserve	32	0	2	34	(34)	0	0	V
	32	0	2	34	(34)	0	0	
Total General Fund Earmarked Reserves	127,261	(46,853)	32,067	112,475	(48,913)	28,261	91,823	
Total transfers out		(46,853)			(48,913)			
Total transfers in			32,067			28,261		
			,			,		

#### Purpose of Reserve

А	Dedicated Schools Grant	To hold unspent dedicated schools grant which is reserved for the schools budget and which may be carried forward over to future years.
В	Support for Schools in Difficulty	To provide funding to schools should they find themselves in financial difficulty.
С	Homes for Older People Reserve	To fund the Homes for Older People programme
D	Schools Budgets (delegated)	Reserve budgets held by the council on behalf of its schools.
Е	Multi Year Budget Reserve	To fund allocations in future years as part of multi-year budgeting.
F	Education Commission	To provide funding to help implement proposals to guide education in the borough
G	Grant for various initiatives	To hold various unspent grant monies that does not have conditions on its use.
н	Pay Modernisation Reserve	To provide funding from unspent budget provisions in 2009/10 and earlier years for the on-going pay and grading review
I	Workforce Remodelling and Cost of Change	To fund costs that may arise from workforce remodelling and efficiency projects in order to address the budget deficit which has arisen as a result of the reduction in government funding,
J	Camden Plan	To provide funding to implement projects that support the plan's key priorities.
Κ	Recovery Fund	To provide funding to enable the council to respond to effects of the recession within the community.
L	Invest To Save Reserve	To fund one off investment costs relating to the Council's savings programme.
Μ	Future Capital Schemes	To provide funding to support the councils costs associated with various capital schemes.
N	Commercial and other property	To provide funding to meet the cost associated with dilapidations and other payments in respect of commercial and other property.

0	Haverstock School PFI Reserve	To hold the balance of funding in respect of the Haverstock School PFI project.
Ρ	Schools PFI Equalisation Reserve	To equalise costs over the life of the PFI contract so the General Fund does not have to bear the deficit in later years.
Q	Building Schools for the Future	To provide funding for the preparatory work on the Building Schools for the Future Programme
R	Accommodation Strategy	To provide funding to facilitate the office accommodation strategy.
S	Self-Insurance Reserve	In addition to the provision for reported claims, the council has a reserve to cover against the cost of claims that have been incurred but not yet reported to the council. This includes claims that are either partially or fully self-insured by the council as well as claims that are uninsured for both the council and the HRA. The reserve also includes provision made for the possible claw back of claims paid on policies taken out before 1 April 1993 by the council with Municipal Mutual Insurance (MMI). MMI went into run off in September 1992 and is subject to a scheme of arrangement whereby any claims paid since January 1994 may be subject to partial or total claw back in the event of insolvency.
Т	Contingency Reserve	To fund expenditure arising from unforeseen events.
U	Business Rates Safety Net	To provide funding to cover reduction in retained business rates.
V	Mayors Charity Reserve	To hold donations to the Mayor's Charity.

# Note 9 Other operating expenditure

2015/16		2016/17
£'000		£'000
7,431	Levies	7,176
4,844	Payments to the Government Housing Capital Receipts Pool	5,023
(24,292)	(Gains)/losses on the disposal of non-current assets	(11,809)
(12,017)	Total	390

# **Note 10** Financing and Investment Income and Expenditure

2015/16 £'000		2016/17 £'000
26,582	Interest payable and similar charges	25,812
23,170	Net interest on the defined benefit liability	20,896
(1,530)	Interest receivable and similar income	(942)
(54,129)	Changes in the fair value of investment properties	(46,540)
(5,907)	Total	(774)
# Note 11 Taxation and Non Specific Grant Income

2015/16 £'000		2016/17 £'000
(90,363)	Council Tax Income (Precept & Prior Year Collection Fund (surplus)/deficit)	(94,205)
(86,164)	Contributions from NNDR Pool	(86,681)
(87,882)	Non-ring fenced government grants	(71,639)
(58,601)	Capital grants and contributions	(28,488)
(323,010)	Total	(281,013)

# Note 12 Property, Plant and Equipment

#### Movement on balances in 2016/17

2016/17	Council Dwellings	Other Land and Buildings	Vehicles, Plant and Equipment	Infra- structure assets	Community assets	Surplus assets	Assets under construction	Total Property, Plant and Equipment	PFI Assets included in Property, Plant and Equipment
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Cost or Valuation									
At 1 April 2016	2,560,726	952,370	35,405	299,456	22,901	696	158,048	4,029,602	95,453
Additions	55,364	15,904	12,261	15,000	1,343	0	74,943	174,815	0
Reclassification (movement between PPE asset groups)	167	24,776	0	0	0	0	(24,943)	0	0
Reclassification (movement between other asset groups)	(12,428)	(10,369)	0	0	0	0	0	(22,797)	0
Accumulated Dep. Written off on revaluation to gross book value	(35,588)	(5,930)	0	0	0	0	0	(41,518)	(1,784)
Revaluation increases/(decreases) recognised in the revaluation reserve	10,343	14,916	0	0	0	0	0	25,259	24
Revaluation increases/(decreases) recognised in the surplus/(deficit) on the provision of services	(2,430)	(16,321)	0	0	0	0	0	(18,751)	1,854
De-recognition – disposals	(11,070)	(7,669)	(4,193)	0	0	0	0	(22,932)	0
De-recognition – other	0	0	0	0	0	0	(1,446)	(1,446)	0
At 31 March 2017	2,565,084	967,677	43,473	314,456	24,244	696	206,602	4,122,232	95,547

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2016/17	Council Dwellings	Other Land and Buildings	Vehicles, Plant and Equipment	Infra- structure assets	Community assets	Surplus assets	Assets under construction	Total Property, Plant and Equipment	PFI Assets included in Property, Plant and Equipment
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Accumulated Depreciation and Imp	airment								
At 1 April 2016	(560)	(33,278)	(24,443)	(66,500)	(695)	0	0	(125,476)	(3,156)
Depreciation charge	(35,773)	(12,947)	(2,922)	(6,543)	(238)	0	0	(58,423)	(2,836)
Accumulated Dep. Written off on revaluation to gross book value	35,588	5,930	0	0	0	0	0	41,518	1,784
Depreciation written out to the revaluation reserve	0	0	0	0	0	0	0	0	0
De-recognition – disposal	147	253	4,193	0	0	0	0	4,593	0
Eliminated on reclassification to assets held for sale	0	2	0	0	0	0	0	2	0
Other movements in depreciation and impairment	0	0	0	0	0	0	0	0	0
At 31 March 2017	(598)	(40,040)	(23,172)	(73,043)	(933)	0	0	(137,786)	(4,208)
Net Book Value									
At 1 April 2016	2,560,166	919,092	10,962	232,956	22,206	696	158,048	3,904,126	92,297
At 31 March 2017	2,564,486	927,637	20,301	241,413	23,311	696	206,602	3,984,446	91,339

#### **Comparative Movement on balances in 2015/16**

2015/16	Council Dwellings	Other Land and Buildings	Vehicles, Plant and Equipment	Infra- structure assets	Community assets	Surplus assets	Assets under construction	Total Property, Plant and Equipment	PFI Assets included in Property, Plant and Equipment
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Cost or Valuation									
At 1 April 2015	2,468,482	921,431	33,532	280,871	21,944	4	100,192	3,826,456	87,266
Additions	90,009	9,828	1,873	18,585	957	3,461	79,095	203,808	0
Reclassification (movement									
between PPE asset groups)	8,208	9,460	0	0	0	3,279	(20,947)	0	0
Reclassification (movement									
between other asset groups)	0	(3,021)	0	0	0	(18,790)	(292)	(22,103)	0
Accumulated Dep. Written off on									
revaluation to gross book value	(36,454)	(4,786)	0	0	0	0	0	(41,240)	(2,928)
Revaluation increases/(decreases) recognised in the revaluation reserve	38,316	18,050	0	0	0	12,742	0	69,108	2,047
Revaluation	00,010	10,000	0	Ū	0	,	Ŭ	00,100	2,011
increases/(decreases) recognised in the surplus/(deficit)									
on the provision of services	2,490	3,417	0	0	0	0	0	5,907	9,068
De-recognition – disposals	(10,325)	(2,009)	0	0	0	0	0	(12,334)	0
De-recognition – other	0	0	0	0	0	0	0	0	0
At 31 March 2016	2,560,726	952,370	35,405	299,456	22,901	696	158,048	4,029,602	95,453

2015/16	Council Dwellings	Other Land and Buildings	Vehicles, Plant and Equipment	Infra- structure assets	Community assets	Surplus assets	Assets under construction	Total Property, Plant and Equipment	PFI Assets included in Property, Plant and Equipment
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Accumulated Depreciation and Imp									
At 1 April 2015	(1,125)	(24,903)	(21,423)	(59,957)	(494)	0	0	(107,902)	(2,201)
Depreciation charge	(35,864)	(14,633)	(3,020)	(6,543)	(201)	0	0	(60,261)	(3,980)
Accumulated Dep. Written off on									
revaluation to gross book value	36,454	4,786	0	0	0	0	0	41,240	2,928
Depreciation written out to the									
revaluation reserve	0	0	0	0	0	0	0	0	0
De-recognition – disposal	138	1,231	0	0	0	0	0	1,369	0
Eliminated on reclassification to									
assets held for sale	0	2	0	0	0	0	0	2	0
Other movements in depreciation									
and impairment	(163)	239	0	0	0	0	0	76	97
At 31 March 2016	(560)	(33,278)	(24,443)	(66,500)	(695)	0	0	(125,476)	(3,156)
Net Book Value									
At 1 April 2015	2,467,357	896,528	12,109	220,914	21,450	4	100,192	3,718,554	85,065
At 31 March 2016	2,560,166	919,092	10,962	232,956	22,206	696	158,048	3,904,126	92,297

#### Depreciation

The following useful lives and depreciation rates have been used in the calculation of depreciation:

- Council Dwellings 50 years
- Other Land and Buildings 10–50 years
- Vehicles, Plant, Furniture & Equipment 3-15 years (includes components)
- Infrastructure 40 years

#### **Capital Commitments**

At 31 March 2017, the Council has entered into a number of contracts for the construction or enhancement of Property, Plant and Equipment in 2016/17 and future years. The major commitments amounting to £1m or more are as follows:

Scheme	£'000
Abbey Road Regeneration	44,600
Agar Redevelopment	19,880
Barrington and Lamble -	1,025
Greenwood Facility	14,489
Kiln Place	4,383
Camden St Works	3,020
Total	87,397

#### **Revaluations**

The Authority carries out a rolling programme of valuations that ensures that all Property, Plant and Equipment required to be measured at fair value is re-valued at least every five years. In 2016/17 valuations were carried by external valuers. Valuations of land and buildings were carried out in accordance with the methodologies and bases for estimation set out in the professional standards of the Royal Institution of Chartered Surveyors.

The significant assumptions applied in estimating the fair values are:

•Operational Properties

All of the buildings classed as Operational Properties are assumed to be in operational use and non-specialised. Therefore, the valuations have been prepared on the basis of existing use value (EUV) in accordance with the RICS appraisal and valuation standards.

•Non-Operational Properties

These buildings are assumed to be in nonoperational use and therefore, the valuations are being prepared on the basis of Fair market value (FMV) in accordance with the RICS Appraisal and Valuation standards. •In general terms, properties are assumed to be currently in their existing use and valuations have been arrived at by consideration of comparable property transactions.

•The valuations are based on the market conditions prevailing at the valuation date and relevant adjustments to values have been made following an Impairment Review. No further adjustments have been made for any fall in value, which may have taken place since this date or for the prospects of future growth.

•No formal title investigations have been carried out as part of these valuations and it has been assumed that there are no onerous conditions or restrictions, which might adversely affect the valuations. No structural surveys have been undertaken or provided and assumption has been made as to the general condition of the properties. No investigation of contaminated land, use or presence of deleterious materials and construction techniques has been undertaken. •The following work was undertaken in the period to 31 March 2017;

	Council Dwellings	Differ Land and building	P. Vehicles, Plant, Furniture and Equipment	t. 000 000 000 000 000	Total 000, <del>3</del>
Carried at historical cost	0	13,968	20,300	0	34,268
Valued at fair value as at 31 March					
2017	2,551,870	36,775	0	0	2,588,645
2016	2,618	79,286	0	0	81,904
2015	10,000	353,855	0	0	363,855
2014	0	385,497	0	0	385,497
2013	0	58,253	0	0	58,253
Total Cost / Value	2,564,488	927,634	20,300	0	3,512,422
	_,,		,000	•	-,,

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### Note 13 Heritage Assets

	Buildings	Mayoral Regalia & Silverware	Art Collection	Public Sculptures	Total Assets
	£'000	£'000	£'000	£'000	£'000
Cost or Valuation:					
At 1 April 2016	6	382	432	20	840
Additions	0	0	0	0	0
Disposals	0	0	0	0	0
Revaluations	0	0	0	0	0
Depreciation	0	0	0	0	0
At 31 March 2017	6	382	432	20	840
Cost or Valuation:					
At 1 April 2015	15	382	432	20	849
Additions	0	0	0	0	0
Disposals	0	0	0	0	0
Revaluations	0	0	0	0	0
Depreciation	(9)	0	0	0	(9)
At 31 March 2016	6	382	432	20	840

#### **Buildings**

The only building that the Council has that is a Heritage Asset is the Tollgate House, Hampstead, see the link below:

www.britishlistedbuildings.co.uk/en-199078-toll-gate-house-hampstead

Tollgate House is a Grade 2 listed building and marks the spot where the road

entered the Bishop of London's estate; it has previously won a Civic Trust Award.

#### Mayoral Regalia & Silverware

The Council has a substantial collection of Mayoral regalia & silverware. This collection has been accumulated from regalia held by Councils that, following the 1960's pan-London local government reorganisation, came together to form the London Borough of Camden and other regalia and silverware that the Council has itself accumulated since the 1960's.

The regalia & silverware was reviewed and valued in 2011 for insurance purposes, the total valuation was £0.382m. It is kept in the Mayor's vault and is used occasionally in the performance of official ceremonies.

#### Art Collection

The Council has an extensive Art Collection but only parts of it are on display at any given time. The collection totals around 1,000 pieces and includes various paintings, drawings, prints sculptures and other art objects. The link below shows some of the collection:

http://www.camden.gov.uk/ ccm/content/leisure/arts-music-culture/arts-and-tourism-service/artsprojects-and-programmes/swiss-cottagegallery

The collection has come together over many years; mainly from either the amalgamation of the collections held by pre-London Borough of Camden councils or from donations. The collection includes a small number of substantial items. The works were catalogued and valued by Sotherby's in 1986. A further valuation was undertaken by Sotherby's in October 2010 of 18 pieces considered more valuable, that gave a total valuation of £334,690. In March 2012 Bonham's carried out valuation of the collection which came to £423,499 – the minimum value achievable in auction. This valuation has been applied to the financial accounts. For illustrative purposes, shown below are those items where their estimated value is over £10,000.

Asset Type	Title of Asset	Artist	Description of Asset	Value (Max Price) £
Painting	Yellow Movement	Sir Terry Frost	Oil on board; 1952	100,000
Painting	Head of a Greek Sailor	John Caxton	Oil on board; 1946	80,000
Painting	Composition - Black and While Ochre	Adrian Heath	Oil on canvas; 1951	50,000
Painting	Manhole I	Prunella Clough	Oil on board	50,000
Painting	Washbowl	John Bratby	Oil on board; 1965	25,000
Painting	Still Life with Cucumber	Robert MacBryde	Oil on canvas; 1969	25,000
Painting	Abstract	Sandra Blow	Oil on board; 1965	18,000
Painting	Composition	Sandra Blow	Oil	15,000

#### Additions and Disposals of Heritage Assets

There have not been any additions to the Heritage Assets portfolio during 2016/17. There have not been any recorded disposals of Heritage Assets during 2016/17. However, the Council is currently reviewing its current Art Collection and developing a strategy for its continued holding, maintenance or disposal.

# Note 14 Investment Property

The following items of income and expense have been accounted for in the Comprehensive Income and Expenditure Statement:

2015/16		2016/17
£'000		£'000
(14,337)	Rental Income from Investment Property	(13,306)
2,617	Direct Operating expenses arising from investment property	1,750
(11,720)	Net (gain)/loss	(11,556)

There are no restrictions on the Authority's ability to realise the value inherent in its investment property or on the Authority's right to the remittance of income and the proceeds of disposal. The Authority has no contractual obligations to purchase, construct or develop investment property or repairs, maintenance or enhancement.

The following table summarises the movement in the fair value of investment properties over the year:

2015/16		2016/17
£'000		£'000
190,276	Balance at start of year	229,081
	Additions:	
479	<ul> <li>Subsequent expenditure</li> </ul>	199
(343)	Disposals	(1,397)
41,377	Net gains/(losses) from fair value adjustments	34,395
	Transfers:	
(2,708)	<ul> <li>To/from property, plant and equipment</li> </ul>	0
229,081	Balance at end of year	262,278

#### Fair Value Hierarchy

Where revalued, all the Council's investment properties have been value assessed as Level 2 on the fair value hierarchy for valuation purposes by our independent valuation provider (see Note 1 Accounting Policies 1.12 for an explanation of the fair value levels).

### Note 15 Intangible Assets

The Authority accounts for its software as intangible assets, to the extent that the software is not an integral part of a particular IT system and accounted for as part of the hardware items of Property, Plant and Equipment. The intangible assets include both purchased licenses and internally generated software.

All software is given a finite useful life, based on assessments of the period that the software is expected to be of use to the Authority. The useful lives assigned to the major software suites used by the authority are:

	Internally Generated Assets	Other Assets
3	The Camden	Info
years	websites and the	Social
	virtual reality	Care and
	projects have been	Software
	fully depreciated	&
		Licences

The carrying amount of intangible assets is amortised on a straight-line basis. The amortisation of £1.857m for 2016/17 (£1.675m; 2015/16) was charged to revenue (the IT administration cost centre) and then absorbed as an overhead across all the service headings in the net expenditure of services. It is not possible to quantify exactly how much of the amortisation is attributable to each service heading.

		2015/16				2016/17
Internally	Other	Total		Internally	Other	Total
Generated	Assets			Generated	Assets	
Assets				Assets		
£'000	£'000	£'000		£'000	£'000	£'000
			Balance at start of year:			
398	13,577	13,975	<ul> <li>Gross carrying amounts</li> </ul>	398	15,143	15,541
(398)	(7,909)	(8,307)	<ul> <li>Accumulated amortisation</li> </ul>	(398)	(9,584)	(9,982)
0	5,668	5,668	Net carrying amount at start of year	0	5,559	5,559
			Additions:			
0	1,566	1,566	<ul> <li>Purchases</li> </ul>	0	1,984	1,984
0	(1,675)	(1,675)	Amortisation for the period	0	(1,857)	(1,857)
0	5,559	5,559	Net carrying amount at end of year	0	5,686	5,686
			Comprising:			
398	15,143	15,541	<ul> <li>Gross carrying amounts</li> </ul>	0	17,127	17,923
(398)	(9,584)	(9,982)	<ul> <li>Accumulated amortisation</li> </ul>	0	(11,441)	(12,237)
0	5,559	5,559		0	5,686	5,686

There are no items of capitalised software that are individually material to the financial statements.

### **Note 16** Financial Instruments

		Long – Term		Current
	31 March 2016	31 March 2017	31 March 2016	31 March 2017
	£'000	£'000	£'000	£'000
Investments				
Loans and receivables (restated)	667	667	144,342	99,185
Available for sale financial assets (restated)	0	0	25,070	15,027
Financial assets at Fair value through Profit and Loss	0	0	0	0
Total Investments	667	667	169,412	114,212
Debtors				
Loans and receivables	252	156	0	0
Financial assets carried at contract amounts	0	0	51,494	18,736
Total debtors	252	156	51,494	18,736
Borrowing				
Financial liabilities at amortised cost	347,958	347,898	2,992	2,983
Financial liabilities at fair value through profit and loss	0	0	0	0
Other borrowing			12,879	178
Total borrowing	347,958	347,898	15,871	3,161
Other Long Term Liabilities				
PFI and finance lease liabilities	75,258	69,293		
Other Long Term liabilities	216	125		
Total other long term liabilities	75,474	69,418		
Creditors				
Financial liabilities at amortised cost	0	0	0	0
Financial liabilities carried at contract amount	0	0	153,791	108,938
Total creditors	0	0	153,791	108,938

#### Soft loans made by the authority

The Council has carried out an assessment of its soft loans (car loans, cycle loans and season ticket loans) and based on estimates using a range of different effective interest rates to assess the impact, the estimated loss from these soft loans is not material.

#### Income, Expense, Gains and Losses

The gains and losses recognised in the Comprehensive Income and Expenditure Statement in relation to financial instruments are made up as follows:

2016/17	Financial Liabilities measured at amortised cost £'000	Financial Assets: Loans and receivables £'000	Financial Assets: Available-for-sale assets £'000	Assets and Liabilities at Fair value through P&L £'000	Total £'000
Interest expense	(16,586)	0	0	0	(16,586)
Interest income	0	1,440	69	0	1,509
Gains on derecognition	0	0	0	0	,
Net gain/(loss) for the year	(16,586)	1,440	69	0	(15,077)
Comparative figures for 2015/16					
Interest expense	(16,757)	0	0	0	(16,757)
Interest income (restated)	0	1,426	535	0	1,961
Gains on derecognition			5		5
Net gain/(loss) for the year	(16,757)	1,426	540	0	(14,791)

#### Fair Value of Assets and Liabilities

Financial liabilities and financial assets represented by loans and receivables and long-term debtors and creditors are carried in the Balance Sheet at amortised cost.

#### Finance Assets Measured at Fair Value

Some of the authority's financial assets are measured in the balance sheet at fair value on a recurring basis. The authority held a number of Certificates of Deposit at the balance sheet date, the fair value of which has been derived using the bid price for identical instruments in the Sterling Certificate of Deposit market.

Recurring fair value	Input level in fair value	Valuation technique used to	31 March 2016	31 March 2017
measurements	hierarchy	measure fair value		
			£'000	£'000
Available for sale: Other	Level 1	Unadjusted quoted prices in	25,070	15,027
financial instruments classified		active markets for identical		
as Available for Sale		instruments		
Tota			25,070	15,027

#### Fair Values of Financial Assets and Financial Liabilities that are not Measured at Fair Value (but for which Fair Value Disclosures are Required)

Except for the financial assets carried at fair value, all other financial liabilities and financial assets are represented by loans and receivables and long term debtors and creditors are carried on the balance sheet at amortised cost. Their fair value can be assessed by calculating the present value of the cash flows that take place over the remaining life of the instruments (Level 2), using the following assumptions:

•For PWLB loans payable, new borrowing rates from the PWLB have been applied to provide the fair value;

•For non-PWLB loans payable, prevailing market rates have been applied to provide the fair value;

•Since the carrying value included in the balance sheet includes accrued interest, this is also included in the fair value calculations; •No early repayment or impairment is recognised.

•The fair value of trade and other receivables is taken to be the invoiced or billed amount.

#### The fair values are calculated as follows;

31 March	2016		31 March 2	2017
Carrying amount	Fair value		Carrying amount	Fair value
£'000	£'000		£'000	£'000
220,943	280,049	PWLB – maturity	220,941	298,593
		PWLB – annuity	0	0
125,053	167,141	LOBOs	125,047	191,417
345,996	447,190	Financial liabilities	345,987	490,010
0	0	Long-term creditors	0	0

The fair value is higher than the carrying amount because the Council's portfolio of loans includes a number of fixed rate loans where the interest rate payable is higher than the rates available for similar loans at the Balance Sheet date.

The fair value of PWLB loans of £298.593m measures the economic effect of the terms agreed with the PWLB compared with estimates of the terms that would be offered for market transactions undertaken at the Balance Sheet date, which has been assumed to be the PWLB Certainty Rate. The difference between the carrying amount and the fair value measures the additional interest that the authority will pay over the remaining terms of the loans under the agreements with the PWLB, against what would be paid if the loans were at prevailing market rates.

The authority has a continuing ability to borrow at concessionary rates from the PWLB rather than from the markets. However, if the authority were to seek to avoid the projected loss by repaying the loans to the PWLB, the PWLB would raise a penalty charge based on premature repayment rates in addition to charging a premium for the additional interest that will not now be paid. The exit price for the PWLB loans including the penalty charge would be £344.668m.

31 March	2016		31 March 2	2017
Carrying amount	Fair value		Carrying amount	Fair value
£'000	£'000		£'000	£'000
55,850	55,850	Cash	105,910	105,910
144,342	144,437	Deposits with banks and building societies	99,185	99,239
200,192	200,287	Financial assets	205,095	205,149
2,013	2,013	Long-term debtors	1,787	1,787

The fair value of the assets is greater than the carrying amount because the Council's portfolio of loans includes a number of fixed rate loans where the interest rate payable is higher than the rates available for similar loans in the market at the balance sheet date. This shows a notional future gain/loss (based on economic conditions at 31 March 2017) arising from a commitment to pay interest to lenders above current market rates. Short term debtors and creditors are carried at cost as this is a fair approximation of their value.

# Note 17 Short-Term Debtors

31 March 2016 £'000		31 March 2017 £'000
	Government and Public Bodies	
12,330	Central Government Bodies	19,342
28,290	Other Local Authorities	9,573
2,292	NHS Bodies	2,032
42,912	Government and Public Bodies (net)	30,947
	Other entities and individuals	
5,104	- Rent Arrears	9,262
7,108	- Council Tax Payers	2,257
89,890	Gross Other entities and individual	60,353
(41,860)	Less Impairment Allowance	(50,563)
60,242	Other entities and individuals (net)	21,309
103,154	Total Debtors	52,256
3,464	Payments in Advance	8,946
106,618	Total Short-Term Debtors	61,202

### Note 18 Cash and Cash Equivalents

31 March 2016 £'000		31 March 2017 £'000
85	Cash held by the authority	67
13,334	Bank current accounts	6,237
55,850	Money Market Funds	105,875
69,269	Total cash and cash equivalents	112,179

### Note 19 Assets held for sale

	31 March 2016 £'000	31 March 2017 £'000
Balance outstanding at start of year	40,620	42,917
Assets newly classified as held for sale:		
- property, plant and equipment	24,788	22,794
Assets sold	(22,492)	(35,075)
Enhancements	1	179
Balance outstanding at year end	42,917	30,815

### Note 20 Creditors

179,347	Total creditors	144,580
144,328	Other entities and individuals	108,938
0	Pubic Corporations	342
7,019	NHS bodies	1,313
6,480	Other local authorities	11,641
21,520	Central government bodies	22,346
31 March 2016 £'000		31 March 2017 £'000

### Note 21 Provisions

		Short Term Provision		Lo	ong Term Provision	Total
	Termination Benefits	Carbon Reduction Commitment	Business Rates Appeals	Self-Insurance	Miscellaneous	
Explanation:	(1) £'000	(2) £'000	(3) £'000	(4) £'000	(5) £'000	£'000
Balance at 1 April 2017	1,411	187	12,808	8,293	236	22,935
Additional provisions made in 2016/17	219	134	1,878	2,628	0	4,859
	1,630	321	14,686	10,921	236	27,794
Amounts used in 2016/17	(1,150)	(241)	(6,032)	(2,532)	0	(9,955)
Unused amounts reversed in 2016/17	(194)	0	0	0	0	(194)
Balance at 31 March 2017	286	80	8,654	8,389	236	17,645
			Short Term		Long Term	Total
			9,020		8,625	17,645

#### 1. Termination Benefits

Provision has been made to meet the estimated costs of staff rationalisation associated with change management within the council over the forthcoming year.

#### 2. Carbon Reduction Commitment

The carbon reduction commitment is a mandatory carbon trading scheme and

aims to incentivise carbon emissions reductions in large public and private sector organisations by focusing in their energy efficiency. The provision arises at the point at which the energy is consumed and carbon dioxide emitted. This obligation will need to be recognised on the basis of the participating authority's liability to purchase and surrender the allowances. It is based on the best estimate of the expenditure required to settle the present obligation at the reporting date.

#### 3. Business Rate Appeals

Provision has been made to meet the estimated costs repayable to ratepayers as a result of reductions in rateable values following successful appeals.

#### 4. Self-Insurance

#### **General**

Since 1993, the Council has been selfinsuring various property, public liabilities and motor losses, with the current level of self-insurance at  $\pounds 0.5m$ . Annual aggregate limits (maximum claim values funded by the council) of  $\pounds 1.5m$ ,  $\pounds 3.0m$ , and  $\pounds 0.4m$ apply respectively.

Contributions in the form of internal premia charged to departments, schools and the HRA are made to the provision. These cover the cost of external premia to insurers and an estimate of the annual amount for internally insuring. The balance of the provision, shown as at the 31 March 2017, represents an estimate of the Council's insurance fund exposure to risks on reported claims.

#### Tree Root

Since January 2010 the council has added tree root liability cover to its main liability insurance programme with an excess of  $\pounds 1.0m$ ; prior to this the Council selfinsured. Claims within the excess continue to be funded via the Council's insurance provision.

#### 5. Miscellaneous Provision

Provision has also been made for pending litigations from past events that would lead to probable transfer of economic benefits. The provision is the estimate of any amount to be settled.

### Note 22 Usable Reserves

Movements in the Authority's usable reserves are detailed in the Movement in Reserves Statement, page 28.

## Note 23 Unusable Reserves

31 March 2016 £'000		31 March 2017 £'000
345,403	Revaluation reserve	336,868
3,265,822	Capital adjustment account	3,364,337
(4,957)	Financial instruments adjustment account	(4,891)
65	Available for Sale Financial Instruments	61
(605,198)	Pensions reserve	(638,943)
(12,805)	Collection fund adjustment account	(1,974)
(6,311)	Accumulating absences account	(5,465)
2,982,019	Total Unusable Reserves	3,049,993

#### **Revaluation Reserve**

The Revaluation Reserve contains the gains made by the Authority arising from increases in the value of its Property, Plant and Equipment and Intangible Assets. The balance is reduced when assets with accumulated gains are:

- Revalued downwards or impaired and the gains are lost
- Used in the provision of services and the gains are consumed through depreciation, or
- Disposed of and the gains are realised

The Reserve contains only revaluation gains accumulated since 1 April 2007, the date that the Reserve was created. Accumulated gains arising before that date are consolidated into the balance on the Capital Adjustment Account.

		31 March
31 March		2017
2016		
£'000		£'000
298,622	Balance at 1st April	345,403
CO 100	Upward revaluation of assets	25.250
69,108	recognised in the Revaluation Reserve	25,259
	Downward revaluation of assets and	
0	impairment losses charged to the	0
	Revaluation Reserve	
	Surplus or deficit on revaluation of	
69,108	on-current assets posted to the	25,259
69,108	•	25,259
69,108	on-current assets posted to the	25,259
<b>69,108</b> (3,151)	on-current assets posted to the Revaluation Reserve	(3,105)
	on-current assets posted to the Revaluation Reserve Difference between fair value	
(3,151)	on-current assets posted to the Revaluation Reserve	
	on-current assets posted to the Revaluation Reserve Difference between fair value depreciation and historical cost depreciation	(3,105)
(3,151) (19,176)	on-current assets posted to the Revaluation ReserveDifference between fair value depreciation and historical cost depreciationAccumulated gains on assets sold or	(3,105) (30,689)
(3,151)	on-current assets posted to the Revaluation ReserveDifference between fair value depreciation and historical cost depreciationAccumulated gains on assets sold or scrapped	(3,105)

#### Capital Adjustment Account

The Capital Adjustment Account absorbs the timing differences arising from the different arrangements for accounting for the consumption of non-current assets and for financing the acquisition, construction or enhancement of those assets under statutory provisions. The Account is debited with the cost of acquisition, construction or enhancement as depreciation, impairment losses and amortisations are charged to the Comprehensive Income and Expenditure Statement (with reconciling postings from the Revaluation Reserve to convert fair value figures to a historical cost basis). The Account is credited with the amounts set aside by the Authority as finance for the costs of acquisition, construction and enhancement.

The Account contains accumulated gains and losses on Investment Properties and gains recognised on donated assets that are yet to be consumed by the Authority. The Account also contains revaluation gains accumulated on Property, Plant and Equipment before 1 April 2007, the date that the Revaluation Reserve was created to hold such gains.

2015/16 £'000		2016/17 £'000
3,094,674	Balance at 1 April	3,265,822
	Reversal of items relating to capital expenditure debited or credited to the comprehensive income and expenditure statement:	
(59,778)	- charges for depreciation and impairment of non-current assets	(58,424)
5,907	<ul> <li>revaluation gains on property, plant and equipment</li> </ul>	(18,751)
(1,675)	- amortisation of intangible assets	(1,857)
(7,560)	<ul> <li>revenue expenditure funded from capital under statute</li> </ul>	(395)
(33,801)	<ul> <li>amounts of non-current assets written off on disposal or sale as part of the gain/loss on disposal to the comprehensive income and expenditure statement</li> </ul>	(54,811)
22,325	- adjusting amounts written out of the revaluation reserve	33,794
(74,582)	Net written out amount of the cost of non-current assets consumed in the year	(100,444)
	Capital financing applied in the year:	
63,629	- use of capital receipts reserve to finance new capital expenditure	48,991
40,705	- use of the major repairs reserve to finance new capital expenditure	46,061
53,583	- capital grants and contributions credited to the comprehensive income and expenditure statements that have been applied to capital financing	24,005
149	<ul> <li>application of grants to capital financing from the capital grants unapplied account</li> </ul>	0
7,288	<ul> <li>statutory provision for the financing of capital investment charged against the general fund and HRA balances</li> </ul>	7,740
38,998	- capital expenditure charged against the general fund and HRA balances	37,767
204,352		164,564
41,378	Movements in the market value of investment properties debited or credited to the comprehensive income and expenditure statement	34,395
3,265,822	Balance at 31 March	3,364,337

Note 7 provide detail of the source of all the transactions posted to the Account, apart from those involving the Revaluation Reserve.

### The Financial Instruments Adjustment Account

The Financial Instruments Adjustment Account absorbs the timing differences arising from the different arrangements for accounting for income and expenses relating to certain financial instruments and for bearing losses or benefiting from gains per statutory provisions.

### Available for Sale Financial Instruments Reserve

The Available for Sale Financial Instruments Reserves shows the movement in the fair value of the assets during the year.

#### Collection Fund Adjustment Account

The Collection Fund Adjustment Account manages the differences arising from the recognition of council tax income and nondomestic rates income in the Comprehensive Income and Expenditure Statement compared with the statutory arrangements for paying across amounts to the General Fund from the Collection Fund.

2015/16 £'000		2016/17 £'000
(5,015)	Balance at 1 April	(4,957)
48	Amount by which finance costs charged to the comprehensive income and expenditure statement are different from finance costs chargeable in the year in accordance with statutory requirements	66
(4,957)	Balance at 31 March	(4,891)

2015/16		2016/17
£'000		£'000
75	Balance at 1 April	65
(10)	Movement in the fair value of the Available for Sale Financial Instruments during the year which are taken to the Available for Sale Financial Instrument Reserve	(4)
65	Balance at 31 March	61

2015/16 £'000		2016/17 £'000
(26,129)	Balance at 1 April	(12,805)
13,324	Amount by which council tax and non-domestic rates income credited to the comprehensive income and expenditure statement is different from council tax income calculated for the year in accordance with statutory requirements	10,831
(12,805)	Balance at 31 March	(1,974)

#### Pensions Reserve

The Pensions Reserve absorbs the timing differences arising from the different arrangements for accounting for postemployment benefits and for funding benefits in accordance with statutory provisions. The Authority accounts for post-employment benefits in the Comprehensive Income and Expenditure Statement as the benefits are earned by employees accruing years of service, updating the liabilities recognised to reflect inflation, changing assumptions and investment returns on any resources set aside to meet the costs. However, statutory arrangements require benefits earned to be financed as the Authority makes employer's contributions to pension's funds or eventually pays any pensions for which it is directly responsible. The debit balance on the Pensions Reserve therefore shows a substantial shortfall in the benefits earned by past and current employees and the resources the Authority has set aside to meet them. The statutory arrangements will ensure that funding will have been set aside by the time the benefits come to be paid.

2015/16 £'000		2016/17 £'000
(728,375)	Balance at 1 April	(605,198)
142,776	Actuarial gains or losses on pensions assets and liabilities	(19,984)
(61,339)	Reversal of items relating to retirement benefits debited or credited to the surplus or deficit on the provision of services in the comprehensive income and expenditure statement	(51,329)
41,740	Employer's pensions contributions and direct payments to pensioners payable in the year	37,569
(605,198)	Balance at 31 March	(638,942)

#### Accumulated Absences Account

The Accumulated Absences Account absorbs the differences that would otherwise arise on the General Fund Balance from accruing for compensated absences earned but not taken in the year. Statutory arrangements require that the impact on the General Fund Balance is neutralised by transfers to or from the Account.

2015/16		2016/17
£'000		£'000
(6,232)	Balance at 1 April	(6,311)
6,232	Settlement or cancellation of accrual made at the end of the preceding year	6,311
(6,311)	Amounts accrued at the end of the current year	(5,465)
(79)	Amount by which officer remuneration charged to the comprehensive income and expenditure statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	846
(6,311)	Balance at 31 March	(5,465)

# Note 24 Cash Flows from Operating Activities

The cash flows for operating activities include the following items:

31 March 2016		31 March 2017
£'000		£'000
(1,530)	Interest received	(942)
28,227	Interest paid	25,812
0	Dividends received	0

The surplus or deficit on the provision of services has been adjusted for the following non-cash movements:

31 March 2016		31 March 2017
£'000		£'000
59,778	Depreciation	58,424
(47,285)	Impairment and downward valuations	(15,644)
1,675	Amortisation	1,857
5,205	Increase/(decrease) in impairment for bad debts	8,703
27,987	Increase/(decrease) in creditors	(41,506)
(25,455)	(Increase)/decrease in debtors	36,939
(7)	(Increase)/decrease in inventories	(48)
19,599	Movement in pension liability	13,760
33,801	Carrying amount of non-current assets and non-current assets held for sale, sold or derecognised	54,811
(12,887)	Other non-cash items charged to the net surplus or deficit on the provision of services	(12,259)
62,411		105,037

The surplus or deficit on the provision of services has been adjusted for the following items that are investing and financing activities:

31 March 2016 £'000		31 March 2017 £'000
0	Proceeds from short-term (not considered to be cash equivalents) and long-term investments (includes investments in associates, joint ventures and subsidiaries)	0
(58,093)	Proceeds from the sale of property, plant and equipment, investment property and intangible assets	(66,625)
(65,889)	Any other items for which the cash effects are investing or financing cash flows	(36,229)
 (123,982)		(102,854)

# Note 25 Cash Flows from Investing Activities

31 March 2016 £'000		31 March 2017 £'000
(204,757)	Purchase of property, plant and equipment, investment property and intangible assets	(170,609)
(40)	Purchase of short-term and long-term investments	0
0	Other payments for investing activities	0
58,093	Proceeds from the sale of property, plant and equipment, investment property and intangible assets	66,625
70,042	Proceeds from short-term and long-term investments	55,200
89,158	Other receipts from investing activities	44,451
12,496	Net cash flows from investing activities	(4,333)

# Note 26 Cash Flows from Financing Activities

31 March 2016 £'000		31 March 2017 £'000
0	Cash receipts of short-term and long-term borrowings	0
0	Other receipts from financing activities	0
0	Cash payments for the reduction of outstanding liabilities relating to finance leases and on-Balance-Sheet PFI contracts	(31)
(26,521)	Repayments of short-term and long-term borrowing	(12,770)
(3,878)	Other payments for financing activities	483
(30,399)	Net cash flows from financing activities	(12,318)

# **Note 27** Expenditure and Funding Analysis Reconciliation (EFA)

The analysis of income and expenditure by service on the face of the Comprehensive Income and Expenditure Statement is that specified by the CIPFA Service Reporting Code of Practice for Local Authorities 2016/17. However, decisions about resource allocation are taken by the Council's Cabinet on the basis of budget reports analysed across services. These reports are prepared on a different basis from the accounting policies used in the financial statements. In particular:

- no charges are made in relation to capital expenditure (whereas depreciation, impairment losses and amortisations are charged to services in the Comprehensive Income and Expenditure Statement)
- the cost of retirement benefits is based on cash flows (payment of employer's pensions contributions) rather than current service cost of benefits accrued in the year
- expenditure on some support services is budgeted for centrally and not charged to services

The income and expenditure of the Council's principal services recorded in the budget reports for the year is as follows:

#### 2016/17

Adjustments from General Fund to arrive at the Comprehensive Income and Expenditure Statement amounts	Adjustments for Capital Purposes (Note 1) £'000	Net change for the Pensions Adjustments (Note 2) £'000	Other Differences (Note 3) £'000	Total Adjustments £'000
Supporting People	5,519	2,361	0	7,880
Supporting Communities	24,699	1,853	0	26,552
Corporate Services	3,558	2,713	0	6,271
Public Health	0	0	0	0
Cross Cutting	0	(12,753)	0	(12,753)
Housing Revenue Account	5,668	1,303	0	6,971
Dedicated Schools Grant	0	0	0	
Net Cost of Services	39,444	(4,523)	0	34,921
Other income and expenditure from the Expenditure and Funding Analysis	(134,563)	20,896	(62)	(113,729)
Difference between General Fund surplus or deficit and Comprehensive Income and Expenditure Statement Surplus or Deficit on the Provision of Services	(95,119)	16,373	(62)	(78,808)

#### 2015/16

Adjustments from General Fund to arrive at the Comprehensive Income and Expenditure Statement amounts	Adjustments for Capital Purposes (Note 1) £'000	Net change for the Pensions Adjustments (Note 2) £'000	Other Differences (Note 3) £'000	Total Adjustments £'000
Supporting People	5,294	6,000	0	11,294
Supporting Communities	15,271	2,268	0	17,539
Corporate Services	2,640	3,726	0	6,366
Public Health	0	0	0	0
Cross Cutting	0	(18,080)	0	(18,080)
Housing Revenue Account	(5,514)	2,515	0	(2,999)
Dedicated Schools Grant	0	0	0	
Net Cost of Services	17,691	(3,571)	0	14,120
Other income and expenditure from the Expenditure and Funding Analysis	(155,163)	23,170	(13,372)	(145,365)
Difference between General Fund surplus or deficit and Comprehensive Income and Expenditure Statement Surplus or Deficit on the Provision of Services	(137,472)	19,599	(13,372)	(131,245)

#### **Adjustments for Capital Purposes**

1) Adjustments for capital purposes – this column adds in depreciation and impairment and revaluation gains and losses in the services line, and for:

- **Other operating expenditure** adjusts for capital disposals with a transfer of income on disposal of assets and the amounts written off for those assets.
- **Financing and investment income and expenditure** the statutory charges for capital financing ie Minimum Revenue Provision and other revenue contributions are deducted from other income and expenditure as these are not chargeable under generally accepted accounting practices.
- **Taxation and non-specific grant income and expenditure** capital grants are adjusted for income not chargeable under generally accepted accounting practices. Revenue grants are adjusted from those receivable in the year to those receivable without conditions or for which conditions were satisfied throughout the year. The Taxation and Non Specific Grant Income and Expenditure line is credited with capital grants receivable in the year without conditions or for which conditions were satisfied in the year without conditions or for which capital grants receivable in the year without conditions or for which conditions were satisfied in the year.

#### Net Change for the Pensions Adjustments

2) Net change for the removal of pension contributions and the addition of IAS 19 *Employee Benefits* pension related expenditure and income:

- For services this represents the removal of the employer pension contributions made by the authority as allowed by statute and the replacement with current service costs and past service costs.
- For **Financing and investment income and expenditure** -- the net interest on the defined benefit liability is charged to the CIES.

#### **Other Differences**

3) Other differences between amounts debited/credited to the Comprehensive Income and Expenditure Statement and amounts payable/receivable to be recognised under statute:

- For **Financing and investment income and expenditure** the other differences column recognises adjustments to the General Fund for the timing differences for premia and discounts.
- The charge under **Taxation and non-specific grant income and expenditure** represents the difference between what is chargeable under statutory regulations for council tax and NDR that was projected to be received at the start of the year and the income recognised under generally accepted accounting practices in the Code. This is a timing difference as any difference will be brought forward in future Surpluses or Deficits on the Collection Fund.

#### Reconciliation of Service Income and Expenditure to Cost of Services in the Comprehensive Income and Expenditure Statement

This reconciliation shows how the figures in the analysis of services income and expenditure relate to the amounts included in the comprehensive income and expenditure statement.

Reconciliation to Net Cost of Services in Comprehensive Income and Expenditure Statement:

#### **Reconciliation to Subjective Analysis**

This reconciliation shows how the figures in the analysis of Service income and expenditure relate to a subjective analysis of the surplus or deficit on the provision of services included in the comprehensive income and expenditure statement.

Reconciliation to Subjective Analysis	2015/16 £'000	2016/17 £'000
Fees, charges & other service income	(493,055)	(499,312)
Interest and investment income	(55,659)	(47,465)
Income from Council Tax, Non-Domestic		
Rates, District Rate Income	(176,527)	(180,885)
Government grants and contributions	(575,326)	(522,767)
Total Income	(1,300,567)	(1,250,429)
Employee expenses	353,482	343,993
Other service expenses	683,861	644,817
Support Service recharges	88,906	86,734
Depreciation, amortisation and impairment	21,925	70,409
Interest and investment expenditure	49,752	46,708
Precepts & Levies	7,431	7,176
Payments to Housing Capital Receipts Pool	4,844	5,023
Gain or Loss on Disposal of Fixed Assets	(24,291)	(11,809)
Total operating expenses	1,185,910	1,193,051
(Surplus) or deficit on the provision of services	(114,657)	(57,378)

# Note 28 Acquired and Discontinued Operations

No operations were acquired or discontinued in the year to 31 March 2017. On 1 April 2013 the Council acquired responsibility for a range of local public health functions from the NHS. This included commissioning and an overall duty to take appropriate steps to improve the health of the local population which remain the Council's responsibility.
# Note 29 Trading Operations

The Authority has established various trading units where the service manager is required to operate in a commercial environment and balance their budget by generating income from other parts of the authority or other organisations. Details of those units in 2016/17 are as follows:

2015/16 £'000		2016/17 £'000
	Building Control Service	
(878)	Turnover	(879)
906	Expenditure	1,088
28	(Surplus)/Deficit	209
	Commercial Waste Service	
(6,828)	Turnover	(6,785)
7,251	Expenditure	6,703
423	(Surplus)/Deficit	(82)
	Street Markets	
(840)	Turnover	(931)
1,066	Expenditure	1,183
226	(Surplus)/Deficit	252
	On-Street Parking	
(37,145)	Turnover	(38,681)
11,577	Expenditure	11,885
(25,568)	(Surplus)/Deficit	(26,796)
	Camden Transport Services	
(24)	Turnover	(22)
21	Expenditure	19
(3)	(Surplus)/Deficit	(3)
(24,894)	Net (surplus)/deficit on trading operations	(26,420)

#### **Building Control Service**

The Local Authority Building Control Regulations (included within Cultural, Environmental and Planning Service) require the disclosure of information regarding the setting of charges for the administration of the building control function. However, certain activities performed by the Building Control Unit cannot be charged for, such as providing general advice and liaising with other statutory authorities. The statement shows the total cost of operating the building control unit for chargeable activities.

#### **Commercial Waste Service**

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As a Statutory Waste Collection Authority Camden has a duty under Section 45(1) of the Environmental Protection Act 1990 to provide collections of commercial waste and recycling where requested.

Camden's Commercial Waste Service is a trading operation offering the collection of commercial waste and recycling services to all businesses within Camden. Local businesses and organisations have a huge role to play in making Camden a greener place, and can reap real benefits from improving their environmental performance. Camden's commercial waste service supports businesses by providing cost effective waste and recycling options.

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This is in line with policy objectives of encouraging businesses and institutions to play a leading role in reducing carbon emissions and waste as set out in "Green Action for Change" (Camden's environmental sustainability plan 2011-2020).

#### **Street Markets**

Under laws governing the operation of these markets, income from fees and charges may be applied only to expenditure on the maintenance of the markets. Income from all licence holders, both annual and temporary, has been brought into account.

#### **On-Street Parking**

The surplus arising from on street parking facilities is used to defray expenditure on qualifying costs incurred by the Council. Under the legislation the application of any surplus is limited to meeting the cost of providing and maintaining parking facilities, highway improvement schemes, highway maintenance and public passenger transport services. Any amount not so used may be carried forward in a parking reserve account to the next financial year.

#### **Camden Transport Services**

Camden Transport Services are part of the Transport section within HASC and are the council's in-house transport provider of relation to passenger transport and fleet management.

Statutory passenger transport is provided to CSF for children with special education needs and to HASC for adults with disabilities. Passenger transport is also provided to a range of schools across the borough for curricular activity, mainly wet and dry sports activity.

Statutory fleet management is undertaken on behalf of the council for both its goods and passenger operator's licences and supplies vehicles to all departments within the council. The council's vehicle fleet is kept safe, secure and conforms to compliance in carrying out its functions.

# Note 30 Agency Services

Camden provides various services for the North London Waste Authority (NLWA) under SLA agreements. The services provided include Finance, Human Resources and Information Technology and the council received in 2016/17 a net payment from the NLWA of £1.993m (£1.889m in 2015/16).

# Note 31 Pooled Budgets

Better Care Fund (BCF) is the result of an s75 agreement between the Council and Camden Clinical Commissioning Group (CCCG) to enable further integrated working between the Authority and the NHS. Under the 16/17 s75 pooled budget agreement, then Council expected to make a capital contribution of £0.727m and CCCG agreed to make revenue contribution of a maximum of £18.05m. The CCCG planned contribution of £18.05m included £0.98m risk share payment, which was withheld at CCCG.

The pooled budget agreement stipulates arrangement for the management of surpluses and deficits in the pool.

The Council has an agreement with Camden and Islington Mental Health Foundation Trust (CIFT) where the Council has delegated a budget to CIFT for the provision and management of some mental health services. CIFT is jointly funded by the Authority, Camden CCG, Islington CCG and Islington Council. This is not a formal pooled budget agreement. In 2016/17, the Authority transferred £3.485m (2015/16: £3.594m) to CIFT.

	2015/16 £'000	2016/17 £'000
Contributions to the pool:		
-The Authority	(1,620)	(727)
-Camden Clinical Commissioning Group	(16,893)	(17,067)
	(18,513)	(17,794)
Expenditure to be met from the pool:		
-The Authority	10,168	10,357
-Camden Clinical Commissioning Group	6,714	6,852
	16,882	17,209
Net (Surplus)/Deficit arising on the pooled budget in year	(1,631)	(585)
Authority Share of the (surplus) / deficit arising on the pooled budget	364	(139)
CCCG Share of the (surplus) / deficit arising on the pooled budget	1,267*	(446)

\*In the event that the parties to the s75 agreement decide to dissolve the pool, then the first call on this reserve would be to fund exit costs, with any remaining resources being returned to the CCCG.

\*\*The £0.139m is the surplus from the council's capital grant contribution.

### Note 32 Members Allowance

	2016/17
	£'000
Allowances	872
Expenses	0
Total	872
	Expenses

### Note 33 Officers' Remuneration

The number of staff receiving remuneration in the year in excess of £50,000 is shown below. These figures include staff in community schools.

The 2015/16 table has been restated, as the figures published last year excluded those staff separately listed in the Senior Officer disclosure as earning between  $\pounds$ 50,000 and  $\pounds$ 149,999 and over  $\pounds$ 150,000, as per the statutory provision. However, for completeness, the Council has chosen to include those Senior Officers in the banded tables below to give a full and comprehensive view.

The Council went through a high level organisational restructure in 2016. The current organisational structure came into operation from 1 April 2016, with significant changes to the Senior Officers for whom disclosure of remuneration is required.

Remuneration excludes employer's pension contributions as these are paid directly to the pension scheme fund but includes benefits in kind, so far as they are chargeable to UK income tax. Also included are compensation payments for termination and other payments receivable on the termination of employment, even where these are not taxable. The numbers include staff that have left or joined part way through the year.

2016/17	Non-sc	hools	Community	Schools
Pay band	Employed at	Left before	Employed at	Left before
£	<u>31.03.17</u> 128	<u>31.03.17</u> 2	<u>31.03.17</u> 92	<u>31.03.17</u> 9
£ 50,000 - £ 54,999	57	0	92 72	9 5
£ 55,000 - £ 59,999	18	0		
£ 60,000 - £ 64,999	26	2	30 17	0
£ 65,000 - £ 69,999				
£ 70,000 - £ 74,999	12	0	15	0
£ 75,000 - £ 79,999	23	1	7	2
£ 80,000 - £ 84,999	10	1	7	0
£ 85,000 - £ 89,999	5	1	3	0
£ 90,000 - £ 94,999	4	0	6	0
£ 95,000 - £ 99,999	1	0	1	0
£100,000 - £104,999	0	0	0	0
£105,000 - £109,999	2	0	2	1
£110,000 - £114,999	3	1	1	0
£115,000 - £119,999	0	0	0	0
£120,000 - £124,999	1	0	0	0
£125,000 - £129,999	1	0	1	0
£130,000 - £134,999	0	0	1	0
£135,000 - £139,999	0	0	0	0
£140,000 - £144,999	0	0	0	0
£145,000 - £149,999	0	0	0	0
£150,000 - £154,999	1	0	0	0
£155,000 - £159,999	0	0	0	0
£160,000 - £164,999	2	0	0	0
£165,000 - £169,999	0	0	0	0
£170,000 - £174,999	0	0	0	0
· · · · ·				

£175,000 - £179,999	0	0	0	0
£180,000 - £184,999	0	0	0	0
£185,000 - £189,999	0	1	0	0

2015/16	Non-scl	Non-schools		y Schools
Pay band	Employed at	Left before	Employed	Left before
£	31.03.16	31.03.16	at 31.03.16	31.03.16
£ 50,000 - £ 54,999	105	2	92	5
£ 55,000 - £ 59,999	41	4	78	7
£ 60,000 - £ 64,999	22	2	27	0
£ 65,000 - £ 69,999	23	2	17	4
£ 70,000 - £ 74,999	24	0	18	1
£ 75,000 - £ 79,999	19	1	6	1
£ 80,000 - £ 84,999	5	0	5	0
£ 85,000 - £ 89,999	3	0	7	1
£ 90,000 - £ 94,999	0	1	3	0
£ 95,000 - £ 99,999	0	2	2	0
£100,000 - £104,999	5	0	2	0
£105,000 - £109,999	1	1	2	0
£110,000 - £114,999	2	1	0	0
£115,000 - £119,999	0	0	1	0
£120,000 - £124,999	1	1	0	0
£125,000 - £129,999	1	0	0	0
£130,000 - £134,999	0	0	0	0
£135,000 - £139,999	0	0	0	0
£140,000 - £144,999	1	0	1	0
£145,000 - £149,999	1	0	0	0
£150,000 - £154,999	0	0	0	0
£155,000 - £159,999	1	0	0	0
£160,000 - £164,999	1	0	0	0
£165,000 - £169,999	1	0	0	0

#### 2016/17 Senior Officers whose salary is £150,000 or more per year

No	Name	Job Title	Actual Pay £	Variable Pay* £	Fees, Allowances & other pay £	Loss of Office Payment £	Total Pay** £
1	Cooke M	Chief Executive	£163,350				£163,350
2	Stopard R	Executive Director of Supporting Communities (A) [part year]	£121,642	£4,886		£58,788	£185,316
3	O'Donnell M	Executive Director of Corporate Services and Section 151 Officer	£154,660	£7,677			£162,337
4	Pratt M	Executive Director of Supporting People	£151,500	£2,876			£154,376

No	Name	Job Title	Employer's Pension contribution – Payable to pension scheme £
1	Cooke M	Chief Executive	£28,096
2	Stopard R	Executive Director of Supporting Communities (A) [part year]	£21,763
3	O'Donnell M	Executive Director of Corporate Services and Section 151 Officer	£27,923
4	Pratt M	Executive Director of Supporting People	£26,553

#### 2016/17

Senior Officers whose salary is between £50,000 and £150,000 per year

No	Job Title	Actual Pay £	Variable Pay* £	Fees, Allowances & Other pay £	Loss of Office Payment £	Total Pay** £
5	Executive Director of Supporting Communities (B) [part year]	£96,667				£96,667
6	Director of Adult Social Care [part year]	£65,806				£65,806
7	Assistant Director of Human Resources	£85,713				£85,713

No	Job Title	Employer's Pension contribution – Payable to pension scheme £
5	Executive Director of Supporting Communities (B) [part year]	£16,627
6	Director of Adult Social Care [part year]	£11,319
7	Assistant Director of Human Resources	£14,743

\* One off non-consolidated payment based on performance.

\*\* All amounts payable which are subject to UK income tax, including expenses and estimated value of any other benefits not paid in cash, and all Termination payments. The first £30,000 of the Termination payment will be paid without deduction of income tax and national insurance as provided for under section 401 to 405 of the Income Tax (Earnings and Pension) Act 2003. The balance over £30,000 will be subject to tax. This excludes employer's pension contributions that are paid directly to the pension scheme.

The Director of Public Health is employed by the London Borough of Islington and

shared 50:50 with Camden. Annualised salary of £115,134.

The Chief Executive, Executive Director Corporate Services and Borough Solicitor receive an allowance for the provision of advice to North London Waste Authority. This payment and the associated pension contributions are not included as these are declared in the accounts of the NLWA.

In 2016/17 there were two Statutory Elections, and one Local Referendum for which the Chief Executive received payments for work as the Returning / Counting officer. These are not shown in the figures above. The Greater London Authority elections in May 2016 and the EU Referendum in June led to a number of senior officers receiving payments for work on behalf of the Returning / Counting Officer. As payments for work on behalf of the Returning Officer for both elections are not made by the Council itself, these payments are not part of the Council's remuneration payments to senior officers. Payments for work on the Local Referendum are paid by the Council on behalf of the Counting Officer and are funded by Central Government.

#### 2015/16 Senior Officers whose salary is £150,000 or more per year

No	Name	Job Title	Actual Pay £	Variable Pay * £	Fees, Allowances & other pay £	Loss of Office Payment £	Total Pay** £
1	Cooke M	Chief Executive	£163,350				£163,350
2	Stopard R	Deputy Chief Executive	£162,189	£3,000			£165,189
3	O'Donnell M	Director of Finance	£153,546	£3,000			£156,546

No	Name	Job Title	Employer's Pension contribution – Payable to pension scheme £
1	Cooke M	Chief Executive	£28,740
2	Stopard R	Deputy Chief Executive	£27,587
3	O'Donnell M	Director of Finance	£27,507

#### 2015/16

Senior Officers whose salary is between £50,000 and £150,000 per year

No Job Title	Actual Pay £	Variable Pay* £	Fees, Allowances & other pay £	Loss of Office Payment £	Total Pay** £
1 Director of Children, Schools & Families	£143,820	£3,000			£146,820
2 Director of Housing & Adult Social Care	£140,760	£3,000			£143,760
3 Borough Solicitor	£124,338	£2,500			£126,838
Assistant Director of Regeneration and Planning; <sup>4</sup> Acting up to Director of Culture and Environment [part year]	£80,001	£2,750	£13,793		£96,544

No	Job Title	Employer's Pension contribution – Payable to pension scheme £
1	Director of Children, Schools & Families	£24,519
2	Director of Housing & Adult Social Care	£24,008
3	Borough Solicitor	£22,353
4	Assistant Director of Regeneration and Planning; Acting up to Director of Culture and Environment [part year]	£16,123

\* One off non-consolidated payment based on performance.

\*\* All amounts payable which are subject to UK income tax, including expenses and estimated value of any other benefits not paid in cash, and all Termination payments. The first £30,000 of the Termination payment will be paid without deduction of income tax and national insurance as provided for under section 401 to 405 of the Income Tax (Earnings and Pension) Act 2003. The balance over £30,000 will be subject to tax. This excludes employer's pension contributions that are paid directly to the pension scheme.

The Director of Public Health is employed by the London Borough of Islington and

shared 50:50 with Camden. Annualised salary of £115,134.

The Chief Executive, Executive Director Corporate Services and Borough Solicitor receive an allowance for the provision of advice to North London Waste Authority. This is not included as these are declared in the accounts of the NLWA.

In 2015/16 there was one statutory election, one Local Council Election (combined with the Parliamentary Election) and one Local Referendum for which the Chief Executive received payments for work as the Returning / Counting officer. These are not shown in the figures above. The Parliamentary elections in May 2015 led to a number of senior officers receiving payments for work on behalf of the returning officer. As payments for work on behalf of the returning officer for the Parliamentary elections are not made by the Council itself, these payments are not part of the Council's remuneration payments to senior officers. Payments for work on the Local Referendum are paid by the Council on behalf of the Counting Officer and are funded by Central Government. Payments for work on the Local Council elections are paid by the Council on behalf of the Returning Officer.

### Note 34 External Audit costs

The Authority has incurred the following costs in relation to the audit of the Statement of Accounts, certification of grant claims and statutory inspections and to non-audit services provided by the Authority's external auditors:

2015/16		2016/17
£'000		£'000
164	Fees payable to the external auditor with regard to external audit services carried out by the appointed auditor for the year	164
42	Fees payable to the external auditor for the certification of grant claims and returns for the year	34
206	Total	198

# Note 35 Dedicated Schools grant

The council's expenditure on schools is funded primarily by grant monies provided by the Department for Children, Schools and Families, the Dedicated Schools Grant (DSG). DSG is ring-fenced and can only be applied to meet expenditure properly included in the schools budget, as defined in the School Finance (England) Regulations 2008.

The schools budget includes elements for a range of educational services provided on an authority-wide basis and for the individual schools budget, which is divided into a budget share for each maintained school.

Balance brought forward is adjusted because the final Early Year's DSG is not announced until July of the following year.

		9,779	Total DSG carry forward			7,339
1,496	0	1,496	(Carry forward)/Drawdown of DSG this year	2,845	(405)	2,440
0	(550)	(550)	Local authority contribution for this		(550)	(550)
0	132,962	132,962	Actual ISB deployed to schools		134,719	134,719
27,586	0	27,586	Actual central expenditure	27,253		27,253
(26,090)	(132,412)	(158,502)	Final budget distribution for year	(24,408)	(134,034)	(158,442)
390	(390)	0	In year adjustment	405	(405)	0
(26,480)	(132,022)	(158,502)	Agreed budgeted distribution in the year	(24,813)	(133,629)	(158,442)
		11,275	Carry forward to next financial year agreed in advance			9,779
		101	Budget share clawed back, brought forward from previous year			
		(11,376)	Brought forward from the previous year			(9,779)
		(158,502)	Final DSG for the financial year			(158,442)
£'000	£'000	£'000		£'000	£'000	£'000
Central Expenditure	ISB	Total		Central Expenditure	ISB	Total
		2015/16				2016/17

# Note 36 Grant Income

The authority credited the following grants, contributions and donations to the Comprehensive Income and Expenditure Statements in 2016/17

2015/16 £'000		2016/17 £'000
	Credited to taxation and non-specific grant income	
70,327	Revenue Support Grant	54,814
7,557	New Homes Bonus	9,241
2,364	Education Services Grant	2,131
2,007	Housing and Council Tax Benefits Administration Grant	1,711
3,187	Section 31. Government Returns and Reimbursements	1,998
971	Carers and ASC new burdens	0
683	Independent living fund	865
461	Council tax benefit admin grant	534
67	Council Tax Localisation	67
173	Local Reform Grant	176
28	Other Grants	102
57	Local Flood Defence Grant	0
87,882	Total Revenue Grants	71,639

2015/16 £'000		£'000
	Capital Grants & Contributions Applied	
5,970	Transport for London	5,886
28,973	Target Funding	472
1,007	CIL	3,268
7,241	Standards Fund Capital	6,065
134	IT Demonstrator Grant	41
0	Disabled Facilities Grant	548
4,364	Other small grants & Contributions	713
5,443	S106 Recognised in I&E	6,929
395	Other Contributions	0
56	NHS – Short Breaks	0
0	Community Schools Contributions	83
53,583	Total	24,005

	Capital - Grants & Contributions Unapplied	
107	Contractors & third parties Contributions (Unapplied)	0
4,911	CIL	4,484
5,018	Total	4,484
58,601	Total Capital Grants	28,488
146,483	Total	100,127

2015/16 £'000		2016/17 £'000
	Credited to Services	
193,300	Housing Benefit Subsidy	191,267
158,502	Dedicated Schools Grant	158,228
253	Troubled Families Grant	1,269
26,725	Public Health	28,194
13,796	Young People's Learning Agency (previously Learning & Skills Council)	12,633
11,332	Pupil Premium Grant	10,574
8,461	PFI Grants	8,461
6,824	Housing PFI grant	6,824
7,268	Other grants	8,135
462	Revenue related grants	0
538	Asylum Seekers	1,106
618	Transport for London	794
335	Standards Fund	332
428	Disabled Facilities Grant	0
428,842	Total	427,817

The authority has received a number of grants, contributions and donations that have yet to be recognised as income as they have conditions attached to them that will require the monies or property to be returned to the awarding body. The balances at the year-end are as follows:

2015/16 £'000		2016/17 £'000	2015/16 £'000
	Capital Grant Receipts in Advance		
	Included in Short Term Liabilities		
472	Target Funding	0	1,3
706	Standards Fund	455	1,9
358	IT Demonstrator Grant	317	3,3
0	Homes & Communities Agency	1,012	
0	VA Schools contributions	568	
60	BSF	0	
0	DoH Housing & Technology Grant	136	
1,461	Other grants and contributions	781	
3,057		3,269	
	Included in Long Term Liabilities		
93,239	Section 106	101,461	
66	Fire-ins	66	
93,305		101,527	
96,362	Total	104,796	

	2016/17 £'000
Revenue Grant Receipts in Advance	
Included in Short Term Liabilities	
Social Care Reform Grant	
Other grants	1,061
Total	1,061
	Included in Short Term Liabilities Social Care Reform Grant Other grants

### **Note 37** Related Parties

The council is required to disclose material transactions with related parties – bodies or individuals that have the potential to control or influence the council or to be controlled or influenced by the council. Disclosure of these transactions allows readers to assess the extent to which the council might have been constrained in its ability to operate independently or might have secured the ability to limit another party's ability to bargain freely with the council.

#### Central government

Central government has effective control over the general operations of the council – it is responsible for providing the statutory framework, within which the council operates, provides the majority of its funding in the form of grants and prescribes the terms of many of the transactions that the council has with other parties (e.g. housing benefits). Details of transactions with government departments are set out in a note relating to the Cash Flow Statement. In addition, a number of transactions with related parties are disclosed elsewhere in the notes to these accounts.

#### Members

Members of the council have direct control over the council's financial and operating policies. The total of members' allowances paid in 2016/17 is shown in Note 33.

With regard to the 2016/17 related party disclosures received from members and a review of the register of interests, there are organisations that members have declared an interest in but also where Camden has provided financial support to or the organisation has provided services to the council. The Council's transactions with these organisations in 2016/17 are as follows:

£'000 £'000 Corporate relationships 9.042 15.939 (where the Councillor serves as a representative of the Council) Personal relationships 2,119 2,382 (i.e. where the Councillor or a close relative serves in their own right) Organisations which 60 659 have both corporate and personal relationships 11,221 18,981 Total

Further details of the Members' Register of Interests are available on the Camden website:

http://camden.gov.uk/ccm/navigation/coun cil-and-democracy

#### 2015/16 2016/17

#### Officers

With regard to the 2016/17 related party disclosures received from officers, there is one declaration of interest in addition to the responsibilities in respect of the North London Waste Authority (NLWA) and London Pension Fund Authority (LPFA) disclosed later in this note. Mike O'Donnell, Executive Director Corporate Resources is also employed by Birmingham City Council as the Interim Chief Financial Officer for 4 days a week. The salary recharge due from Birmingham City Council for his time is £5,200.

#### Local Health Trusts

The Council received £30.030m from Local Health Trusts and Clinical Commissioning Groups during the year for the provision of combined health and community care services. This comprised:

2015/16 £'000		2016/17 £'000
26,508	Camden Clinical Commissioning Group	30,953
1,007	FNCC Collected by Provider	1,410
2,515	NHS Foundation Trust CIFT (Mental Health & Social Care)	748
30,030	Total	33,112

#### North London Waste Authority (NLWA)

In respect of NLWA, the council acts as lead borough. In this respect, the:

•Executive Director Corporate Services (Michael O'Donnell) acts as financial advisor

It should be noted that the NLWA has seven participating boroughs and each borough can appoint up to two members to the board.

In 2016/17 the council paid £  $\pm$ 7.995m ( $\pm$ 8.231m; 2015/16) to the NLWA and received  $\pm$ 0.189m ( $\pm$ 0.394m; 2015/16). The council held  $\pm$ 4.976m on behalf of NLWA at 31 March 2017 ( $\pm$ 12.701m; 31 March 2016) this has been excluded from the Council's balance sheet.

Further disclosures in respect of NLWA are shown in note 30 on agency services.

#### London Pension Fund Authority (LPFA)

In respect of the LPFA, the Executive Director Corporate Services (Michael O'Donnell) is a Non-Executive Board Member.

# **Note 38** Capital Expenditure and Capital Financing

The total amount of capital expenditure incurred in the year is shown in the table below (including the value of assets acquired under finance leases and PFI contracts), together with the resources that have been used to finance it. Where capital expenditure is to be financed in future years by charges to revenue as assets are used by the Authority, the expenditure results in an increase in the Capital Financing Requirement (CFR), a measure of the capital expenditure incurred historically by the Authority that has yet to be financed. The CFR is analysed in the second part of this note.

2015/16		2016/17
£'000		£'000
563,233	Opening capital financing requirement	571,904
	Capital investment:	
	From Capital Expenditure:	
203,671	Property, plant and equipment	167,415
0	Assets Held for Sale	179
479	Investment properties	199
1,566	Intangible assets	1,984
9,481	Revenue expenditure funded from capital under statute	6,349
176	Finance Leases	0
215,373		176,126
	Sources of finance	
63,629	Capital receipts	48,991
103,109	Government grants and other contributions	70,066
	Sums set aside from revenue:	
32,676	- direct revenue contributions	37,717
0	Pre-application of capital receipts	
	Special repayment of debt - housing assoc loans	
1,540	- MRP	1,744
5,316	- MRP in relation to PFI	5,850
432		147
206,702		164,515
571,904	Closing Capital Financing Requirement	583,515
8,671	Change in CFR	11,611

2015/16 £'000	Explanation of movements in year	2016/17 £'000
15,783	Increase in underlying need to borrowing (unsupported by	19,352
•	government financial assistance) Assets acquired under finance leases	,
(1,540)	- MRP	(1,744)
(5,316)	- MRP - PFI	(5,850)
(432)	- MRP - Finance Leases	(147)
8,671	Increase/(decrease) in Capital Financing Requirement	11,611

# Note 39 Leases

#### Authority as Lessee

#### Finance Leases

The council has a number of vehicles, photocopiers and IT related equipment under finance leases; these assets are carried as property, plant and equipment in the balance sheet at the following net amounts:

31 March		31 March
2016		2017
£'000		£'000
768	Vehicles, plant, furniture and equipment	357
768		357

The council is committed to making minimum payments under these leases comprising settlement of the long-term liability for the interest in the assets acquired by the council and finance costs that will be payable by the council in future years while the liability remains outstanding. The minimum lease payments are made up of the following amounts:

31 March 2016 £'000		31 March 2017 £'000
	Finance lease liabilities (net present value of minimum lease payments):	
146	- current	131
223	- non-current	92
0	Finance costs payable in future years	
369	Minimum lease payments	223

The minimum lease payments will be payable over the following periods:

	Minimum Lease Payments		Finar	nce Lease Liabilities
		5	2015/1	
	2015/16	2016/17	6	2016/17
	£'000	£'000	£'000	£'000
Not later than one				
year	146		146	131
Later than one year and not later than five				
years	223		223	92
Later than five years	0		0	
	369		369	223

Payments incurred in respect of finance leases are shown below:

31 March		31 March
2016		2017
£'000		£'000
15	Financing Costs	10
432	Finance Lease Liabilities	147
447		157

#### **Operating Leases**

The future minimum lease payments due under non-cancellable leases in future years are:

31 March		31 March
2016		2017
£'000		£'000
0	Not later than one year	0
	Later than one year and not later than	
0	five years	0
0	Later than five years	0
0	Minimum lease payments	0

The expenditure charged to the Comprehensive Income and Expenditure Statement during the year in relation to these leases was:

31 March		31 March
2016		2017
£'000		£'000
0	Minimum lease payments	0
0	Contingent rents	0
0		0

In addition to the leases disclosed above, Camden has entered into a contract with Veolia Environmental Services for waste management. The contract has been reviewed and it has been concluded that the substance of the transaction between Veolia and Camden for the use of Veolia's vehicles in effect represents an operating lease where Camden is the lessee. Based on estimates of the fair values of the assets were they to be acquired in a commercial environment, it is estimated that Camden would have paid £1.473m for the use of these assets in 2016/17 (£1.488m in 2015/16).

#### Authority as Lessor

#### **Operating Leases**

The Authority leases out property and equipment under operating leases for the following purposes:

- For the provision of community services, such as sports facilities.
- For economic development purposes to provide suitable affordable accommodation for local businesses.

The future minimum lease payments receivable under noncancellable leases in future years are:

31 March 2016		31 March 2017
£'000		£'000
12,128	Not later than one year	11,467
	Later than one year and not later than	19,030
27,309	five years	13,000
44,593	Later than five years	44,240
84,030		74,737

# Note 40 Private Finance Initiatives and similar contracts

PFI contracts are agreements to receive services, where the responsibility for making available the non-current assets needed to provide the services passes to the PFI contractor. As the council is deemed to control the services that are provided under its PFI schemes and as ownership of the non-current assets will pass to the council at the end of the contracts for no additional charge, the council carries the non-current assets used under the contracts on the Balance Sheet.

Fixed assets recognised on the Balance Sheet are revalued and depreciated in the same way as property, plant and equipment owned by the council.

Haverstock	School	PFI
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In 2003/04 Camden entered into a 27 year contract to rebuild the Haverstock School and then provide services to the school. The unitary charge is subject to indexation and performance deductions for service and availability failures.

The land where the dwelling blocks are situated belongs to the Council and the Operator has been granted a license to use the land for undertaking the works and services.

The original recognition of these fixed assets was balanced by the recognition of a liability for amounts due to the scheme operator to pay for the assets. For the Haverstock School PFI, the liability was written down by an initial capital contribution of £4.0m.

Details of the payments due to be made under PFI arrangements (separated into repayments of liability, interest and service charges):

	Payment for	Reimbursement of		-
	Services	Capital Expenditure	Interest	Total
	£'000	£'000	£'000	£'000
Payable in 2017/18	1,014	531	921	2,466
Payable between two to five years	4,947	1,883	3,275	10,105
Payable between six to ten years	6,190	4,026	3,007	13,223
Payable between eleven to fifteen years	4,087	4,493	878	9,458
Payable between sixteen to twenty years*	0	0	0	0
Total	16,238	10,933	8,081	35,252

Although the payments made to the contractor are described as unitary payments, they have been calculated to compensate the contractor for the fair value of the services they provide, the capital expenditure incurred and interest payable whilst the capital expenditure remains to be reimbursed. The liability outstanding to pay the liability to the contractor for capital expenditure incurred is as follows:

2015/16		2016/17
£'000		£'000
11,899	Balance outstanding at 1 April	11,449
(450)	Payments during the year	(516)
11,449	Balance outstanding at 31 March	10,933

#### **Chalcot Housing PFI**

In 2006/07 Camden entered into a 15-year concession to refurbish and maintain dwelling accommodation on the Chalcot Housing Estate The unitary charge for the maintenance and lifecycle work for the remainder of the contract is under a fixed cost contract agreement, subject to indexation and performance deductions.

The land where the dwelling blocks are situated belongs to the Council and the Operator has been granted a license to use the land for undertaking the works and services.

The original recognition of these fixed assets was balanced by the recognition of a liability for amounts due to the scheme operator to pay for the assets. For the Chalcot Housing PFI, the liability was written down by capital contributions of  $\pounds 9.791m$ .

Details of the payments due to be made under PFI arrangements (separated into repayments of liability, interest and service charges):

	Payment for	Reimbursement of		
	Services	Capital Expenditure	Interest	Total
	£'000	£'000	£'000	£'000
Payable in 2017/18	3,428	4,795	2,313	10,536
Payable between two to five years	12,362	16,213	3,681	32,256
Payable between six to ten years	0	0	0	0
Total	15,790	21,008	5,994	42,792

Although the payments made to the contractor are described as unitary payments, they have been calculated to compensate the contractor for the fair value of the services they provide, the capital expenditure incurred and interest payable whilst the capital expenditure remains to be reimbursed. The liability outstanding to pay the liability to the contractor for capital expenditure incurred is as follows:

2015/16		2016/17
£'000		£'000
29,552	Balance outstanding at 1 April	25,484
(4,068)	Payments during the year	(4,476)
25,484	Balance outstanding at 31 March	21,008

Swiss Cotta	ge SEN Schoo	and UCL
Academy PI	-1	

In 2011/12 the council entered into a 25 year contract to build two new schools at Adelaide Road, Swiss Cottage SEN School and UCL Academy, and provide facilities management services excluding catering services. The council is required to pay an annual unitary charge to compensate the contractor for the fair value of the services they provide, the capital expenditure incurred and interest payable whilst the capital expenditure remains to be reimbursed. The unitary charge is subject to indexation and performance deductions for service and availability failures. The council receives an annual PFI credit towards the unitary charge. The schools each make annual contributions to meet the costs of the unitary charge not covered by the PFI credits and for the council to manage the PFI services and provide ICT facilities to the schools.

Details of the payments due to be made under PFI arrangements (separated into repayments of liability, interest and service charges):

	Payment for Services £'000	Reimbursement of Capital Expenditure £'000	Interest £'000	Total £'000
Payable in 2017/18	2,150	921	4,150	7,221
Payable between two to five years	9,604	4,251	15,650	29,505
Payable between six to ten years	14,033	7,454	16,916	38,403
Payable between eleven to fifteen years	16,135	11,510	12,656	40,301
Payable between sixteen to twenty years	19,216	16,965	6,267	42,448
Payable between twenty one to twenty five years	2,408	2,408	230	5,046
Total	63,546	43,509	55,869	162,924

Although the payments made to the contractor are described as unitary payments, they have been calculated to compensate the contractor for the fair value of the services they provide, the capital expenditure incurred and interest payable whilst the capital expenditure remains to be reimbursed. The liability outstanding to pay the liability to the contractor for capital expenditure incurred is as follows:

2015/16		2016/17
£'000		£'000
45,164	Balance outstanding at 1 April	44,366
(798)	Payments during the year	(857)
44,366	Balance outstanding at 31 March	43,509

# Note 41 Impairment Losses

During 2016/17 the authority has had no impairment losses. (2015/16, £nil).

Revaluation losses on operational properties and changes in the fair value of investment properties have been disclosed elsewhere in the Statement (the Movement in Reserves Statement, Note 12: Fixed Assets and Note 14: Investment Properties).

### **Note 42** Termination Benefits

The Council continues to be engaged in salary savings activity in the financial year 2016/17, in undertaking its Medium-Term Financial Strategy, and transformation work continues. The following tables provide a summary of the exit packages associated with the required redundancies to achieve the Council's transformational goals. For the year 2016/17, the Council has charged to the Comprehensive Income and Expenditure Account a total of £3.49m for the termination of contracts that have occurred during 2016/17. This is for the termination of 167 employee contracts spread across the full range of Council services.

The table below provides an analysis of the exit packages approved during 2016/17. This analysis discloses both the number of exit packages and the total cost of redundancies by the total cost band for each redundancy. With reference to the columns labelled:

- 'compulsory redundancies': this summarises the costs associated with the total number of compulsory redundancies in 2016/17.

- 'voluntary redundancies': wherever possible, compulsory redundancies have been minimised through the use of a variety of measures including the use of voluntary redundancy.

	Headcount by band							Cost by band (to nearest thousand pounds)				
	Compul 2014/15	sory redur 2015/16	ndancies 2016/17	Other 2014/15	departure 2015/16	s agreed 2016/17	Compu 2014/15 £'000	lsory redui 2015/16 £'000	ndancies 2016/17 £'000	Other 2014/15 £'000	departure: 2015/16 £'000	s agreed 2016/17 £'000
£'000 - £20,000	20	57	35	32	44	75	184	481	315	288	392	797
£20,001 - £40,000	10	21	12	16	18	32	252	576	322	419	545	932
£40,001 - £60,000	3	3	2	4	6	7	129	127	107	210	309	334
£60,001 - £80,000	2	2	0	1	1	0	154	127	0	67	66	0
£80,001 - £100,000	0	1	1	1	1	0	0	83	86	96	95	0
£100,001 - £150,000	1	1	0	0	4	1	172	101	0	0	743	150
£150,001 - £200,000	0	0	0	0	0	1	0	0	0	0	0	199
£200,001 - £250,000	0	0	0	0	0	0	0	0	0	0	0	0
£250,001 - £300,000	0	0	0	0	0	1	0	0	0	0	0	250
Total	36	85	50	54	74	117	891	1,495	830	1,080	2,150	2,662

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# **Note 43** Pensions Schemes Accounted for as Defined Contribution Schemes

#### Teachers

Teachers employed by the Authority are members of the Teachers' Pension Scheme, administered by the Department for Education. The Scheme provides teachers with specified benefits upon their retirement, and the authority contributes towards the costs by making contributions based on a percentage of members' pensionable salaries.

The Scheme is technically a defined benefit scheme. However, the Scheme is unfunded and the Department for Education uses a notional fund as the basis for calculating the employers' contribution rate paid by local authorities. The Authority is not able to identify its share of underlying financial position and performance of the Scheme with sufficient reliability for accounting purposes. For the purposes of this Statement of Accounts, it is therefore accounted for on the same basis as a defined contribution scheme. In 2016/17 the Council paid £9.884m to Teachers' Pensions in respect of teachers' retirement benefits (£9.611m, 2015/16), representing 15.9% of pensionable pay (15.5%, 2015/16). As a proportion of the total contributions into the Teachers' Pension Scheme during the year ending 31 March 2017, the Authority's own contributions equate to approximately 62.0%. There were no contributions remaining payable at the year-end. It is estimated that Teacher's Pension contributions for 2017/18 would be £16.067m.

The Authority is responsible for the costs of any additional benefits awarded upon early retirement outside of the terms of the teachers' scheme. These costs are accounted for on a defined benefit basis and detailed in Note 44.

#### Ex ILEA

In 2016/17 the Council paid £0.195m to the London Pensions Fund Authority (£0.183m in 2015/16) in respect of former ILEA employees' pension costs, which represents 17.30% of ex-ILEA employees' pensionable pay (17.30% in 2015/16). In addition, the Council is responsible for all pension payments relating to added years it has awarded, together with the related increases. In 2016/17 these amounted to £0.056m, (£0.059m in 2015/16) representing 6.02% of pensionable pay (5.62% in 2015/16).

Other Employees

In 2016/17 the Council's level of contribution into the Pension Fund was 29.3% (28.3% in 2015/16) for those employees paying between 5.50% and 12.50% of pensionable pay. The actual cash payments made into the Fund by the Council were £40.081m (£38.737m in 2015/16) which represents 30.6% of Camden employees' pensionable pay (30.5% in 2015/16).

The Fund's actuary determines the employer's contribution rate based on triennial actuarial valuations. The last review was undertaken at 31 March 2016, setting the contribution rates from 2017/18 to 2019/20.

Under Pension Fund regulations applying from 2007/08, contribution rates are required to meet 100% of the overall liabilities of the Fund over an agreed period, and the contributions needed by the Council to meet this requirement will continue to be funded at the level recommended by the Council's actuary. In addition, the Council is responsible for all pension payments relating to added year benefits it has awarded, together with the related increases. In 2016/17 these amounted to £2.667m, representing 2.08% of pensionable pay (£2.762m and 2.17% in 2015/16).

The capital cost of discretionary increases in pension payments (e.g. discretionary added years) agreed by the authority in 2016/17 was nil (nil in 2015/16).

# Note 44 Defined Benefit Pension Schemes

#### Participation in Pension Schemes

As part of the terms and conditions of employment of its officers, the Authority makes contributions towards the cost of post-employment benefits. Although these benefits will not actually be payable until employees retire, the Authority has a commitment to make the payments that needs to be disclosed at the time that employees earn their future entitlement.

The council's employees belong to three principal pension schemes, all of which are defined benefit schemes. The three schemes are:

- London Borough of Camden Pension Fund,
- London Pensions Fund,
- Teachers Superannuation Scheme.

Transactions Relating to Post-employment Benefits

We recognise the cost of retirement benefits in the reported cost of services when they are earned by employees, rather than when the benefits are eventually paid as pensions. However, the charge we are required to make against council tax is based on the cash payable in the year, so the cost of postemployment/retirement benefits is reversed out of the General Fund via the Movement in Reserves Statement. The following transactions have been made in the Comprehensive Income and Expenditure Statement and the General Fund Balance via the Movement in Reserves Statement during the year:

	2015/16				2016/17	
Camden	LPFA	Total	Comprehensive Income <sup>9</sup> Expanditure Statement	Camden	LPFA	Total
£'000	£'000	£'000	Comprehensive Income & Expenditure Statement	£'000	£'000	£'000
			Cost of Services:			
37,387	389	37,776	- current service cost	33,026	334	33,360
393	0	393	- past service costs/(gains)	1,039	0	1,039
0	0	0	- settlement and curtailments	0	0	0
			Financing and Investment Income and Expenditure			0
22,875	295	23,170	- net interest cost	20,643	200	20,843
60,655	684	61,339	Total Post Employment Benefit Charged to the Surplus or Deficit on the Provision of Services	54,708	534	55,242
			Other Post-employment Benefit Charged to The Comprehensive Income and Expenditure Statement			
			Remeasurement of the net defined benefit			
			liability comprising:			
48,619	1,590	50,209	<ul> <li>Return on plan assets (excluding the amount included in the net interest charge)</li> </ul>	(203,058)	(6,919)	(209,977)
0	0	0	<ul> <li>Actuarial gains and losses arising on changes in demographic assumptions</li> </ul>	(26,124)	(1,288)	(27,412)
(163,398)	(3,455)	(166,853)	<ul> <li>Actuarial gains and losses arising on changes in financial assumptions</li> </ul>	294,517	7,714	302,231
(26,145)	13	(26,132)	- Other	(36,447)	(1,669)	(38,116)
(80,269)	(1,168)	(81,437)	Total Post Employment Benefit Charged to the Comprehensive Income and Expenditure Statement	83,596	(1,628)	81,968
	2015/16				2016/17	
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Camde	n LPFA	Total	Movement in Deserves Statement	Camden	LPFA	Total
£'00	0 £'000	£'000	Movement in Reserves Statement	£'000	£'000	£'000
(60,655	5) (684)	(61,339)	-Reversal of net charges made to the (Surplus) or Deficit for the Provision of Services for post- employment benefits in accordance with the Code	(58,767)	(626)	(59,393)
			Actual amount charged against the General Fund Balance for Pensions in the year			
41,34	6 394	41,740	-Employers' contributions payable to scheme	37,143	426	37,569

Pensions Assets and Liabilities recognised in the Balance Sheet

The amount included in the Balance Sheet arising from the authority's obligation in respect of its defined benefit plans is as follows:

	2015/16				2016/17	
Camd	en LPFA	Total	Pensions Assets and Liabilities recognised in the Balance Sheet	Camden	LPFA	Total
£'0	000 £'000	£'000		£'000	£'000	£'000
(1,637,27	6) (46,339)	(1,683,615)	Present Value of the defined benefit obligation	(1,916,027)	(50,763)	(1,966,790)
1,081,1	97 40,895	1,122,092	Fair value of plan assets	1,319,347	47,757	1,367,104
(38,77	9) (838)	(39,617)	Present Value of the unfunded liabilities	(38,333)	(923)	(39,256)
(594,85	8) (6,282)	(601,140)	Net liability arising from defined benefit obligation	(635,013)	(3,929)	(638,942)

	31 Mar 16				31 Mar 17	
Camden	LPFA	Total	Reconciliation of the Movements in the Fair Value of Scheme (Plan) Assets	Camden	LPFA	Total
£'000	£'000	£'000	Year Ended:	£'000	£'000	£'000
1,094,894	42,884	1,137,778	Opening Fair Value of Employer Assets	1,081,197	40,895	1,122,092
35,035	1,199	36,234	Interest Income	37,769	1,270	39,039
			Remeasurement gain/(loss):			0
(48,619)	(1,590)	(50,209)	- the return on plan assets, excluding the amount	203,058	7,239	210,297
41,613	525	42,138	Contributions from employer	43,441	549	43,990
9,061	74	9,135	Contributions from employees into the scheme	9,814	71	9,885
(50,787)	(2,197)	(52,984)	Benefits Paid	(55,932)	(2,267)	(58,199)
1,081,197	40,895	1,122,092	Closing Fair Value of Employer Assets	1,319,347	47,757	1,367,104

	31 Mar 16				31 Mar 17	
Camden	LPFA	Total	Reconciliation of defined benefit obligation	Camden	LPFA	Total
£'000	£'000	£'000	Year Ended:	£'000	£'000	£'000
1,811,634	50,859	1,862,493	Opening Defined Benefit Obligation	1,676,055	47,177	1,723,232
37,387	389	37,776	Current Service Cost	33,026	334	33,360
57,910	1,494	59,404	Interest cost	58,412	1,523	59,935
9,061	74	9,135	Contributions from scheme participants	9,814	71	9,885
			Remeasurement (gains) and losses:			0
0	0	0	<ul> <li>Actuarial gains and losses arising on changes in demographic assumptions</li> </ul>	(26,124)	(1,288)	(27,412)
(163,398)	(3,455)	(166,853)	- Actuarial gains and losses arising on changes in financial assumptions	294,517	7,714	302,231
(26,145)	13	(26,132)	- Other	(36,447)	(1,669)	(38,116)
393	0	393	Past service cost	1,039	92	1,131
(50,787)	(2,197)	(52,984)	Estimated Benefits Paid	(55,932)	(2,267)	(58,199)
1,676,055	47,177	1,723,232	Closing Defined Benefit Obligation	1,954,360	51,687	2,006,047

Local Government Pension Scheme assets comprised

Period Ended 31 March 2016

Period Ended 31 March 2017

Asset Category	Quoted prices in active markets £'000	Quoted prices not in active markets £'000	Total £'000	% of Total Assets	Quoted prices in active markets £'000	Quoted prices not in active markets £'000	Total £'000	% of Total Assets
Real Estate:								
UK Property	64,611	0	64,611	6%	64,575	0	64,575	5%
Overseas Property	0	51,725	51,725	5%	0	63,943	63,943	5%
Investment Fund and Unit Trusts:								
Equities	628,278	0	628,278	58%	803,271	7,356	810,627	61%
Bonds	137,048	0	137,048	13%	153,865	0	153,865	12%
Hedge Funds	0	96,938	96,938	9%	0	51,715	51,715	4%
Other	95,624	0	95,624	9%	147,479	136	147,615	11%
Cash and Cash Equivalents:								
All	6,973	0	6,973	1%	27,008	0	27,008	2%
Total Assets	932,534	148,663	1,081,197	100%	1,196,198	123,150	1,319,348	100%

#### LPFA assets comprised

·	Period Ended 31 March 2016		Period Ended 31 M	larch 2017
	£'000	%	£'000	%
Equities	18,605	43%	28,297	59%
LDI/Cashflow Matching	3,219	8%	0	n/a
Target Return Portfolio	12,397	29%	10,091	21%
Infrastructure	2,125	5%	2,515	5%
Commodities	399	1%	0	n/a
Property	1,215	3%	2,435	5%
Cash	4,924	11%	4,419	9%
Total	42,884	100%	47,757	100%

#### Basis for Estimating Assets and Liabilities

Liabilities for the Council and LPFA schemes have been assessed by Hymans Robertson LLP and Barnett Waddingham respectively. Both have been assessed on an actuarial basis using the projected unit credit method, an estimate of the pensions that will be payable in future years dependent on assumptions about mortality rates, salary levels, etc. The estimates are based on data relating to the latest full valuations as at 31 March 2013 and rolled forward.

The significant assumptions used by the actuary have been:

2015/	/16		2016	/17
Camden	LPFA	Mortolity	Camden	LPFA
Years	Years	Mortality	Years	Years
		Average future life expectancies at age 65 for current pensioners		
22.0	21.0	Males	22.0	20.5
24.4	24.4	Females	24.1	23.9
		Average future		
24.3	23.3	Males	23.9	22.8
26.8	26.7	Females	26.1	26.1

31 Ma	r 16		31 Mar 17		
Camden	LPFA	Financial	Camden	LPFA	
% p.a.	% p.a.	Assumptions	% p.a.	% p.a.	
2.2%	2.0%	Pension Increase	2.4%	2.4%	
4.2%	3.8%	Salary Increase	3.0%	3.9%	
3.5%	3.3%	Discount Rate	2.6%	2.3%	

The estimation of the defined benefit obligations is sensitive to the actuarial assumptions set out in the table above. The sensitivity analyses below have been determined based on reasonably possible changes of the assumptions occurring at the end of the reporting period and assumes for each change that the assumption analysed changes while all the other assumptions remain constant.

The assumptions in longevity, for example, assume that life expectancy increases or decreases for men and women. In practice, this is unlikely to occur, and changes in some of the assumptions may be interrelated. The estimations in the sensitivity analysis have followed the accounting policies for the scheme, i.e. on an actuarial basis using the projected unit credit method. The methods and types of assumptions used in preparing the sensitivity analysis below are based on the membership profile at the most recent actuarial valuation (31 March 2013).

#### Sensitivity analysis

#### Local Government Pension Scheme

Change in assumptions at 31 March 2016	Approximate % Increase to Employer	Approximate monetary
	Liability	amount £'000
0.5% decrease in Real Discount Rate	9%	184,145
1 year increase in member life	3%	58,631
0.5% increase in the Salary Increase	1%	21,418
0.5% increase in the Pension	8%	160,545

#### <u>LPFA</u>

	2016/17	
£'000	£'000	£'000
+0.1%	0.00%	-0.1%
51,047	51,687	52,336
415	422	429
+0.1%	0.00%	-0.1%
51,730	51,687	51,644
422	422	422
+0.1%	0.00%	-0.1%
52,291	51,687	51,090
429	422	415
+1 Year	None	-1 Year
53,792	51,687	49,666
	+0.1% 51,047 415 +0.1% 51,730 422 +0.1% 52,291 429 +1 Year	£'000       £'000         +0.1%       0.00%         51,047       51,687         415       422         +0.1%       0.00%         51,730       51,687         422       422         +0.1%       0.00%         51,730       51,687         422       422         +0.1%       0.00%         52,291       51,687         429       422         +1 Year       None

The expected contributions to the scheme for 2017/18 are £40.489m for the council's scheme and £0.216m for the LPFA scheme.

#### Weighted Average Duration

The discount rate should reflect the term of the benefit obligation. For this a weighted average duration of the benefit obligation has been calculated. This is defined as the weighted average time until payment of all expected future discounted cash flows, determined based on membership and the financial and demographic assumptions at a particular time. The shorter the duration the more 'mature' the employer. The weighted average duration of the defined benefit obligation for the council scheme members is 17.6 years (18.1 years 2015/16) and 13 years for LPFA scheme members (14 years 2015/16).

#### Effect on future cash flows in the authority

One of the objectives of the scheme is to keep employers' contribution rates at as

constant a rate as possible. The Council has agreed a strategy with the scheme's actuary to limit the impact of increases or reductions in the required employer contribution rate. This stabilisation policy allows short term investment market volatility to be managed so as not to cause volatility in employer contribution rates, on the basis that a long term view can be taken on net cash inflow, investment returns and strength of employer covenant.

On the basis of extensive modelling carried out for the 2013 valuation exercise, the stabilised Council contributions for the next three years are as follows:

•"future service" contributions expressed as a percentage of active Fund members' pensionable payroll, being 17.2% in 16-17, rising to 17.7% of payroll in 2017-18

•"past service" deficit repair payments expressed in monetary terms, being £16.875m in 2015-16 and £17.560m in 2016/17

•The combined future and past service contributions broadly equate to annual

increases of 1% of 2013 payroll projected into future years in line with assumed pay growth. The annual steps are broadly split equally between future and past service elements.

The next triennial valuation is being carried out from 31 March 2016, with results and contribution rates to be agreed and implemented for 2017-18.

The scheme will need to take account of the national changes to the scheme under the Public Pensions Services Act 2013. Under the Act, the Local Government Pension Scheme in England and Wales and the other main existing public service schemes may not provide benefits in relation to the service after 21 March 2014 (or service after 31 March 2015 for other main existing public service pension schemes in England and Wales). The Act provides for scheme regulations to be made within a common framework. to establish new career average revalued earnings to pay pensions and other benefits to certain public servants.

## Note 45 Contingent Liabilities

The councils Contingent Liabilities cover various on-going litigations and guarantees, the detail of which is shown below. The total expected value of these liabilities is £2.011m (£1.174m, 2015/16).

2015/16 Estimated value of contingent liability £'000	Details of contingent liabilities	2016/17 Estimated value of contingent liability £'000
	Shown below are the details of various litigations that were on-going as at the end of the	
	financial year.	
	Employee Related	
69	Various employment related litigations	0
	Civil Litigation and Housing Related	
	The council is currently in dispute on a number of issues, which are summarised below:	
200	<ul> <li>procurement/contracting disputes</li> </ul>	1,751
605	- disrepair of property	260
300	- group action: search fees	0
1,174	Total	2,011

All the above litigations are prudent estimates of the potential cost to the council. It is not possible, due to considerations of legal privilege to either provide further information or to give an assessment of the likelihood of success of any of the litigations.

# **Note 46** Nature and extent of risks arising from Financial Instruments

The Council's activities expose it to a variety of financial risks:

- Credit risk: the possibility that other parties might fail to pay amounts due to the Council;
- Liquidity risk: the possibility that the Council might not have funds available to meet its commitments to make payments;
- Re-financing risk: the possibility that the Council might need to renew a financial instrument on maturity at disadvantageous interest rates or terms;
- Market risk: the possibility that financial loss might arise for the Council as a result of changes in such measures as interest rates and stock market movements.

The Council's management of treasury risks actively works to minimise the Council's exposure to the effects of the unpredictability of financial markets and to protect the financial resources available to fund services. Risk management is carried out by a central treasury team under policies approved by the Council in the annual treasury management strategy report (last agreed by Council on 27/02/2017). The Council provides written principles for overall risk management, as well as written policies (covering specific areas, such as interest rate risk, credit risk, and the investment of surplus cash).

#### Credit Risk

Credit risk arises from deposits with banks and financial institutions, as well as credit exposures to the council's customers.

Customers for goods and services are assessed taking into account their financial position, past experience and other factors.

It is the policy of the Council to place deposits only with a limited number of high quality banks whose credit rating is independently assessed as sufficiently secure by the credit rating agencies and the Council's treasury consultants to restrict lending to a prudent maximum amount for each institution.

This Council uses the creditworthiness service provided by Capita Asset Services. This service uses a sophisticated modelling approach with credit ratings from all three rating agencies - Fitch, Moody's and Standard and Poor's, forming the core element. However, the Council does not rely solely on the current credit ratings of counterparties but also uses the following as overlays:

- credit watches and credit outlooks from credit rating agencies
- CDS spreads to give early warning of likely changes in credit ratings
- analysis of financial institutions' balance sheet and ability to withstand stress

The Council also has a policy of limiting deposits with institutions to a maximum of  $\pounds$ 40m for the very highest rated institutions such as local authorities. The Council continues to view the Royal Bank of Scotland as part-nationalised given the Government's continuing ownership. The

bank has been classified as sovereign risk therefore the limit of this bank is £60m. This was agreed by Council on 12/11/12.

The Council credit criteria for selecting approved counterparties are published in the Treasury Management Strategy report, which is approved annually by the Council.

The Council's maximum exposure to credit risk in relation to its investments in banks of £220.121m (£225.251m in 2015/16) cannot be assessed generally as the risk of any institution failing to make interest payments or repay the principal sum will be specific to each individual institution. Recent experience has shown that it is rare for such entities to be unable to meet their commitments. A risk of the Council not being able to recover its funds applies to all of the Council's deposits, but there was no evidence at the 31 March 2017 that this was likely to crystallise. The Council expects full repayment on the due date of deposits placed with its counterparties.

No counterparty limits were exceeded during the reporting period and the Council does not expect any losses from nonperformance by any of its counterparties in relation to deposits and bonds.

#### Liquidity Risk

The Council manages its liquidity position through the risk management procedures above (the setting and approval of prudential indicators and the approval of the treasury and investment strategy reports), as well as through a comprehensive cash flow management system, as required by the CIPFA Treasury Management Code of Practice. This seeks to ensure that cash is available when needed.

The Council has ready access to borrowing from the money markets to cover any day to day cash flow need, and the PWLB and money markets for access to longer term funds. The Council is also required to provide a balanced budget through the Local Government Finance Act 1992, which ensures sufficient monies are raised to cover annual expenditure. There is therefore no significant risk that it will be unable to raise finance to meet its commitments under financial instruments.

All sums invested (£220.121m) are due to be repaid in less than one year.

#### Refinancing and Maturity Risk

The Council maintains a significant debt and investment portfolio. Whilst the cash flow procedures above are considered against the refinancing risk procedures, longer-term risk to the Council relates to managing the exposure to replacing financial instruments as they mature. This risk relates to the maturing of longer term financial liabilities.

The Council has safeguards in place to ensure that a significant proportion of its borrowing does not mature for repayment at any one time in the future to reduce the financial impact of re-borrowing at a time of unfavourable interest rates. The maturity structure of financial liabilities is as follows (at nominal value):

31 March 2016 £'000		31 March 2017 £'000
219,005	Public Works Loans Board	219,005
124,000	Market Debt	124,000
0	Temporary Borrowing	0
343,005	Total	343,005
0	Less than one year Between:	
0	one and two years	13,568
13,568	two and five years	0
36,155	five and ten years	48,565
293,282	More than 10 years	280,872
343,005		343,005

All trade and other payables are due to be paid in less than one year.

In the more than 10 years category there are six LOBOs (market loans) amounting to £124m which have regular half yearly call dates and therefore may be called in the next 12 months.

#### Market Risk

#### Interest Rate Risk

The Council is exposed to risk in terms of its exposure to interest rate movements on its borrowing and investments. Movements in interest rates have a complex impact on the council. For instance, a rise in interest rates would have the following effects:

- borrowing at variable rates the interest expense charged to the Surplus or Deficit on the Provision of Services will rise;
- borrowing at fixed rates the fair value of the liabilities borrowings will fall;
- investments at variable rates the interest income credited to the Surplus or Deficit on the Provision of Services will rise;
- investments at fixed rates the fair value of the assets will fall.

Borrowing is not carried at fair value, so nominal gains and losses on fixed rate borrowings would not impact on the Surplus of Deficit on the Provision of Services or Other Comprehensive Income and Expenditure. However, changes in interest payable and receivable on variable rate borrowings and investments will be posted to the Surplus or Deficit on the Provision of Services and affect the General Fund Balance. Movements in the fair value of fixed rate investments that have a quoted market price will be reflected in Other Comprehensive Income and Expenditure.

The Annual Treasury Management Strategy draws together the Council's prudential and treasury indicators and its expected treasury operations, including an expectation of interest rate movements. From this Strategy a treasury indicator is set which provides maximum limits for fixed and variable interest rate exposure. The central treasury team will monitor market and forecast interest rates within the year to adjust exposures appropriately. For instance during periods of falling interest rates borrowing would be postponed. According to this assessment strategy, at 31 March 2017, if interest rates had been 1% higher with all other variables held constant, the financial effect would be:

	£'000
Increase in interest payable on variable rate borrowing	1,240
Increase in interest receivable on variable rate investments	0
Increase in government grant receivable for financing costs	0
Impact on Surplus or Deficit on the Provision of Services	1,240
Share of overall impact debited to the HRA	1,090
Decrease in fair value of fixed rate investment assets	(317)
Impact on Other Comprehensive Income and Expenditure	(317)
Decrease in fair value of fixed rate borrowing liabilities (no impact on the Surplus or Deficit on the Provision of Services or Other Comprehensive Income and Expenditure)	(9,257)

The impact of a 1% fall in interest rates would be as above but with the movements being reversed.

#### Foreign Exchange Risk

The Council has no General Fund financial assets or a liability denominated in foreign currencies and thus has no exposure to losses arising from movements in exchange rates.

## Note 47 Heritage Assets: Five-Year summary

From the records that have been established, there have not been any acquisitions, donations or disposals of any of the four categories of Heritage Assets (Buildings, Mayoral Regalia & Silverware, Art Collection and Public Sculpture). However, in 2011/12 some restoration works was carried out to Tollgate House (Building) and in 2015/16 the same asset was revalued by an independent valuation service. Further details are shown in Note 13 Heritage Assets.

## Note 48 Trust Funds and other accounts

The Authority administers a number of trust accounts. The balances on these funds are not included in the Balance Sheet.

	Balance at			Balance at
	1 April			31 March
	2016	Receipts	Payments	2017
	£	£	£	£
Education	(9,422)	(46)	0	(9,468)
Social Services	(38,481)	(206)	0	(38,687)
Other Funds	(162,103)	(869)	0	(162,972)
Water low Park	(197,562)	(414,890)	435,524	(176,928)
Lauderdale House Charity	(202,331)	(1,441,448)	1,492,216	(151,563)
Emmanuel Vincent Harris Trust	(3,910,131)	(20,935)	0	(3,931,066)
Neighbourhood Forum Funds	(2,164)	(5,038)	0	(7,202)
Total	(4,522,194)	(1,883,432)	1,927,740	(4,477,886)

Assets and liabilities on the funds as at 31 March 2017 were:

2015/16		2016/17
£		£
399,893	Fixed Assets	328,491
4,122,301	Investments	4,149,395
4,522,194		4,477,886
	Represented by	
4,522,194	Trust Funds	4,477,886

In addition, the authority administers funds on behalf of Adult Social Care service clients including funds administered by officers as Court appointee or receiver. The amount of these funds as at 31st March 2017 was £7.281m (£6.438m; 31st March 2016).

# Supplementary Accounts

Swiss Cottage Library

# **HRA** Comprehensive Income and Expenditure Statement

The HRA Income and Expenditure Statement shows the economic cost in the year of providing housing services in accordance with generally accepted accounting practices, rather than the amount to be funded from rents and government grants. Authorities charge rents to cover expenditure in accordance with regulations; this may be different from the accounting cost. The increase or decrease in the year, on the basis of which rents are raised, is shown in the Movement on the HRA Statement.

#### HRA Comprehensive Income and Expenditure Statement

2015/16 £'000		Notes	2016/17 £'000
	Expenditure		
58,613	Repairs and maintenance		52,896
	Supervision and management		
18,485	– General		17,865
30,615	– Special services		28,636
2,681	PFI Costs		2,720
7,754	Rents, rates and other charges		7,547
2,121	Increased/(decreased) provision for bad debts		7,755
37,870	Depreciation	6	36,862
(5,514)	Revaluation (gain)/loss charged to income & expenditure	6	2,104
0	De-recognition of HRA Assets		0
92	Debt Management Expenses		97
821	REFCUS		1,080
153,538	Total expenditure		157,562
	Income		
(135,642)	Dwelling rents	1,2,3,4	(133,561)
(2,186)	Non-dwelling rents		(2,314)
(24,302)	Charges for services and facilities		(23,342)
(14,373)	Leaseholder charges – revenue		(14,367)
(6,859)	Leaseholder charges – capital		(23,290)
(6,824)	HRA Subsidy/PFI Credit		(6,824)
(190,186)	Total income		(203,698)
(36,648)	Net Cost of HRA Services per whole Authority Comprehensive Income and Expenditure Statement		(46,136)
537	HRA services share of Corporate and Democratic Core		676
(36,111)	Net (Income)/Expenditure for HRA Services		(45,460
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HRA share of the operating income and expenditure included in the Comprehensive Income and Expenditure Statement

2015/16 £'000		Notes	2016/17 £'000
(34,105)	Revaluation changes on investment properties		0
(19,816)	(Gain) or loss on sale of HRA non-current assets		(25,981)
19,042	Interest payable and similar charges	5	18,698
(7,912)	Investment Income		(9,185)
0	Government Grants deferred		
(31,282)	Capital Grants and Contributions Receivable		(3,507)
3,745	Pensions interest cost and expected return on pensions assets	7	3,303
(106,439)	(Surplus) or deficit for the year on HRA services		(62,132)

#### Statement of Movement on the HRA Balance

2015/16 £'000		Notes	2016/17 £'000
(40,966)	Balance on HRA at the end of the previous year		(39,166)
(106,439)	(Surplus) or deficit for the year on the HRA Income and Expenditure Statement		(62,132)
108,239	Adjustments between accounting basis and funding basis under statute	8	52,912
1,800	Net (increase) or decrease before transfers to or from reserves		(9,220)
0	Transfer to Major Repairs Reserve		10,000
1,800	(Increase) or decrease in year on the HRA		780
(39,166)	Balance on the HRA at the end of the current year		(38,386)

## Note 1 Gross Rent Income

Gross rent income is the total rent income due for the year after allowance is made for vacant properties. During the year 2.17% of properties used for permanent accommodation were vacant (2.74%, 2015/16). The average rent for all stock excluding service charges was £114.36 per week in 2016/17, a decrease of 0.5%, over the 2015/16 level of £114.93 per week.

#### Note 2 Housing Stock

The value of Council Dwellings as at 31st March 2017 was £2.565billion (£2.560 billion at 31 March 2016). The basis of the valuation for these dwellings is 'Existing Use Value for Social Housing' based on the vacant possession value of the properties, adjusted to reflect the occupation by a secure tenant.

The Social Housing discount factor is 25% in 2016/17 (25% in 2015/16), which means that the vacant possession value of the dwellings within the HRA as at 31st March 2017 is £10.260billion (£10.240billion at 31 March 2016). The difference between the vacant possession and the Balance Sheet value shows the economic cost to the Government of providing social housing at less than open market rents.

The Council was responsible at 31 March 2017 for managing self-contained and shared dwellings. The stock was as follows:

2015/16	2016/17
No. Property	No.
9,534 Bedsitter / 1 Bed accommodation	9,469
7,336 2 Bed accommodation	7,293
4,855 3 Bed accommodation	4,847
1,388 4 Bed+ accommodation	1,382
Multi-occupied dwellings	
84 Shared units *	84
23,197 Total	23,075

\*Dwelling equivalent

The change in stock can be summarised as follows:

2015/16	2016/17
No.	No.
23,256 Stock at 1 April	23,197
(59) Less sales, demolitions, etc.	(122)
23,197 Stock at 31 March	23,075

#### The Total Value of HRA non-current assets at 31 March 2017 was £2.779M (£2.719M 1 April 2016)

	Council Dwellings	Other Land and Building	Vehicles, Plant and Equipment	Infrastructure Assets	Community Assets	Surplus Assets	Assets Under Construction	Total Property, Plant and Equipment
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
At 1 April 2016	2,560,727	43,499	0	0	0	696	113,687	2,718,609
Additions	55,364	1,085	0	0	0	0	54,329	110,778
Reclassification (movement between PPE asset groups)	167	0	0	0	0	0	(167)	0
Reclassification (movement between other asset groups)	(12,428)	0	0	0	0	0	0	(12,428)
Accumulated Dep. Written off on revaluation to gross book value	(35,588)	(281)	0	0	0	0	0	(35,869)
Revaluation increases/(decreases) recognised in the revaluation reserve	10,343	1,322	0	0	0	0	0	11,665
Revaluation increases/(decreases) recognised in the surplus/(deficit) on the								
provision of services	(2,430)	326	0	0	0	0	0	(2,104)
De-recognition – disposals	(11,070)	(322)	0	0	0	0	0	(11,392)
De-recognition – other	0	0	0	0	0	0	0	0
At 31 March 2017	2,565,085	45,629	0	0	0	696	167,849	2,779,259

## Note 3 Rent Arrears

The arrears at 31 March 2017 were £6.662m (£6.665m, 31 March 2016). Amounts written off during the year totalled £0.808m (£0.809m, 31March 2016) and the provision for bad debts at the year-end totalled £6.029m (£5.184m; 31March 2016).

## Note 4 Rent Rebates

Assistance with rents is available under the Housing Benefits scheme for those on low incomes. About 69% of the Council's tenants were receiving some help with the costs of rent charges at 31 March 2017.

2015/16 £'000		2016/17 £'000
135,641	Gross rent income	133,564
12,939	Gross tenant service charge income	12,908
148,580	Total	146,472
92,047	Rent Rebates	87,720
62%	Rebates as % of rent income	60%

Housing Benefit is administered by the Finance Department under regulations laid down by the Department for Work and Pensions (DWP). The cost of rent rebates granted to council tenants is covered by government subsidy.

## Note 5 Interest Charges

Interest charges met by the Housing Revenue Account are charged by the General Fund in accordance with the Item 8 Credit and Item 8 Debit (General) determination made by the Secretary of State under part II of schedule 4 to the Local Government and Housing Act 1989.

## **Note 6** Depreciation

The Item 8 Determination states that the HRA should be charged with depreciation. Depreciation is made up as follows:

2015/16		2016/17
£'000		£'000
35,864	Operational Assets- dwellings	35,773
2,006	Operational Assets- other	1,089
37,870		36,862

The revaluation of HRA stock is as follows:

2015/16 £'000		2016/17 £'000
£ 000	Revaluation	£ 000
(5,514)	(gains)/loss charged to income and expenditure	2,104
(5,514)	Total	2,104

## Note 7 HRA Contributions to the Pension Reserve

Under IAS 19, the pension amount charged to each council service is the amount of pension benefit earned in the year, as determined by the actuary. This replaces the cash contributions made by services to the Pension Fund. This principle has been applied to the HRA.

In addition, the HRA has been charged with its share of the pension interest cost and the return on pension assets, and these, together with the change in service costs have been matched by an appropriation to or from the Pension Reserve such that the net outturn on the HRA is not altered by these accounting adjustments.

## Note 8 Statement of Movement on the HRA Balance

2015/16 Net Expenditure £'000 <b>Notes</b>	2016/17 Net Expenditure £'000
Items included in the HRA Comprehensive Income and Expenditure Statement but excluded from the movement on the HRA Balance for the year	
0 Difference between amounts charged to Income and Expenditure for amortisation of premia and discounts and the charge for the year in accordance with statute	0
19,816 Gain/loss on sales of HRA fixed assets	25,981
(821) REFCUS	(1,080)
34,105 Revaluation changes on Investment Properties recognised in I&E	0
5,514 Revaluation changes on non-current assets recognised in I&E	0
(13) Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements (employee accrual)	0
(9,856) Net charges made for retirement benefits in accordance with IAS19	1,311
0 Reversal of HRA settlement – capital receipt	0
48,744 Total	26,212
Amounts not included in the HRA Comprehensive Income and Expenditure Statement but required to be included by statute when determining the Movement on the HRA Balance for the year	
0 Capital Grants Unapplied	0
1,190 Transfer from Capital Adjustment Account re Revaluation gain/(loss) charged income & expenditure	639
14,539 Capital Expenditure funded by the HRA	13,518
6,322 RCCO – Leaseholder contributions	12,340
6,162 Employers contributions payable to the pension funds and retirement benefits payable direct to pensioners	(3,303)
0 Reversal of HRA settlement	
31,282 Reversal of HRA Capital Grant	3,507
<b>59,495</b> Total	26,700
108,239 Net additional amount required by statute and non-statutory proper practices to be credited or debited to the HRA Balance for the year	52,912

## Note 9 HRA Capital Programme

Total capital expenditure on Land, Houses and other property within the HRA was £151.847m (£112.577m in 2015/16). The expenditure was funded from the following resources:

2015/16		2016/17
£'000		£'000
12,932	Borrowing	7,274
45,067	Capital Receipts	28,194
20,861	Revenue Contributions	25,858
40,705	Major Repairs Reserve	46,061
32,282	Grants	3,507
0	Other Contributions	0
151,847		110,893

2015/16		2016/17
£'000		£'000
	Capital Receipts received within the year	
31,043	were	46,413
,	were Useable	46,413 41,390

## **Collection Fund Revenue Account**

## **Collection Fund** Revenue Account

The Collection Fund is an agent's statement that reflects the statutory obligation for billing authorities to maintain a separate Collection Fund. The statement shows the transactions of the billing authority in relation to the collection from taxpayers and distribution to local authorities and the Government of council tax and non-domestic rates.

2015/16				2016	6/17	
	Income and Expenditure Account	Notes	Council Tax	NNDR	BRS	Total
£'000			£'000	£'000	£'000	£'000
<u>Income</u>						
(116,592)	Income from Council Tax	1,2,3,4	(119,978)			(119,978)
(502,885)	Income collectable from business ratepayers (NNDR)	6		(511,024)		(511,024)
0	Transitional protection payments from CLG			0		0
(16,838)	Income collectable in respect of Business Rate Supplements	7			(16,925)	(16,925)
	Contribution from preceptors towards previous year's Collection Fund deficit					
	Council Tax / NNDR					
(11,952)	Greater London Authority		(27)	(9,336)		(9,363)
(17,928)	London Borough of Camden		(97)	(14,004)		(14,101)
(29,881)	Communities and Local Government			(23,341)		(23,341)
(696,076)	Total Income		(120,102)	(557,705)	(16,925)	(694,732)

2015/16				2016/	/17	
	Income and Evenenditure Account	Notoo	Council Tax	NNDR	BRS	Total
£'000	Income and Expenditure Account	Notes	£'000	£'000	£'000	£'000
Expenditu	re		2 000	2 000	2 000	2 000
	Precepts and Council demand					
25,125	Greater London Authority (GLA)		24,288			24,288
88,756	London Borough of Camden		95,362			95,362
	Share of Non Domestic Rates					
105,976	Greater London Authority			104,800		104,800
158,964	London Borough of Camden			157,200		157,200
264,941	Communities and Local Government			262,000		262,000
4,006	Transitional protection payments to CLG			2,306		2,306
1,186				1,169		1,169
	Business Rate Supplements (BRS)					
16,793	Payment to GLA's BRS Revenue Account	7			16,889	16,889
45	Administrative costs	7			36	36
	Council Tax Impairment of debts					
384	Allowance for impairment		638			638
303	Council Tax write offs		1,140			1,140
	Non Domestic Rates Impairment of debts & Appeals					
2,516	Allowance for impairment			4,436		4,436
(173)	NNDR write-offs			0		0
(21,148)	Provision for appeals			(13,845)		(13,845)
	Contribution to preceptors from previous year's Collection Fund surplus					
	Council Tax/Non Domestic Rates					
643	Greater London Authority					0
2,196	London Borough of Camden					0
0	Communities and Local Government					0

2015/16			2016/17			
	Income and Expenditure Account	Notes	Council Tax	NNDR	BRS	Total
£'000			£'000	£'000	£'000	£'000
650,513	Total Expenditure		121,428	518,066	16,925	656,419
(45,563)	Deficit/(Surplus) for the year		1,326	(39,639)	0	(38,313)
90,890	Deficit/(surplus) at 1 April		(1,592)	46,919	0	45,327
45,327	Deficit/(Surplus) at 31 March		(266)	7,280	0	7,014

## Note 1 General

The Collection Fund was established on 1 April 1990 under the provisions of the Local Government Finance Act 1988. It accounts for all transactions on council tax, business rates and residual community charge. Although it is kept separate from the Comprehensive Income and Expenditure Statement, Camden's share of the Collection Fund balance forms part of the Balance Sheet.

## Note 2 Council Tax

The Council Tax is a property-based tax with a system of personal discounts, based upon the nature and degree of occupation of the property concerned. For the purpose of assessing the tax, all domestic properties were valued by the Valuation Office Agency and placed in one of eight bands (A to H), depending upon the estimated market value at 1 April 1991.

#### Note 3 Council Demand

The Council's demand on the Collection Fund for council tax represents the balance of spending for the year to be met from council tax, together with any deficit or surplus met in that year in respect of community charge.

Regulations prescribe that any surplus or deficit in respect of council tax items in the Collection Fund is to be split between the Council and major preceptors. These adjustments are determined at the time of tax setting and included in the precepts and Council demand.

## Note 4 Council Tax Bands

		Chargeable	Fraction	Tax base for
Market Value in April 1991	Band	Dwellings	2016/17	tax setting (£)
Less than £40,000	А	2,283.55	6/9	1,522.37
£40,000 - £52,000	В	6,276.94	7/9	4,882.06
£52,000 - £68,000	С	12,132.35	8/9	10,784.31
£68,000 - £88,000	D	17,170.20	9/9	17,170.20
£88,000 - £120,000	Е	13,714.31	11/9	16,761.94
£120,000 - £160,000	F	9,002.17	13/9	13,003.14
£160,000 - £320,000	G	10,509.15	15/9	17,515.25
£320,000 or more	Н	4,159.53	18/9	8,319.06
Totals		75,248.20		89,958.33
Allowance for Non-Collection				-1,979.08
Adjustment for Armed Forces Dwellings				20.75
Total				88,000.00

By law, the tax for each band is set as a fraction of the band D charge. The Band D Council for Camden for 2016/17 together with the comparator for the previous year is:

2015/16 £	Preceptor	2016/17 £
1,041.81	Camden	1,083.38
295	Greater London Authority	276
1,336.81	Total	1,359.38

#### **Note 5** Council Tax – Uncollectable amounts

The provision to cover bad debts stood at £11.255m on 31 March 2017 (£10.617m; 31 March 2016). This represents 73.6% of the outstanding arrears (59.2%; 31 March 2016).

## Note 6 Collection of National Non-Domestic Rates

Under the arrangements for National Non-Domestic Rates (NNDR) the Council collects business rates for its area, which are based on local rateable values and a multiplier set by the Government.

The non-domestic rating multiplier set by the Government for 2016/17 was 49.7p and 48.4p for small business (49.3p and 48.0p respectively for 2015/16). Local businesses pay NNDR calculated by multiplying their rateable value by these rates and subject to certain reliefs and deductions and the total amount collectable is distributed between the Government, Greater London Authority and the London Borough of Camden.

At 31 March 2017, the non-domestic rateable value of the borough was

£1,241.246m (£1,233.583m, 31 March 2016). On 1 April 2010 a national revaluation of all commercial properties was undertaken by the Valuation Office, which resulted in the significant increase in the rateable value of the borough. Transitional arrangements have limited changes to bills and are being phased out over five years.

Income due from business ratepayers:

2015/16 £'000	2015/16 £'000	2016/17 £'000	2016/17 £'000
	Income from business ratepayers		
	568,119 Non-domestic rate charge		578,545
	11,370 SBBR Supplement		10,910
4,006	Transitional relief	2,306	
(56,753)	Less - mandatory charity relief	(57,720)	
(19,774)	<ul> <li>empty property relief</li> </ul>	(22,764)	
(4,083)	(76,604) - discretionary relief	(253)	(78,431)
	502,885 Income due from business ratepayers		511,024

## Note 7 Business Rate Supplement

Since 2010/11, Camden has been collecting an additional levy from nondomestic business rate payers, under the statutory arrangements of the Business Rates Supplement Act 2009, on behalf of the Greater London Authority to fund the Crossrail project. The levy set for 2016/17 was 2p on non-domestic properties with a rateable value of over £55,000 in London, which has been the same since its inception in April 2010.

## **Pension Fund Account**

## Pension Fund Explanatory Foreword

#### Introduction

The Council is the administrating authority for the Camden Pension Fund. The Fund is governed by the Public Service Pensions Act 2013. The fund is administered in accordance with the following secondary legislation:

- The Local Government Pension Scheme Regulations 2013 (as amended)
- The Local Government Pension Scheme (Transitional Provisions, Savings and Amendment) Regulations 2014 (as amended)
- The Local Government Pension Scheme (Management and Investment of Funds) Regulations 2016 (as amended)

The Accounts have been prepared in accordance with the 2016/17 Code of Practice on Local Authority Accounting in the United Kingdom, issued by CIPFA, which is based upon International Financial Reporting Standards (IFRS), as amended for the UK public sector.

All employees can become members on appointment with Camden or a scheduled or admitted body. The Fund's income is derived from employees, contributions from employers and income from investments.

The Fund operates as a defined benefit scheme and provides retirement pensions and lump sum allowances, widows' and children's pensions and death gratuities.

The LGPS 2014 reforms came into effect from 1<sup>st</sup> April 2014. These regulations change the scheme from one based on final pay to one based on career average pay.

The following description of the Fund is a summary only. For further detail, reference should be made to the <u>London Borough of Camden Pension</u> <u>Fund Annual Report</u> and the underlying statutory powers underpinning the scheme, namely the Superannuation Act 1972 and the Local Government Pension Scheme (LGPS) Regulations.

#### **Fund Management**

The day-to-day management of the Fund investments is carried out by the professional fund managers. As at 31 March 2017 there were 10 managers investing on behalf of the Fund:

- London LGPS CIV Ltd Baillie Gifford & Co
- HarbourVest Partners LLP
- Harris Associates LP
- Insight Investment Funds Management Ltd
- Legal & General Investment Management Ltd
- CB Richard Ellis Global Investment Partners Ltd
- Partners Group Management II S.A.R.L.
- Brevan Howard Multi-Strategy Fund Ltd
- Baring Asset Management Ltd
- Standard Life Investments Ltd

In 2016/17, the Fund implemented a change in the management of its active global equities investments, divesting from Aberdeen Asset Management and expanding its allocation to Harris Associates and investing with a new manager, Baillie Gifford & Co, managed by the London Collective Investment Vehicle (CIV).

The London CIV is a regulated fund manager that represents the pooled investments of 33 Local Authority Pension Funds. The London CIV has an Authorised Contractual Scheme fund structure. The umbrella fund (the CIV) has a range of sub-funds comprising different asset classes which are available for investment by participating local authorities. The Baillie Gifford & Co Global Alpha Growth Fund is one such sub-fund.

The Fund selected HarbourVest to manage a new Private Equity allocation in 2016/17 funded from a reallocation of assets from an existing passive UK Equities investment managed by Legal and General. As at the end of March 2017, the manager had drawn down \$18.1m of the Fund's original \$86.3m commitment. The remaining commitment of \$68.2m was valued at £54.4m based on the Sterling to US Dollar exchange rate as at 31 March 2017.

BlueCrest Capital Management (UK) LLP announced their intention to redeem all client capital on 1<sup>st</sup> December 2015. This was initiated on 4<sup>th</sup> January 2016 and as at 31<sup>st</sup> March 2017 the Fund held an outstanding investment of approximately £1.1m to be returned from BlueCrest.

The capital returned from BlueCrest was reassigned to a new pooled Diversified Growth Fund holding with Standard Life Investments in April 2016.

Each manager operates within mandated investment management agreements and targets determined by the Council's Pension Committee.
Overall investment strategy is the responsibility of the Pension Committee, which consists of eight councillors who receive advice from the Executive Director of Corporate Services, the Borough Solicitor and other officers, as well as the fund managers and the following professional consultants:

- Hymans Robertson LLP (Actuarial & Benefit Services)
- AON Hewitt (Investment Consultancy)
- Karen Shackleton (Independent Investment Advisor)
- PIRC (Corporate Governance Services)

Committee meetings are held on a quarterly basis. The details of the meetings, including agendas, minutes and regular reports on the Fund's performance, can be found through the Camden website:

http://democracy.camden.gov.uk/ieListMeetings.aspx?Cld=652&Year=0

The market value of the assets (including cash & income receivable) held by the Fund Managers, the Custodian and the Council as at 31 March 2017 is as follows:

2015/16	5		2016/17	•
£'000	%	Fund Managers	£'000	%
212,658	17%	Aberdeen Asset Managers Ltd	1,574	0%
0	0%	Baillie Gifford & Co (London CIV)	227,474	15%
107,427	9%	Baring Asset Management Ltd	118,932	8%
11,143	1%	BlueCrest Capital Management (UK) LLP	1,120	0%
52,116	4%	Brevan Howard Asset Management LLP	54,847	4%
75,907	6%	CB Richard Ellis Collective Investors Ltd	79,014	5%
0	0%	HarbourVest	15,418	1%
131,627	10%	Harris Associates LP	232,897	15%
124,563	10%	Insight Investment	132,095	9%
421,466	34%	Legal & General Investment Management Ltd	527,693	35%
63,649	5%	Partners Group Real Estate SICAR	67,747	4%
0	0%	Standard Life	47,137	3%
150	0%	London CIV	150	0%
48,741	4%	JPM Custodian Cash Account	11,093	1%
(151)	0%	Council	(590)	0%
1,249,256	100%		1,516,601	100%

#### **Actuarial Valuations**

The Fund is subject to actuarial valuation every three years. The actuary is required to specify the employers' contribution rates to the Fund necessary to ensure that present and future commitments can be met. The last completed actuarial valuation of the Fund was carried out as at 31 March 2016. New contribution rates take effect from 1 April 2017. The full valuation report can be read here:

http://www.camden.gov.uk/ccm/navigation/council-and-democracy/publications-and-finances/pensions/

The market value of the Fund's assets at the 2016 valuation date was £1.249bn. The actuarial value of the Fund's accrued liabilities, allowing for future pay increases, was £1.639bn; therefore there was a shortfall of £390m (23.8%).

The employers' contribution rates were calculated using the projected unit actuarial method and the main actuarial assumptions were as follows:

CPI inflation	2.1% per annum
Pay increases	2.8% per annum
Gilt-based discount rate	2.2% per annum
Funding basis discount rate	3.8% per annum

Assets were valued at the discounted value of future income assuming a 1.6% per annum average growth on income reinvested, known as the asset outperformance adjustment. This assumes that dividend income would be re-invested, and would share in the long-term growth in capital value of those investments.

At the prior actuarial valuation on 31 March 2013 the assets were valued as sufficient to meet 75.6% of the liabilities. The employer's contribution rate from 2014/15 to 2016/17 was calculated as 35.1% of pensionable pay. This is the average employer contribution rate required for the three years starting in 2014/15. The Council agreed a contribution strategy with a cap of 1% on increases (and decreases) to its Employer Contribution, following agreement with the Fund's actuary, meaning that in 2016/17 the contribution rate from the Administering Authority was 29.3% (28.3% in 2015/16).

#### **Fund Portfolio and Diversification**

The Regulations require that the Members of the Pension Committee and Fund Managers should pay regard to the need to diversify investments and also to the suitability of particular investments. The Fund's Statement of Investment Principles and Funding Strategy Statement can be found within the Annual Report on the Pension Fund website:

http://www.camden.gov.uk/ccm/content/council-and-democracy/publications-and-finances/pensions/pension-fund-investment/

The Pension Committee approved the Investment Strategy Statement (ISS) on 1 March 2017, which will supersede the Statement of Investment Principles from 1 April 2017 in accordance with the LGPS (Managemnet and Investment of Funds) Regulations 2016

#### **Admitted and Scheduled Bodies**

The admitted bodies and scheduled bodies which made contributions to the Fund in 2016/17 were as follows:

Admitted Bodies Abbey Road Housing Co-op Agar Grove Housing Co-op
Age UK Camden Busy Bee Cleaning Ltd
Camden Arts Centre
Camden Citizens Advice Bureau Camden Community Nurseries Caterlink Ltd Chalk Farm Housing Group Coram Family Creative Support Ltd
Greenwich Leisure Ltd Holborn Community Association Home Connections Improvement & Development Agency Land Data CIC Mears Care Ltd

MiHomecare Ltd MITIE PFI National Association for Local Councils NSL Ltd Outward Housing RM Education Ltd S&K Car Park Management Ltd Voluntary Action Camden Westminster Society

#### **Scheduled Bodies**

Abacus Belsize School Children's Hospital School King's Cross Academy St Luke's School UCL Academy WAC Arts School

#### Returns

The overall value of the Fund has risen by 90% during the last ten years. The diagram below provides a comparison between the performance of Camden's Fund and that of the average of other funds participating in benchmarking exercises, including company pensions, for each year over this period. It shows the time-weighted return on investments for each calendar year. The comparative information is based on figures prepared by the WM Company up to an including the year 2015/16, and by the Pensions & investment Research Consultants Limited (PIRC) thereafter.



#### Membership

Total membership of the Fund at 31 March 2017 was 20,743 (20,187 in 2016). Within the totals shown in the pie chart below are 581 employees, 1,050 deferred, 714 pensioners and 53 dependants attributable to admitted bodies and scheduled bodies.



**Total Membership 20,743** 

	31-Mar-16	31-Mar-17
Employees	5,154	4,940
Deferred benefits	8,370	8,925
Pensioners	5,626	5,834
Dependents	1,037	1,044
	20,187	20,743

#### **Benefits**

Pension Benefits under the LGPS are based on final pensionable pay and length of pensionable pay and length of pensionable service up until 31 March 2017, summarised below:

	Pension	Lump Sum
Service Pre 1 April 2008	Each year worked is worth 1/80 x final salary.	Automatic lump sum of 3 x salary. In addition part of the annual pension can be exchanged for a one-off tax free cash payment. A lump sum of £12 is paid for each £1 of pension given up.
Service Post 31 March 2008 – 31st March 2014	Each year worked is worth 1/80 x final salary	No automatic lump sum. Part of the annual pension can be exchanged for a one-off tax-free cash payment. A lump sum of £12 is paid for each £1 of pension given up.
Service Post 31 March 2014	Each year worked is worth 1/49 x pensionable earnings of that year. Benefits are held in a pension account and revalued each year in-line with inflation.	Members of the LGPS before April 2008 have built up benefits which will include an automatic lump sum. In the new scheme eligible members are still entitled to the aforementioned benefit but can also exchange some pension to get a tax-free cash lump sum. Every £1 of pension sacrificed is equivalent to £12 of tax- free lump sum (subject to HM Revenue & Customs limits).

There are a range of other benefits provided under the scheme including early retirement, disability pension and death benefits. For more details, please refer to <u>www.lgps2014.org.</u>

### Pension Fund Account

In compiling the 2016/17 Statement of Accounts the London Borough of Camden are using investment data from its custodian, JP Morgan.

2015/16 £'000		Notes	2016/17 £'000
	Contributions receivable:		
44,324	From employers		46,119
10,744	From members		10,590
1,316	Pension strain	4	1,375
56,384		3	58,084
	Transfers in from other pension funds:		
998	Transfers in (individual)		2,336
	Benefits payable:		
(44,481)	Retirement pensions		(46,013)
(8,893)	Commutation of pensions and lump sum retirement benefits		(9,541)
(541)	Lump sum death benefits		(532)
(53,915)		3	(56,086)
	Payments to and on account of leavers:		
(1,577)	Transfers out (individual)		(3,982)
(68)	Refund of contributions		(229)
(48)	Contribution equivalent premia	5	(120)
(1,693)			(4,331)
	Other payments:		
(587)	Administration costs	7	(599)
(217)	Other expenditure	7	(251)
(804)			(850)
970	Net additions from dealing with members		(847)

**Returns on investments** 

1,249,295	Net assets at 31 March 2017		1,516,601
1,265,377	Net assets at 1 April 2016		1,249,256
(16,082)	Net increase/(decrease) in the Fund		267,345
(17,051)	Net returns on investments		268,153
(27,094)	Change in market value of investments	10	250,653
(6,038)	Management fees	9	(7,125)
(211)	Tax deducted from investment income		(170)
16,291	Investment income	8	24,795
		-	

### Pension Fund Net Assets Statement

1 March			31 March
2016		Notes	2017
£'000			£'000
	Investments at market value		
	Pooled investment vehicles:		
124,563	<ul> <li>Fixed interest securities</li> </ul>	12,13	132,095
31,951	<ul> <li>Index linked securities</li> </ul>	12,13	38,985
208,769	- UK equities	12,13	247,824
180,746	- Global equities	12,13	468,357
0	- Private equity	12,13	15,418
107,427	<ul> <li>Fund of hedge funds</li> </ul>	12,13	166,070
63,258	- Diversified growth funds	12,13	55,967
716,714			1,124,716
	Directly owned investment assets:		
35,967	- UK equities		16,045
301,775	<ul> <li>Overseas equities</li> </ul>	12,13	215,774
132,783	- Property	12,13	136,641
58,717	- Cash deposits	12,13	22,311
3,491	- Investment income receivable	12,13	1,706
1,249,448			1,517,193
	Other net assets		
(332)	Cash held by Camden	12,13	(433)
1,079	Current assets	15	1,704
(899)	Current liabilities	15	(1,863)
1,249,295	Total net assets		1,516,601

Both the 2016 and 2017 investment valuations above are drawn from the custodian reporting system.

The net asset statement includes all assets and liabilities of the Fund as at 31 March 2017, but excludes long-term liabilities to pay pensions and benefits in future years.

### **Note 1** Accounting Policies

i) The accounts summarise the transactions of the Fund and report on the net assets available to pay pension benefits. The accounts do not take account of obligations to pay pensions and benefits which fall due after the end of the financial year. The actuarial present value of promised retirement benefits, valued on an International Accounting Standard (IAS) 19 basis, is disclosed in Note 2 of these accounts.

ii) Investments are shown in the Net Assets Statement at market value. Market valuations are as provided by the Custodian and are based on bid values as at the Net Assets Statement date. Values of 3rd party assets for which the JPM Pricing team cannot source values are priced using the latest accounting reports provided by the investment manager, and if this valuation point differs to year end the Net Asset Value is adjusted for any further drawdown at cost. Prices in foreign currencies are translated at the closing rates of exchange as at 31<sup>st</sup> March.

iii) Assets and liabilities in overseas currencies are translated into Sterling at the exchange rates prevailing at the balance sheet date. Transactions during the year are translated at rates applying at the transaction dates.

iv) The cost of administration is charged directly to the fund partly by the Administering Authority, London Borough of Camden, and partly by the Pension Shared Service which jointly administers benefits on behalf of Camden, Wandsworth, Richmond, Waltham Forest and Merton.

v) Income due from equities is accounted for on the date stocks are quoted exdividend.

vi) Income from fixed interest and indexlinked securities, cash and short-term deposits is accounted for on an accruals basis.

vii) Income from other investments is accounted for on an accruals basis.

viii) The change in market value of investments during the year comprises all increases and decreases in the market value of investments held at any time during the year, including profit and losses realised on sales of investments and unrealised changes in market value. ix) When foreign exchange contracts are in place in respect of assets and liabilities in foreign currencies, the contract rate is used. Other assets and liabilities in foreign currencies are expressed in sterling at the rates of exchange ruling at year end. Income from overseas investments is translated into sterling at an average rate for the period.

x) Surpluses and deficits arising on conversion are dealt with as part of the change in market values of the investments.

xi) Normal contributions, both from members and employers, are accounted for in the payroll month to which they relate, at rates as specified in the rates and adjustments certificate. Additional contributions from employers are accounted for in accordance with the agreement under which they are paid, or in the absence of such agreement, when received.

xii) Under the rules of the scheme, members may receive a lump sum retirement grant in addition to their annual pension. Lump sum retirement grants are accounted for from the date of retirement. Where a member can choose to take a greater retirement grant in return for a reduced pension these lump sums are accounted for on an accruals basis from the date the option is exercised.

xiii) Transfer values represent the amounts received and paid during the year for members who have either joined or left the fund during the financial year and are calculated in accordance with The Local Government Pension Scheme Regulations. Individual transfers in/out are accounted for when received/paid, which is normally when the member liability is accepted or discharged.

xiv) The Fund is a registered public service scheme under section 1(1) of Schedule 36 of the Finance Act 2004 and as such is exempt from UK income tax on interest received and from capital gains tax on the proceeds of investments sold. Income from overseas investments suffers withholding tax in the country of origin, unless exemption is permitted. Irrecoverable tax is accounted for as a Fund expense as it arises.

xv) All investment management expenses are accounted for an accruals basis. Fees of the external investment managers and custodian are agreed in the respective mandates governing their appointments. Broadly, these are based on the market value of the investments under their management and therefore increase or reduce as the value of these investments change.

xvi) Cash comprises demand deposits and includes amounts held by the Fund's external managers. Cash equivalents are short-term, highly liquid investments that are readily convertible to known amounts of cash and that are subject to minimal risk of changes in value.

xvii) The actuarial present value of promised retirement benefits is assessed on a triennial basis by the scheme actuary

in accordance with the requirements of IAS 19 and relevant actuarial standards. As permitted under the Code, the Fund has opted to disclose the actuarial present value of promised retirement benefits by way of a supporting note to the accounts (Note 2).

xviii) The Fund provides two additional voluntary contribution (AVC) schemes for its

members. Assets are invested separately from those of the Pension Fund. The Fund has appointed Prudential and Phoenix Life as its AVC providers. AVCs are paid to the AVC provider by employers and are specifically for providing additional benefits for individual contributors. Each AVC contributor receives an annual statement showing the amount held in their account and the movements in the year. AVCs are disclosed as a note only (Note 17).

### Note 2 Actuarial Valuation

In addition to the triennial valuation, the Fund's actuary also undertakes a valuation of the pension fund liabilities every year, on an IAS 19 basis. For 2016/17 Hymans Robertson carried out this analysis, and their reported findings can be found in the accompanying report.

http://www.camden.gov.uk/ccm/content/council-and-democracy/publications-and-finances/pensions/pension-fund-investment/

### **Note 3** Analysis of Contributions and Benefits

2015/16		2016/17
£'000		£'000
	Contributions receivable	
49,253	Administering authority	50,773
340	Scheduled bodies	441
6,791	Admitted bodies	6,870
56,384		58,084
	Benefits payable	
(45,490)	Administering authority	(48,232)
(005)		
(265)	Scheduled bodies	(581)
(265)	Admitted bodies	(581) (7,273)

### **Note 4** Pension Strain

This is a payment to the Pension Fund from employers to make up for the funding shortfall following early retirement or ill health retirement.

### **Note 5** Contributions Equivalent Premia

This is a payment to the Contributions Agency to reinstate employees into the State Earnings Related Pension Scheme. This applies only to employees who have received a refund of contributions.

### Note 6 Related Party Transactions

The Camden Pension Fund is administered by Camden Council, and consequently there is a strong relationship between the Council and the Pension Fund.

In 2016/17 £115k was paid to the Council for accountancy services (£109k in 2015/16), and £386k was paid to the Pension Shared Service located at Wandsworth Council for pensions administration (£363k in 2015/16).

As at 31 March 2017, a cash balance of £433k relating to the Pension Fund was owed to the Council (£332k was owed to the Council at 31 March 2016).

There were no other transactions with related parties other than those which are disclosed elsewhere within the accounts.

### Note 7 Administrative Costs and Other Expenditure

Administrative costs include the following items.

Regulations permit the Council to charge administration costs to the scheme. A proportion of relevant Council officers' salaries, including oncosts, have been charged to the Fund on the basis of estimated time spent on scheme administration and investment related business.

2015/16 £'000		2016/17 £'000
363	Pensions admin charge	386
66	Pensioner database system	64
109	Officers' salaries	115
12	Legal fees	2
25	Collective Investment Vehicle	25
12	Other	7
587	Total	599

Other Expenditure included the following items:

217	Total	251
18	Performance measurement	3
27	Corporate governance	27
45	Custodian	21
21	Audit	21
76	Investment consultancy	55
30	Actuarial advice	124
£'000		£'000
2015/16		2016/17

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### Note 8 Pension Fund Investment Income

A detailed breakdown of this figure is shown below:

2015/16		2016/17
£'000		£'000
6,257	UK equities	11,208
7,299	Global equities	7,170
2,679	Property unit trusts	6,404
56	Interest on cash deposits	13
16,291	Total income	24,795

### Note 9 Management Fees

The fees levied by the Fund Managers were as follows:

<b>2015/</b> 1	16	2016/17
£'00	00	£'000
492	Aberdeen	318
0	London CIV - Baillie Gifford*	298
491	Barings*	510
1,262	BlueCrest*	0
1,061	Brevan Howard*	1,617
180	CB Richard Ellis	179
0	HarbourVest*	310
627	Harris	910
501	Insight	845
213	Legal & General	104
1,211	Partners*	1,717
0	Standard Life*	317
6,038	Total	7,125

\*management fees that were netted off investment returns at source but have been "grossed-up" in the accounts to aid transparency.

### Note 10 Change in Market Value of Investments

	Realised	Unrealised	Movement
	Gain/(Loss)	Gain/(Loss)	2016/17
	£'000	£'000	£'000
Pooled investment vehicles:			
- Fixed interest securities	0	7,532	7,532
- Index linked securities	0	7,034	7,034
- UK equities	156,339	(110,344)	45,995
- Global equities	47,798	34,174	81,972
- Private equity	(542)	2,972	2,430
- Fund of hedge funds	1,403	1,808	3,211
- Diversified growth fund	0	11,863	11,863
	204,998	(44,961)	160,037
Directly owned investment assets:			
- UK equities	411	3,178	3,589
- Overseas equities	88,089	(4,858)	83,231
- Property	(253)	(1,715)	(1,968)
Total Investments	293,245	(48,356)	244,889
Currency	1,008	(13)	995
Total	294,252	(48,369)	245,884
Gross-up of Investment Mar	ager Fees netted	off fund value	4,769
•	17 Movement on	-	250,653

### **Note 11** Purchases and Sales

Pension Fund Purchases and Sales by Asset Type for the year ended 31 March 2017:

2015/16		2016/17
£'000		£'000
	Purchases	
	Pooled Investment Vehicles:	
0	- UK equities	263,536
124,549	- Global equities	448,942
0	- Private equity	12,988
0	<ul> <li>Diversified Growth Funds</li> </ul>	46,780
110	<ul> <li>Fund of Hedge Funds</li> </ul>	10
124,659		772,256
	Directly Owned Assets:	
13,782	- UK equities	8,396
206,860	<ul> <li>Overseas equities</li> </ul>	94,235
12,686	- Property	10,126
357,987	Total Purchases	885,013

The Fund has held pooled investments in fixed interest securities throughout the year without addition or disposal.

#### Sales

	Pooled Investment Vehicles:	
(124,000)	- UK equities	(270,476)
(549)	- Global equities	(243,303)
(46,670)	<ul> <li>Fund of Hedge Funds</li> </ul>	(10,512)
0	- Diversified Growth Funds	0
(171,219)		(524,291)
	Directly Owned Assets:	
(11)	<ul> <li>Fixed interest securities - public sector</li> </ul>	0
(27,048)	- UK equities	(31,906)
(188,565)	<ul> <li>Overseas equities</li> </ul>	(263,468)
(2,701)	Property	(4,301)
(389,544)	Total Sales	(823,966)

### Note 12 Analysis of Investments at Market Value

2016 £'000         2017 £'000           Securities         1           31,951         Pooled vehicle - Government index-linked UK         38,985           124,563         Pooled vehicle - Fixed interest securities         132,095           156,514         171,080         171,080           UK equities         150         150           150         London CIV         150           35,817         Quoted         15,895           208,769         Pooled vehicle - UK equities         247,824           244,736         263,869           Overseas equities         3,044         Argentina           3,044         Argentina         0         0           3,506         Bermuda         0         0           3,508         Brazil         0         0           3,502         Cayman Islands         0         0           0         China         6,354         4,351           4,351         Curacao         0         0           14,255         France         20,928         17,343           17,343         Germany         21,997         16,046         0           2,942         Ireland         10,059         0	31 March		31 March
Securities           31,951         Pooled vehicle - Government index-linked UK         38,985           124,563         Pooled vehicle - Fixed interest securities         132,095           156,514         171,080           UK equities           150         London CIV         150           35,817         Quoted         15,895           208,769         Pooled vehicle - UK equities         247,824           244,736         263,869         0           0         3,506         Bermuda         0           3,044         Argentina         0         0           3,050         Bermuda         0         0           3,052         Cayman Islands         0         0           0         China         6,354         4,351           0         China         6,354         1997           16,046         Guernsey         0         0           14,255         France         20,928         17,343           17,343         Germany         21,997         16,046         10,059           4,114         Israel         0         26,400         Japan         11,571           5,949         Mexico			
31,951         Pooled vehicle - Government index-linked UK         38,985           124,563         Pooled vehicle - Fixed interest securities         132,095           156,514         171,080           UK equities           150         London CIV         150           35,817         Quoted         15,895           208,769         Pooled vehicle - UK equities         247,824           244,736         263,869         263,869           Overseas equities         0         3,506           3,044         Argentina         0           3,506         Bermuda         0           3,052         Canada         0           0         G,382         Canada         0           0         China         6,354         0           0         China         6,354         0           0         China         6,354         0           14,255         France         20,928         0           17,343         Germany         21,997         0           16,046         Guernsey         0         0           2,982         Ireland         10,059         0           4,114         Israel	£'000		£'000
124,563         Pooled vehicle - Fixed interest securities         132,095           156,514         171,080           UK equities         150           150         London CIV         150           35,817         Quoted         15,895           208,769         Pooled vehicle - UK equities         247,824           244,736         263,869           Overseas equities         263,869           3,044         Argentina         0           3,506         Bermuda         0           3,508         Brazil         0           3,052         Cayman Islands         0           0         China         6,354           4,351         Curacao         0           14,255         France         20,928           17,343         Germany         21,997           16,046         Guernsey         0           2,982         Ireland         10,059           4,114         Israel         0           26,400         Japan         11,571           5,949         Mexico         7,697           7,434         Netherlands         15,368			
156,514         171,080           UK equities         150           150         London CIV         150           35,817         Quoted         15,895           208,769         Pooled vehicle - UK equities         247,824           244,736         263,869           Overseas equities         263,869           3,044         Argentina         0           3,506         Bermuda         0           3,506         Bermuda         0           3,088         Brazil         0           0         6,382         Canada         0           0         China         6,354           4,351         Curacao         0           14,255         France         20,928           17,343         Germany         21,997           16,046         Guernsey         0           8,223         Hong Kong         0           2,982         Ireland         10,059           4,114         Israel         0           26,400         Japan         11,571           5,949         Mexico         7,697           7,434         Netherlands         15,368 <td>,</td> <td></td> <td>,</td>	,		,
UK equities           150         London CIV         150           35,817         Quoted         15,895           208,769         Pooled vehicle - UK equities         247,824           244,736         263,869           Overseas equities         263,869           3,044         Argentina         0           3,506         Bermuda         0           3,308         Brazil         0           6,382         Canada         0           3,052         Cayman Islands         0           0         China         6,354           4,351         Curacao         0           14,255         France         20,928           17,343         Germany         21,997           16,046         Guernsey         0           8,223         Hong Kong         0           2,982         Ireland         10,059           4,114         Israel         0           26,400         Japan         11,571           5,949         Mexico         7,697           7,434         Netherlands         15,368		Pooled vehicle - Fixed interest securities	
150         London CIV         150           35,817         Quoted         15,895           208,769         Pooled vehicle - UK equities         247,824           244,736         263,869           Overseas equities         0           3,044         Argentina         0           3,506         Bermuda         0           3,308         Brazil         0           6,382         Canada         0           0         3,052         Cayman Islands         0           0         China         6,354         0           0         China         6,354         0           0         China         0         0           14,255         France         20,928         17,343           17,343         Germany         21,997         16,046         Guernsey         0           8,223         Hong Kong         0         0         2,982         Ireland         10,059           4,114         Israel         0         26,400         Japan         11,571           5,949         Mexico         7,697         7,434         Netherlands         15,368	156,514		171,080
35,817       Quoted       15,895         208,769       Pooled vehicle - UK equities       247,824         244,736       263,869         Overseas equities         3,044       Argentina       0         3,506       Bermuda       0         3,308       Brazil       0         6,382       Canada       0         0       0,052       Cayman Islands       0         0       0       6,354       0         0       0       6,354       0         0       0       China       6,354         0       0       China       0         14,255       France       20,928         17,343       Germany       21,997         16,046       Guernsey       0         0       2,982       Ireland       10,059         4,114       Israel       0       0         26,400       Japan       11,571         5,949       Mexico       7,697         7,434       Netherlands       15,368		•	
208,769         Pooled vehicle - UK equities         247,824           244,736         263,869           Overseas equities         0           3,044         Argentina         0           3,506         Bermuda         0           3,308         Brazil         0           6,382         Canada         0           3,052         Cayman Islands         0           0         China         6,354           4,351         Curacao         0           14,255         France         20,928           17,343         Germany         21,997           16,046         Guernsey         0           8,223         Hong Kong         0           2,982         Ireland         10,059           4,114         Israel         0           26,400         Japan         11,571           5,949         Mexico         7,697           7,434         Netherlands         15,368			
244,736         263,869           Overseas equities         0           3,044         Argentina         0           3,506         Bermuda         0           3,308         Brazil         0           6,382         Canada         0           3,052         Cayman Islands         0           0         China         6,354           4,351         Curacao         0           14,255         France         20,928           17,343         Germany         21,997           16,046         Guernsey         0           2,982         Ireland         10,059           4,114         Israel         0           26,400         Japan         11,571           5,949         Mexico         7,697           7,434         Netherlands         15,368			,
Overseas equities           3,044         Argentina         0           3,506         Bermuda         0           3,308         Brazil         0           6,382         Canada         0           3,052         Cayman Islands         0           0         China         6,354           4,351         Curacao         0           14,255         France         20,928           17,343         Germany         21,997           16,046         Guernsey         0           8,223         Hong Kong         0           2,982         Ireland         10,059           4,114         Israel         0           26,400         Japan         11,571           5,949         Mexico         7,697           7,434         Netherlands         15,368		Pooled vehicle - UK equities	
3,044       Argentina       0         3,506       Bermuda       0         3,308       Brazil       0         6,382       Canada       0         3,052       Cayman Islands       0         0       China       6,354         4,351       Curacao       0         14,255       France       20,928         17,343       Germany       21,997         16,046       Guernsey       0         2,982       Ireland       10,059         4,114       Israel       0         26,400       Japan       11,571         5,949       Mexico       7,697         7,434       Netherlands       15,368	244,736		263,869
3,506       Bermuda       0         3,308       Brazil       0         6,382       Canada       0         3,052       Cayman Islands       0         0       China       6,354         4,351       Curacao       0         14,255       France       20,928         17,343       Germany       21,997         16,046       Guernsey       0         8,223       Hong Kong       0         2,982       Ireland       10,059         4,114       Israel       0         26,400       Japan       11,571         5,949       Mexico       7,697         7,434       Netherlands       15,368		Overseas equities	
3,308         Brazil         0           6,382         Canada         0           3,052         Cayman Islands         0           0         China         6,354           4,351         Curacao         0           14,255         France         20,928           17,343         Germany         21,997           16,046         Guernsey         0           8,223         Hong Kong         0           2,982         Ireland         10,059           4,114         Israel         0           26,400         Japan         11,571           5,949         Mexico         7,697           7,434         Netherlands         15,368	•	0	0
6,382       Canada       0         3,052       Cayman Islands       0         0       China       6,354         4,351       Curacao       0         14,255       France       20,928         17,343       Germany       21,997         16,046       Guernsey       0         8,223       Hong Kong       0         2,982       Ireland       10,059         4,114       Israel       0         26,400       Japan       11,571         5,949       Mexico       7,697         7,434       Netherlands       15,368	,		-
3,052         Cayman Islands         0           0         China         6,354           4,351         Curacao         0           14,255         France         20,928           17,343         Germany         21,997           16,046         Guernsey         0           8,223         Hong Kong         0           2,982         Ireland         10,059           4,114         Israel         0           26,400         Japan         11,571           5,949         Mexico         7,697           7,434         Netherlands         15,368			0
0         China         6,354           4,351         Curacao         0           14,255         France         20,928           17,343         Germany         21,997           16,046         Guernsey         0           8,223         Hong Kong         0           2,982         Ireland         10,059           4,114         Israel         0           26,400         Japan         11,571           5,949         Mexico         7,697           7,434         Netherlands         15,368	,		
4,351       Curacao       0         14,255       France       20,928         17,343       Germany       21,997         16,046       Guernsey       0         8,223       Hong Kong       0         2,982       Ireland       10,059         4,114       Israel       0         26,400       Japan       11,571         5,949       Mexico       7,697         7,434       Netherlands       15,368	3,052		
14,255       France       20,928         17,343       Germany       21,997         16,046       Guernsey       0         8,223       Hong Kong       0         2,982       Ireland       10,059         4,114       Israel       0         26,400       Japan       11,571         5,949       Mexico       7,697         7,434       Netherlands       15,368			
17,343       Germany       21,997         16,046       Guernsey       0         8,223       Hong Kong       0         2,982       Ireland       10,059         4,114       Israel       0         26,400       Japan       11,571         5,949       Mexico       7,697         7,434       Netherlands       15,368	4,351	Curacao	0
16,046       Guernsey       0         8,223       Hong Kong       0         2,982       Ireland       10,059         4,114       Israel       0         26,400       Japan       11,571         5,949       Mexico       7,697         7,434       Netherlands       15,368			20,928
8,223         Hong Kong         0           2,982         Ireland         10,059           4,114         Israel         0           26,400         Japan         11,571           5,949         Mexico         7,697           7,434         Netherlands         15,368		Germany	21,997
2,982Ireland10,0594,114Israel026,400Japan11,5715,949Mexico7,6977,434Netherlands15,368		Guernsey	0
4,114Israel026,400Japan11,5715,949Mexico7,6977,434Netherlands15,368	-		-
26,400Japan11,5715,949Mexico7,6977,434Netherlands15,368	2,982	Ireland	10,059
5,949         Mexico         7,697           7,434         Netherlands         15,368	<b>*</b>		•
7,434 Netherlands 15,368			,
,	5,949	Mexico	7,697
1,799 Singapore 0	,	Netherlands	15,368
	1,799	Singapore	0

31 March		31 March
2016		2017
£'000		£'000
2,381	South Africa	0
10,537	South Korea	2,998
5,566	Sweden	1,450
41,162	Switzerland	47,573
6,464	Taiwan	0
2,059	Thailand	0
105,418	USA	69,777
0	Pooled Vehicle - London CIV Baillie Gifford	227,474
0	Pooled Vehicle - HarbourVest	15,418
180,746	Pooled Vehicle - L&G Global Equity Fund	240,885
482,521		699,549
	Property	
69,134	UK property	68,893
63,649	Global property	67,748
132,783		136,641
	Hedge funds	
63,258	Pooled vehicles	55,967
63,258		55,967
	Diversified growth fund	
107,427	Pooled vehicles	166,070
107,427		166,070
3,491	Investment income receivable	1,706
58,717	Cash deposits	22,312
(332)	Cash at authority	(433)
180	Net debtors / creditors at authority	(160)
1,249,295	Total Asset Value	1,516,601

### Note 13 Valuations by Fund Managers

2015/16 £'000		2016/17 £'000
	Aberdeen Asset Managers Ltd	
25,488	- UK equities	0
181,271	<ul> <li>Overseas equities</li> </ul>	0
4,184	- Cash	491
1,715	- Income receivable London CIV - Baillie Gifford	1,083
0	<ul> <li>Pooled investment vehicle</li> </ul>	227,474
	Baring Asset Management Ltd	
107,427	<ul> <li>Pooled investment vehicle</li> </ul>	118,932
	BlueCrest Capital Management (UK) LLP	
11,143	<ul> <li>Pooled investment vehicle</li> </ul>	1,120
	Brevan Howard Asset Management LLP	
52,116	<ul> <li>Pooled investment vehicle</li> </ul>	54,847
	CB Richard Ellis Collective Investors Ltd	
4,368	- UK equities	3,911
49,734	<ul> <li>Pooled investment vehicle</li> </ul>	50,070
19,400	<ul> <li>Property unit trusts</li> </ul>	18,823
1,405	- Cash	6,065
1,000	- Income receivable	145
	HarbourVest	
0	- Pooled investment vehicle (Private equity)	15,418
	Harris Associates LP	11001
5,961	- UK equities	11,984
120,503	- Overseas equities	215,774
4,971	- Cash	4,671

2015/16 £'000		2016/17 £'000
192	- Income receivable	470
	Insight Investment	
124,563	- Pooled investment vehicle	132,095
	Legal & General Investment Management Pooled investment vehicles	
31,951	- Index linked securities	38,985
208,769	- UK equities	247,824
180,746	- Global equities	240,884
	Partners Group Real Estate	
46,306	- Property SICAR	41,306
17,343	- Pooled investment vehicle Standard Life	26,441
0	- Pooled investment vehicle	47,138
	JPM Custodian Account	
48,707	- Cash	11,084
34	- Income receivable Council	g
150	- UK equities	150
(332)	- Cash	(433)
180	- Net debtors & creditors	160
1,249,256	Total	1,516,601

The UK equities owned directly by the Fund are holdings in the London LGPS Collective Investment Vehicle Ltd which represents 33 Local authority pension Funds in London. They are measured at par value, as seed capital in a private company as of 21 October 2015.

### Note 14a Valuation by Reliability of Information

The valuation of financial instruments has been classified into three levels, according to the quality and reliability of information used to determine fair values.

#### Level 1

Financial instruments at Level 1 are those where the fair values are derived from unadjusted quoted prices in active markets for identical assets or liabilities. Products classified as Level 1 comprise quoted equities, quoted fixed securities, quoted index linked securities and unit trusts. Listed investments are shown at bid prices. The bid value of the investment is based on the bid market quotation of the relevant stock exchange.

#### Level 2

Financial instruments at Level 2 are those where quoted market prices are not available; for example, where an instrument is traded in a market that is not considered to be active, or where valuation techniques are used to determine fair value and where these techniques use inputs that are based significantly on observable market data.

#### Level 3

Financial instruments at Level 3 are those where at least one input that could have a

significant effect on the instrument's valuation is not based on observable market data. Such instruments would include unquoted equity investments and hedge fund of funds, which are valued using various valuation techniques that require significant judgement in determining appropriate assumptions.

The following table provides an analysis of the financial assets and liabilities of the pension fund, as held at the Custodian, grouped into Levels 1 to 3 based on the level at which the fair value is observable.

	Quoted market price	Using observable inputs	With significant unobservable inputs	
Values at 31 March 2017	Level 1	Level 2	Level 3	Total
	£'000	£'000	£'000	£'000
Assets:				
Cash & currencies	15,151	0	0	15,151
Cash equivalents	0	7,160	0	7,160
Equities	227,757	0	45,217	272,974
Pooled funds	0	1,219,030	0	1,219,030
Receivables	2,986	0	0	2,986
Total Financial Assets	245,894	1,226,190	45,217	1,517,301
Liabilities:				
Payables	(1,280)	0	0	(1,280)
Total Financial Liabilities	(1,280)	0	0	(1,280)
Grand Total	244,614	1,226,190	45,217	1,516,021

Financial assets classed at Level 3 include the Luxembourg property investment company (known as a SICAR) held by Partners Group, and one of the underlying CBRE property investments.

	Quoted market price	Using observable inputs	With significant unobservable	
Voluce of 24 Merch 2046			inputs	Total
Values at 31 March 2016	Level 1 £'000	Level 2 £'000	Level 3 £'000	Total £'000
Assets:	2 000	2 000	£ 000	2 000
		-		
Cash & Currencies	7,433	0	0	7,433
Cash Equivalents	0	51,284	0	51,284
Equities	333,223	0	50,674	383,897
Pooled Funds	0	803,192	0	803,192
Receivables	3,491	0	0	3,491
Total Financial Assets	344,147	854,476	50,674	1,249,297
Liabilities:				
Payables	0	0	0	0
Total Financial Liabilities	0	0	0	0
Grand Total	344,147	854,476	50,674	1,249,297

### Note 14b Transfers between Levels 1 and 2

There were no transfers between levels 1 and 2 during the year.

# **Note 14c** Reconciliation of Fair Value Measurements within Level 3

		Pooled	
		Investment:	
		Overseas	
	UK Property	Property	
	(CBRE)	(Partners)	Total
	£'000	£'000	£'000
Value at 31 March 2016	4,368	46,306	50,674
Transfers into Level 3			0
Transfers out of Level 3			0
Purchases			0
Sales			0
Issues			0
Settlements			0
Unrealised gains/losses*	(457)	(5,000)	(5,457)
Realised gains/losses			0
Value at 31 March 2017	3,911	41,306	45,217

\*Unrealised and realised gains and losses are recognised in the profit and losses on disposal and changes in the market value of investments line of the fund account

### Note 15 Analysis on Net Current Assets and Liabilities

2015/16 £'000		2016/17 £'000
	Assets	
394	Pension capital costs receivable	137
685	Admitted authorities payments receivable	1,367
0	Sundry debtors	200
1,079		1,704
	Liabilities	
(604)	Creditors	(1,623)
(295)	Unpaid benefits	(241)
(899)		(1,864)
180	Net Total	(160)

### Note 16 Direct Transaction Costs

The amount of direct transaction costs incurred by each Fund Manager was as follows:

2015/16		2016/17
£		£
96,006	Aberdeen	55,172
0	Baillie Gifford	0
0	Barings	0
0	BlueCrest	0
0	Brevan Howard	0
2,323	CB Richard Ellis	7,458
0	HarbourVest	0
41,146	Harris	48,887
0	Insight	0
1,221	Legal & General	31,273
0	Partners Group	0
0	Standard Life	0
140,696	Total	142,790

Direct transaction costs on purchases and sales are only reported in segregated investment mandates, and above on purchases / sales of units in the L&G pooled equity vehicles. In addition to these costs, indirect costs are incurred through the bid-offer spread on investments within the other pooled investment vehicles.

### **Note 17** Additional Voluntary Contributions

Additional voluntary contributions are not included in the Pension Fund Accounts in accordance with regulation 4(2)(b) of the Pension Scheme (Management and Investment of Funds) Regulations 1999. The providers of Additional Voluntary Contributions are Phoenix Life Ltd and Prudential Assurance Company Ltd (from 1 April 2009).

Phoenix operates two funds, the deposit fund and the managed fund and employees can contribute to either fund.

Prudential offer twelve funds, with the risk appetite ranging from minimal to higher risk. The employee has the option to choose a combination of these funds. Also the employee has the choice to invest in the default fund (with profits) or a lifestyle option, which commences with higher risk investments and is gradually switched to lower risk investments as the employee moves closer to retirement.

The value and transaction summary of the AVC funds are below. It should be noted that the Phoenix Life accounts are produced on a calendar year basis.

Prudential	2016/17	2015/16
	£	£
Value at 1 April	1,867,346	2,006,704
- Contributions and Transfers Received	354,282	336,572
- Investment Return	212,224	12,145
- Paid Out	(426,820)	(488,075)
Value at 31 March	2,007,032	1,867,346
Phoenix Life Ltd	2016	2015
	£	£
Value at 1 January	957,064	973,754
- Contributions and Transfers Received	16,475	19,616
- Investment Return	73,325	17,389
- Paid Out	(180,104)	(53,695)
Value at 31 December	866,760	957,064

### Note 18 Reconciliation of Investments by Asset Class

2016/17

	31 March 2016	Purchases	Sales	Change in Market Value	31 March 2017
	£'000	£'000	£'000	£'000	£'000
Pooled Vehicles:					
- Fixed interest securities	124,563	0	0	7,532	132,095
- Index-linked securities	31,951	0	0	7,034	38,985
- UK equities	208,769	263,536	(270,476)	45,995	247,824
- Global equities	180,746	448,942	(243,303)	81,972	468,357
- Private equity	0	12,988	0	2,430	15,418
- Fund of hedge funds	63,258	10	(10,512)	3,211	55,967
- Diversified growth funds	107,427	46,780	0	11,863	166,070
	716,714	772,256	(524,291)	160,037	1,124,716
Directly owned investment assets:					
- UK equities	35,966	8,396	(31,906)	3,589	16,045
- Overseas equities	301,775	94,235	(263,467)	83,231	215,774
- Property	132,784	10,126	(4,301)	(1,968)	136,641
Total Investments	1,187,239	885,013	(823,965)	244,890	1,493,176
Cash and net debtors	62,056			995	23,425
Total	1,249,295			(245,885)	1,516,601

#### 2015/16

	31 March 2015	Purchases	Sales	Change in Market Value	31 March 2016
	£'000	£'000	£'000	£'000	£'000
Pooled Vehicles:					
- Fixed interest securities	124,656	0	0	(93)	124,563
- Index-linked securities	31,328	0	0	623	31,951
- UK equities	345,547	0	(124,000)	(12,778)	208,769
- Global equities	57,109	124,549	(549)	(363)	180,746
- Fund of hedge funds	112,315	0	(46,670)	(2,387)	63,258
- Diversified growth funds	111,417	110	0	(4,100)	107,427
	782,372	124,659	(171,219)	(19,098)	716,714
Directly owned investment					
assets:					
- Fixed interest securities	11	0	(11)	(0)	0
- UK equities	53,522	13,782	(27,048)	(4,290)	35,966
<ul> <li>Overseas equities</li> </ul>	303,665	206,860	(188,565)	(20,185)	301,775
- Property	110,549	12,686	(2,701)	12,250	132,784
Total Investments	1,250,119	357,987	(389,544)	(31,323)	1,187,239
Cash and net debtors	15,258			204	62,056
Total	1,265,377			(31,119)	1,249,295

## **Note 19** Nature & Extent of risks arising from Financial Instruments

#### Market risk

Market risk is the risk of a loss to the Fund due to fluctuations in the prices of the financial instruments it holds. The level of risk is managed through an acknowledgement of the risks associated with the different asset classes it holds, and by diversification between asset classes to control the level of risk whilst optimising return.

The table below shows the change in the net assets available to pay benefits if the market price increases or decreases by 10%. The analysis excludes cash and working capital, which are not subject to market risk.

#### **Currency Risk**

Currency risk represents the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The Fund is exposed to currency risk on financial instruments that are denominated in any currency other than Sterling.

	Value	Value on 10% price increase	Value on 10% price
			decrease
	£'000	£'000	£'000
As at 31 March 2016	1,187,235	1,305,958	1,068,511
As at 31 March 2017	1,492,533	1,641,787	1,343,280

To calculate currency risk the currency exchange rate volatility (% change relative to Sterling) of individual currencies is used, as provided by ratesfx.com. For pooled assets the effects of a 10% increase or decrease in the value of sterling is used as proxy.

The following table summarises the Fund's currency exposure based on its holdings of overseas domiciled equities and property as at 31 March 2017.

Currency	Value (£'000)	% Change	Value on Increase	Value on Decrease
		onange	(£'000)	(£'000)
Chinese Renminbi	6,354	12.10%	7,120	5,588
Euro	68,352	10.70%	75,653	61,053
Japanese Yen	11,571	17.20%	13,557	9,586
Mexican Peso	7,697	17.00%	9,009	6,386
South Korean Won	2,998	12.20%	3,362	2,633
Swedish Krona	1,450	10.20%	1,598	1,303
Swiss Franc	47,573	11.00%	52,825	42,321
US Dollar	69,777	12.90%	78,764	60,790
Global Basket	468,359	10.00%	515,193	421,522
Total Overseas Equity	684,131		757,081	611,182
Overseas private equity (\$)	15,418	12.90%	17,404	13,432
Overseas property (€)	41,307	10.70%	45,718	36,895
Overseas property (\$)	26,441	12.90%	29,847	23,036
TOTAL	767,297		850,050	684,545

#### **Credit Risk**

Credit risk represents the risk that the counterparty to a financial instrument will fail to discharge an obligation and cause the Fund to incur a financial loss. The market values of investments generally reflect an assessment of credit in their pricing and consequently the risk of loss is implicitly provided for in the carrying value of the Fund's financial assets.

In essence the Fund's entire investment portfolio is exposed to some form of credit risk, however the selection of high quality counterparties and financial institutions, and legal due diligence carried out on all managers, and the custodian, minimises the credit risk that may occur through the failure to settle a transaction.

The Fund's on-call sterling deposits at JP Morgan are swept into the JPMorgan Sterling Money market Fund. This vehicle has a AAA rating from Fitch and S&P.

#### **Liquidity Risk**

Liquidity risk represents the risk that the Fund will not be able to meet its financial obligations as they fall due. The Council takes steps to ensure that the Fund has adequate cash resources to meet its commitments through annual reviews of the maturity of the Fund (projections of cash inflows and out flows), and monthly monitoring of the cash flows generated from dealing with members.

#### **Single Investment Risk**

The following single investments represent more than 5% of the net assets of the Fund, although each of the investments below is a pooled investment vehicle with a large number of underlying assets. None of the underlying assets represent more than 5% of the Fund.

Investment	Value 31/3/17 (£'000)	% of total fund	Value 31/3/16 (£'000)	% of total fund
Legal & General UK equity index Fund	247,824	16.3%	208,769	16.7%
Legal & General global equity index Fund	240,884	15.9%	180,746	14.5%
Insight Investment Bonds plus 400 Fund	132,095	8.7%	124,563	10.0%
Baring Dynamic Asset Allocation Fund	118,932	7.8%	107,427	8.6%
Baillie Gifford Global Alpha Growth Fund	227,474	15.0%	0	0.0%

## **Note 20** Contingent Liabilities and Contractual Commitments

#### **Property**

The Fund has commitments in relation to two unquoted limited partnership funds in global property; one Euro denominated Luxembourg 'SICAR' and one US Dollar denominated Guernsey Limited Partnership. These commitments are drawn down in tranches over time as and when the manager needs the cash to invest in underlying investments. The Euro fund had £2.162m of commitments outstanding as at 31 March 2017 (£2.030m as at 31 March 2016), the US Dollar fund had £31.477m of commitments outstanding as at 31 March 2017 (£34.884m as at March 2016). These are not required to be included in the Pension Fund accounts.

#### **Private equity**

The Fund has a further commitment in relation to the private equity mandate which commenced in 2016/17. This commitment is drawn down in tranches over time as and when the manager requests cash to fund underlying investments. The fund is denominated in US Dollars and had £54.393m of commitments outstanding as at 31 March 2017 (£0m as at 31 March 2016). This is not required to be included in the Pension Fund accounts.

### Note 21 Events after the reporting period

There have not been any material events after the reporting date.



### Glossary of terms

#### Accrual

The accruals principle is that income is recorded when it is earned rather than when it is received, and expenses are recorded when goods or services are received rather than when the payment is made.

#### Actuarial Gains and Losses Remeasurement of Net Defined Benefit Liability

Actuaries assess financial and non-financial information provided by the Council to project levels of future pension fund requirements. Changes in actuarial deficits or surpluses can arise leading to a loss or gain because:

- Events have not coincided with the actuarial assumptions made for the last valuation;
- The actuarial assumptions have changed.

#### Agency Services

These are services that are performed by or for another Authority or public body, where the principal (the Authority responsible for the service) reimburses the agent (the Authority carrying out the work) for the costs of the work.

#### **Appointed Auditors**

The Audit Commission appoints external auditors to every Local Authority, from one of the major firms of registered auditors. KPMG is the Council's appointed Auditor.

#### Associate Companies

This is an entity other than a subsidiary or joint venture in which the reporting Authority has a participating interest and over who's operating and financial policies the reporting Authority is able to exercise significant influence.

#### Authorised Limit

This represents the legislative limit on the Council's external debt under the Local Government Act 2003.

#### Balances

The balances of the Authority represent the accumulated surplus of income over expenditure on any of the Funds.

#### Capital Adjustment Account

The Account accumulates (on the debit side) the write-down of the historical cost of Property, Plant and Equipment as they are consumed by depreciation and impairments or written off on disposal. It accumulates (on the credit side) the resources that have been set aside to finance capital expenditure. The same process applies to capital expenditure that is only capital by statutory definition (revenue expenditure funded by capital under statute). The balance on the account thus represents timing differences between the amount of the historical cost of fixed assets that has been consumed and the amount that has been financed in accordance with statutory requirements.

#### **Capital Charges**

Charges made to service department revenue accounts, comprising depreciation (where appropriate) based on the value of the asset employed.

#### Capital Expenditure

This is expenditure on the acquisition of property, plant and equipment, or expenditure, which adds to, and not merely maintains, the value of an existing fixed asset.

#### Capital Financing Charges

This is the annual charge to the revenue account in respect of interest and principal repayments and payments of borrowed money, together with leasing rentals.

#### **Capital Receipts**

Income received from the sale of land or other capital assets, a proportion of which may be used to finance new capital expenditure, subject to the provisions contained within the Local Government Act 2003.

#### Carrying Amount

The Balance Sheet value recorded of either an asset or a liability.

#### **Community Assets**

This is a category of Property, Plant and Equipment that the Council intends to hold in perpetuity which have no determinable finite useful life and, in addition, may have restrictions on their disposal. Examples include parks and historical buildings not used for operational purposes.

#### Contingency

This is money set aside in the budget to meet the cost of unforeseen items of expenditure, or shortfalls in income, and to provide for inflation where this is not included in individual budgets.

#### Contingent Liabilities or Assets

These are amounts potentially due to or from individuals or organisations which may arise in the future but which at this time cannot be determined accurately, and for which provision has not been made in the Council's accounts.

#### Creditors

Amounts owed by the Council for work done, goods received or services rendered, for which payment has not been made at the date of the balance sheet.

#### **Current Service Cost**

This is the increase in the present value of a defined benefit pension scheme's liabilities expected to arise from employee service in the current period, i.e. the ultimate pension benefits "earned" by employees in the current year's employment.

#### Debtors

These are sums of money due to the Council that have not been received at the date of the Balance Sheet.

#### Dedicated Schools Grant

A specific grant for the funding of schools and which is ring-fenced to the Schools Budget.

#### Deferred Capital Income

This consists mainly of income due from former tenants who have purchased their homes and taken out mortgages with the Council.

#### Defined Benefit Scheme

This is a pension or other retirement benefit scheme other than a defined contribution scheme. Usually, the scheme rules define the benefits independently of the contributions payable and the benefits are not directly related to the investments of the scheme. The scheme may be funded or unfunded (including notionally funded).

#### Defined Contribution Scheme

A Defined Contribution Scheme is a pension or other retirement benefit scheme into which an employer pays regular contributions as an amount or as a percentage of pay and will have no legal or constructive obligation to pay further contributions if the scheme does not have sufficient assets to pay all employee benefits relating to employee service in the current and prior periods.

#### Depreciation

This is the measure of the wearing out, consumption, or other reduction in the useful economic life of Property, Plant and Equipment.

#### Derecognition

Financial assets and liabilities will need to be removed from the Balance Sheet once performance under the contract is complete or the contract is terminated.

#### Earmarked Reserves

Amounts set aside for a specific purpose to meet future commitments or potential liabilities, for which it is not appropriate to establish provisions.

#### External Audit

The independent examination of the activities and accounts of Local Authorities to ensure the accounts have been prepared in accordance with legislative requirements and proper practices and to ensure the Authority has made proper arrangements to secure value for money in its use of resources.

#### Fair Value

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

#### Finance Lease

A finance lease is a lease that transfers substantially all of the risks and rewards of ownership of a fixed asset to the lessee.

#### **Financial Instruments**

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another. The term 'financial instrument' covers both financial assets and financial liabilities and includes both the most straightforward financial assets and liabilities such as trade receivables and trade payables and the most complex ones such as derivatives and embedded derivatives.

#### **Financial Regulations**

These are the written code of procedures approved by the Council, intended to provide a framework for proper financial management. Financial regulations usually set out rules on accounting, audit, administrative and budgeting procedures..

#### General Fund

This is the main revenue fund of the Authority and includes the net cost of all services financed by local taxpayers and Government grants.

#### Heritage Asset

A tangible asset with historical, artistic, scientific, technological, geophysical or environmental qualities that is held and maintained principally for its contribution to knowledge and culture.

#### Housing Benefit

This is an allowance to persons on low income (or none) to meet, in whole or part, their rent. Benefit is allowed or paid by Local Authorities but Central Government refunds part of the cost of the benefits and of the running costs of the services to Local Authorities. Benefits paid to the Authority's own tenants are known as rent rebate and that paid to private tenants as rent allowance.

#### Housing Revenue Account (HRA)

Local Authorities are required to maintain a separate account - the Housing Revenue Account - which sets out the expenditure and income arising from the provision of Council housing. Other services are charged to the General Fund.

#### Impairment

A reduction in the value of a fixed asset below its value brought forward in the Balance Sheet. Examples of factors which may cause such a reduction in value include general price decreases, a significant decline in a fixed asset's market value and evidence of obsolescence or physical damage to the asset.

#### Infrastructure Assets

A category of Property, Plant and Equipment which generally cannot be sold and from which benefit can be obtained only by continued use of the asset created. Examples of such assets are highways, footpaths, bridges and water and drainage facilities.

#### Intangible Assets

These are assets that do not have physical substance but are identifiable and controlled by the Council. Examples include software, licenses and patents.

#### Liabilities

These are amounts due to individuals or organisations which will have to be paid at some time in the future.

#### Materiality

An item would be considered material to the financial statements if, through its omission or non-disclosure, the financial statements would no longer show a true and fair view.

#### Minimum Revenue Provision (MRP)

MRP is the minimum amount which must be charged to an Authority's revenue account each year and set aside as provision for credit liabilities, as required by the Local Government and Housing Act 1989.

#### **Operating Lease**

This is a type of lease, usually of computer equipment, office equipment, furniture, etc. where the balance of risks and rewards of holding the asset remains with the lessor. The asset remains the property of the lessor and the lease costs are revenue expenditure to the Authority.

#### Provisions

Amounts set aside to meet liabilities or losses which it is anticipated will be incurred but where the amount and/or the timing of such costs are uncertain.

#### Private Finance Initiative (PFI)

A Central Government initiative which aims to increase the level of funding available for public services by attracting private sources of finance. The PFI is supported by a number of incentives to encourage Authorities' participation.

#### **Related Parties**

Related parties are Central Government, other Local Authorities, precepting and levying bodies, subsidiary and associated companies, Elected Members, all senior officers from Director and above and the Pension Fund. For individuals identified as related parties, the following are also presumed to be related parties:

· Members of the close family, or the same household; and

• Partnerships, companies, trusts or other entities in which the individual, or member of their close family or the same household, has a controlling interest.

#### **Revaluation Reserve**

The Reserve records the accumulated gains on the fixed assets held by the Authority arising from increases in value as a result of inflation or other factors (to the extent that these gains have not been consumed by subsequent downward movements in value).

#### Revenue Expenditure from Capital under Statute (REFCUS)

Expenditure incurred during the year that may be capitalised under statutory provision but that does not result in the creation of a non-current asset that has been charged as expenditure to the CIES.

#### Revenue Expenditure

Spending on day-to-day items, including salaries and wages, premises costs and supplies and services.

#### **Transfer Payments**

Benefits paid over to tenants and homeowners towards rent and council tax which is then reimbursed by central government.

#### Trust Funds

These are funds administered by the Council on behalf of charitable organisations and/or specific organisations.

### Abbreviations

AVC Additional Voluntary Contributions

BSF Building Schools for the Future

BVACOP Best Value Accounting Code of Practice

BVCA British Venture Capital Association

C&IMHSCT Camden and Islington Mental Health Social Care Trust

CFR Capital Financing Requirement

CGRA Capital Grants Received in Advance

CIPFA Chartered Institute of Public Finance and Accountancy

CPFA Chartered Public Finance Accountant

CPI Consumer Price Index

#### DCLG

Department for Communities and Local Government

DCSF

Department for Children, Schools and Families (formerly DfES – Department of Education and Skills) (Central Government)

DHC Depreciated historical cost

DMO Debt Management Office

DRC Depreciated replacement cost

DSG Dedicated Schools Grant

DWP Department of Work and Pensions (Central Government)

EUV Existing Use Value

FMV Fair Market Value FTE Full Time Equivalent

GLA Greater London Authority

HMRC HM Revenue & Customs

HRA Housing Revenue Account

IAS International Accounting Standards

ICES Integrated Community Equipment Store

IFRIC International Financial Reporting Interpretations Committee

IFRS International Financial Reporting Standards

ILEA Inner London Education Authority

IPSAS International Public Sector Accounting Standards

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ISB Independent School Bursary Scheme

LCAAF London Committee for Action Against Fraud

LEP Local Education Partnership

LEU London Ecology Unit

LGIU Local Government Information Unit

LGPS Local Government Pension Scheme

LOBO Lender Option Borrower Option financial instrument

LPFA London Pensions Fund Authority

LRB The former London Residuary Body (residual functions of the Greater London Council and ILEA)

MMI Municipal Mutual Insurance MRA Major Repairs Allowance

MRP Minimum Revenue Provision

NBV Net Book Value

NNDR National Non Domestic Rates (Business Rates)

NPV Net Present Value

NLWA North London Waste Authority

OEIC Open Ended Investment Company

PCT Primary Care Trust

PFI Private Finance Initiative

PPE Property, Plant and Equipment

PWLB Public Works Loans Board RCCO Revenue Contribution to Capital Outlay (this is also known as Direct Revenue Financing)

REFCUS Revenue Expenditure Funded From Capital Under Statute

RICS Royal Institution of Chartered Surveyors

RNCC Registered Nursing Care Contribution

RPI Retail Price Index

RSL Registered Social Landlord

SBRR Small Business Rate Relief

SEN Special Education Needs

SIC Standing interpretations Committee

SLA Service Level Agreement SOLACE Society of Local Authority Chief Executives

SORP Statement of Recommended Practice

SSAP Statement of Standard Accounting Practice

TfL Transport for London

TSS Teachers Superannuation Scheme

UCL University College London

UK GAAP UK Generally Accepted Accounting Principles NOTE: values throughout these accounts are presented rounded to whole numbers. Totals in supporting tables and notes may not appear to cast, cross-cast, or exactly match to the core statements or other tables due to rounding differences.

### **Contact Information**

This document gives details of London Borough of Camden's Annual Accounts and is available on the Council's website at *camden.gov.uk*.

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